

EXECUTIVE BOARD March 5, 2024 In-Person at: 401 B Street, Suite 100, San Diego 92101 Meeting begins at 12 p.m.

12:00 p.m. - CALL MEETING TO ORDER (Rath)

- Agenda Public Comment
- Approve minutes from March 6, 2023 | ACTION

FINANCIALS

- Review FY25 Clean & Safe Budget and FY25 Contractors (Pages 4 -9) A. Vivas | INFORMATIONAL
 - This item details the specific information about the FY25 budget and FY25 contracted services.
- Approve FY25 Clean & Safe Budget and FY25 Contractors (Pages 4 –9) P. Rath | ACTION
 - This is the formal action item to approve the budget for the 2024 2025 fiscal year as well as take action to approve the contracted services for the 2024 – 2025 fiscal year.
- Non-Agenda Public Comment This is a period of time for any members of the public to comment on any topic that is not listed on this agenda

ADJOURN SPECIAL MEETING

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Executive Committee PBID Budget March 6, 2023

Meeting Minutes

The meeting was called to order at 12:02 by Chair Hawken

The following Executive Board members were present: Betsy Bren nan, Steve Cushman, Perry Dealy, Brian Fish, Chanelle Hawken, Doug Korn, James Lawson, Monica Montano, Sumeet Parekh, Diana Puetz, Phil Rath.

The following DSDP staff members were present: Justin Apger, Sarah Brothers Kaitlin Payne, Carolyn Perkins, and Alonso Vivas.

Chair Hawken opened the meeting with a call for public comment. There were no members of the public in attendance, but 30 seconds was provided for comments. She thanked the Executive Board members for reviewing the PBID budget and stated that it is just over the halfway mark and once approved will be submitted to the city on March 17 then go to ED/IR committee in mid-May. hoping to be docketed at the city council on June 20, 2023.

Phil Rath provided a Chair report for the Clean & Safe Board. Despite inflationary pressures from the economy, Clean & Safe was able to keep service levels as consistent as possible from current levels to the new budget year. This was accomplished in a few ways: utilizing a portion of the fund balance; keeping management and admin costs relatively flat despite rising costs; seeking funds from outside sources; relying on community members to tell us what areas of Clean & Safe services are most important. Clean & Safe now has a fully staffed workforce due to more competitive wages and workplace culture.

Justin Apger, COO, covered the following topics with the Executive Board:

• Assessment increase of 5%

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- Positive outcome of staff working with City and County to collect property taxes in a timely manner (low delinquency rate)
- Fund balance usage
- Timing of Employee Retention Tax credit
- Explanation of CEP increase in revenue
- Continued efforts to balance budget despite inflationary impacts

Alonso Vivas provided service-level explanations for Contractors which was included in pages 5-7 of the "Special meeting" packet.

Chair Hawken called for a motion to approve the Special Executive meeting minutes from March 2022 and the FY24 Clean and Safe Budget and FY24 Contractors.

The motion was made by Mr. Cushman and seconded by Mr. Lawson. The motion passed unanimously. No abstentions and no oppositions.

30 seconds was allowed however there was no public comment.

The Special meeting was adjourned at 12:16 p.m.

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Downtown San Diego PBID Preliminary Budget FY 2024 - 2025

Assessments (1) (2) 641,223 2,357,311 Miklobick Lighting Revenue (7,97) (28,297) Loss Provision (3) (19,002) (72,798) Net Assessments 613,774 2,162,756 Other Revenue - 6,600 Total 613,724 2,162,756 Maintenance Personnel CEP City Center Maintenance Personnel - 700,531 Powerwashing 32,757 167,600 Tee Timming Reighborhood - 5,000 Post Tracking - 5,000 Vehicle Repark Reighborhood - 13,220 Vehicle Repark Reinstrace - 21,663 Tee Timming Reighborhood - 13,220 Vehicle Repark Reinstrace - 21,663 Laguagment Leasing / Purchasing - 13,230 Innovation and Modernization - 13,520 Vehicle Instrace - 103,826 Catal 32,576 1,135,778 Beautification Personel - 103,826	956,502				— I	TOTAL
PBID City Fee Revenue (7,697) (28,297) Loss Provision (3) (19,602) (72,798) Net Assessments (613,724 2,162,756 Other Revenue - - 6,150 Total 613,724 2,162,756 - Maintenance Resonnel - City Center - Maintenance Resonnel - - 65,473 Streetiscope + Landscaping - 55,473 - Streetiscope + Landscaping - 55,473 - - 56,473 Streetiscope + Landscaping - - 15,300 - - 56,473 Streetiscope + Landscaping - - 15,300 - - 50,500 Tree Trimming Neighborhood - 1,5320 - 13,3200 - 1,5320 Vehicle Regair & Maintenance + Utilitis - 12,320 Innovation and Modernization - 1,5429 Nater Feature Maintenance + Utilitis - 1,5429 - 1,342,778 Beaut	(27.022)	2,065,094	4,171,317	1,140,808	1,163,658	12,495,913
Los Frovision (3) (19.902) (72,798) Net Assessments 613,724 2,162,756 Other Revence - 6,160 Total 613,724 2,162,756 Maintenance 613,724 2,162,756 Waintenance Personnel - 760,531 Powerwashing 32,576 167,609 Cleaning, Janitorial Supplies & Uniforms - 5,000 Streetiscape + Landscaping - 5,000 The Finnming Neighborhood - 1,5360 Vehicle Repair & Maintenance - 1,5378 Water Services - 1,5429 Vehicle Repair & Maintenance - 1,3320 Vehicle Repair & Maintenance - 1,3320 State Services -	(37,922) (11,482)	(81,874) (24,789)	(165,379) (50,072)	(45,229) (13,694)	(46,135) (13,968)	(470,00)
Net Assessments 613,724 2,162,756 Other Revenue - 6,600 Total 613,724 2,168,371 Expenses - 760,531 Maintenance CEP City Center Maintenance Personnel - 760,531 Texe Training Neighborhood - 1,550 Data Tracking - 153,820 Vehicle Repair & Maintenance - 13,520 Vehicle Repair & Maintenance - 13,520 Vehicle Repair & Maintenance - 12,633 Vehicle Insurance - 12,620 Tero Timming Naintenance - 12,620 Vehicle Insurance - 13,520 Vehicle Insurance - 12,620 Innovation and Modernization - 15,242 Rent - 6,344 Total 32,576 1,135,778 Bautification Personnel - 10,3226 Patemaking & Activations (formerty Capital Improvements) - 11,666 Co	(11,482)	(24,789) (63,774)	(128,818)	(35,230)	(35,936)	(150,00
Other Revenue - 613,724 2,168,917 Total 613,724 2,168,917 Expenses - 760,531 Maintenance Personnel - 760,531 Dovervashing 32,576 167,609 Streetscape - Landscaping - 5,000 Data Tracking - 15,380 Vehicle Repair & Maintenance - 13,520 Vehicle Repair & Maintenance - 12,783 Vehicle Repair & Maintenance - 12,280 Vehicle Repair & Maintenance - 12,280 Vehicle Repair & Maintenance - 12,280 Innovation and Modernization - 15,429 Water Services - 14,723 Rent - 6,544 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,825 Consultants - 1,987 Consultants - 1,988 Data officatin Per	877,560	1,894,656	3,827,047	1,046,654	1,067,618	11,490,01
Total 613,724 2,168,917 Expenses CEP City Center Maintenance CEP City Center Maintenance Personnel - 760,531 Powerwashing 32,576 167,609 Cleaning, Jantorial Supplies & Uniforms - 53,700 Tree Timming Neighborhood - 1,550 Vehicle Removal - 27,640 Data Tracking - 13,820 Vehicle Repair & Maintenance - 9,773 Vehicle Repair & Maintenance - 12,230 Vehicle Insurance - 12,232 Unnovation and Modernization - 5,566 Phone Services - 14,279 Rent - 6,944 Total 32,576 1,135,778 Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 1,989 Consultants - 1,989 Uniforms - 1,33,83 Safety & Outreac	8,960	8,960	11,760	6,160	14,000	56,00
Maintenance CEP City Center Maintenance Personnel - 760,531 Powervashing 32,576 167,600 Stretstoze + Landstoging - 63,473 Stretstoze + Landstoging - 15,000 Tree Trimming Neighborhood - 15,000 Valie Removal - 21,683 Data Tracking - 13,320 Vehicle Repair & Maintenance - 12,683 Vehicle Repair & Maintenance - 12,320 Vehicle Repair & Maintenance + Utilities - 12,320 Innovation and Modernization - 5,926 Phone Services - 14,793 Rent - 63,444 Total 32,576 1,135,778 Beautification Personnel - 103,826 Pinzemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 1,939 Laujoment Leasing / Purchasing - 2,983 Total - 120,464 <	886,520	1,903,616	3,838,808	1,052,814	1,081,619	11,546,01
Maintenance Personnel Case Construction Powerwashing 32,576 167,609 Cleaning, Jantorial Supplies & Uniforms - 63,473 Streetscape + Landscaping - 5,500 Tree Timming Neighborhood - 17,500 Data Tracking - 13,920 Vehicle Repair & Maintenance - 21,663 Vehicle Repair & Maintenance - 21,663 Vehicle Insurance - 13,320 Vehicle Insurance - 12,320 Water Facture Maintenance + Utilities - 12,333 Innovation and Modernization - 5,366 Phone Services - 4,793 Rent - 6,344 Total 32,576 1,135,778 Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 2,983 14,243 Total - 1,982 14,343 Safety and Homeless Outreac						
Maintenance Personnel Case Construction Powerwashing 32,576 167,609 Cleaning, Jantorial Supplies & Uniforms - 63,473 Streetscape + Landscaping - 5,500 Tree Timming Neighborhood - 17,500 Data Tracking - 13,920 Vehicle Repair & Maintenance - 21,663 Vehicle Repair & Maintenance - 21,663 Vehicle Insurance - 13,320 Vehicle Insurance - 12,320 Water Facture Maintenance + Utilities - 12,333 Innovation and Modernization - 5,366 Phone Services - 4,793 Rent - 6,344 Total 32,576 1,135,778 Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 2,983 14,243 Total - 1,982 14,343 Safety and Homeless Outreac	Columbia	Gaslamp	East Village	Cortez	Marina	TOTAL
Powerwashing 32,576 1167,609 Cleaning, Janitorial Supplies & Uniforms - 63,473 Streetscape + Landscaping - 1,500 Tree Trimming Neighborhood - 1,500 Data Tracking - 15,360 Data Tracking - 13,320 Vehicle Repair & Maintenance - 9,773 Equipment Leasing / Purchasing - 9,338 Water Feature Waintenance + Utilities - 15,420 Innovation and Modernization - 5,666 Phone Services - 14,733 Rent - 5,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 10,3826 Consultants - 1,989 Equipment Leasing / Purchasing - 13,879 Total - 120,464 Safety and Homeless Outreach Services - 1,889 Consultants - 1,889 U	279,386	749,090	1,216,918	350,477	367,598	3,724,00
Stretscape + Landscaping - 5,000 Tree Trimming Neighborhood - 1,500 Waste Removal - 27,640 Data Tracking - 15,360 Vehicle Repair & Maintenance - 21,683 Vehicle Repair & Maintenance + Utilities - 9,773 Equipment Leasing / Purchasing - 3,338 Water Feature Waintenance + Utilities - 12,220 Innovation and Modernization - 5,666 Phone Services - 4,733 Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Consultants - 1,983 Equipment Leasing / Purchasing - 1,983 Total - 1,983 </td <td>27,689</td> <td>22,842</td> <td>314,349</td> <td>57,403</td> <td>44,433</td> <td>666,90</td>	27,689	22,842	314,349	57,403	44,433	666,90
Tree Timming Neighborhood - 1,500 Waste Removal - 27,540 Waste Removal - 27,540 Waste Removal - 13,220 Data Tracking - 13,220 Vehicle Repair & Maintenance - 21,683 Vehicle Insurance - 9,773 Equipment Leasing / Purchasing - 33,383 Water Feature Maintenance + Utilities - 12,220 Innovation and Modernization - 5,966 Phone Services - 4,793 Rent - 5,976 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 10,882 Fuldement Leasing / Purchasing - 1,989 Equipment Leasing / Purchasing - 1,989 Equipment Leasing / Purchasing - 1,989 Uniforms - 1,989 Equipment Leasing / Purchasing - 1,932 Data collection - 64,343 442,7475 Consultants	25,755	55,605	112,317	30,717	31,333	319,20
Waste Removal - 27,640 Data Tracking - 15,360 Vehicle Repair & Maintenance - 13,220 Vehicle Repair & Maintenance - 9,773 Equipment Leasing / Purchasing - 13,232 Innovation and Modernization - 12,233 Innovation and Modernization - 15,262 Prione Services - 4,793 Rent - 6,5944 Total 32,576 1,135,778 Beautification Personnel - 103,826 Pacemaking & Activations (formerly Capital Improvements) - 1,083 Calistants - 1,283 Equipment Leasing / Purchasing - 1,283 Total - 1,282 <td< td=""><td>5,000</td><td>5,000</td><td>5,000</td><td>5,000</td><td>5,000</td><td>30,00</td></td<>	5,000	5,000	5,000	5,000	5,000	30,00
Data Tracking - 15,360 Vehicle Riperi & Maintenance - 13,220 Vehicle Insurance - 21,683 Vehicle Insurance - 3,733 Guijment Leasing / Purchasing - 3,733 Water Services - 15,429 Mater Services - 4,793 Rent - 5,986 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 1,989 Equipment Leasing / Purchasing - 120,464 Safety and Homeless Outreach Services CEP City Center Safety doutreach Services - 1,989 Consultants - 3,579 Equipment Leasing / Purchasing - 7,258 Gougenent Leasing / Purchasing - 7,259 Equipment Leasing / Purchasing - 1,432 Total 64,343 462,841	1,500	1,500	3,000	1,500	1,500	10,50
Vehicle Fuel - 13,920 Vehicle Repair & Maintenance - 21,683 Equipment Leasing / Purchasing - 3,338 Buityment Leasing / Purchasing - 12,283 Innovation and Modernization - 15,429 Phone Services - 4,793 Rent - 6,5944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Consultants - 103,826 Equipment Leasing / Purchasing - 120,666 Consultants - 1,989 Equipment Leasing / Purchasing - 1,989 Uniforms - 1,989 Equipment Leasing / Purchasing - 1,989 Uniforms - 1,989 Equipment Leasing / Purchasing - 1,284 Program CEP City Center Program - 1,07,529 Equipment Leasing / Purchasing	11,215 6,232	24,214 13,456	48,910 27,180	13,376 7,433	13,644 7,582	139,00 77,24
Vehicle Repair & Maintenance - 21,683 Vehicle Insurance - 9,773 Equipment Leasing / Purchasing - 3,838 Water Feature Maintenance + Utilities - 12,220 Innovation and Modernization - 5,966 Phone Services - 15,429 Water Services - 16,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification formerly Capital Improvements) - 11,666 Consultants - 120,464 Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services - 1,889 Equipment Leasing / Purchasing - 1,893 Dial collection - 1,893 Diat collection - 1,835 Data collection - 1,432 Program CEP City Center Program Personnel - 1,735 Data collection - 1,4323	5,648	12,194	24,631	6,736	6,871	70,00
Vehicle Insurance - 9,773 Equipment Leasing / Purchasing - 3,833 Water Feature Maintenance + Utilities - 12,320 Innovation and Modernization - 15,429 Water Services - 4,793 Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 120,464 Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services - 1,983 Uniforms - 1,983 - Safety and Homeless Outreach Services - 1,432 Consultants - 1,579 - Uniforms - 107,529 - 107,529 Equipment Leasing / Purchasing -	8,798	18,995	38,368	10,493	10,703	109,04
Water Feature Maintenance + Utilities - 12.320 Innovation and Modernization - 5,966 Phone Services - 4,793 Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,966 Consultants - 120,464 Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services - 1,989 Loniforms - 1,989 Data collection - 608 Proor Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 9.8	3,965	8,561	17,294	4,730	4,824	49,14
Innovation and Modernization - 5,966 Prione Services - 15,429 Water Services - 6,934 Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Consultants - 1,989 Equipment Leasing / Purchasing - 1,989 Total - 120,464 Safety and Homeless Outreach Services CEP City Center Safety & Outreach Personnel - 1,989 Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 16,082 Phone Services - 1,432 Total 64,343 462,941 Program CEP City Center Equipment Leasing / Purchasing - 10,7529 Equipment Leasing / Purchasing -	1,557	3,362	6,791	1,857	1,894	19,30
Phone Services - 15,429 Water Services - 4,793 Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 1989 Equipment Leasing / Purchasing - 120,464 Safety and Homeless Outreach Services CEP City Center Safety and Homeless Outreach Services - 1,989 Consultants - 1,989 Uniforms - 1,989 Equipment Leasing / Purchasing - 7,258 Data collection - 608 Phone Services - 1,989 Conference/Education - 107,529 Equipment Leasing / Purchasing 998 3,669 Conference/Education - 1,832 Conference/Education - 1,878	17,920	17,920	23,520	12,320	28,000	112,00
Water Services - 4,793 Rent - 6,944 Total 32,576 1,113,778 Beautification CEP City Center Beautification g Activations (formerly Capital Improvements) - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 1989 Equipment Leasing / Purchasing - 120,664 Safety and Homeless Outreach Services CEP City Center Safety Ad Utreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 1,983 Data collection - 66,843 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Comference/Education - 4,872 Conference/Education - 107,529	2,421 6,261	5,226 13,517	10,556 27,302	2,887 7,467	2,945 7,616	30,00 77,59
Rent - 6,944 Total 32,576 1,135,778 Beautification CEP City Center Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 1,989 Equipment Leasing / Purchasing - 2,983 Total - 120,464 Safety and Homeless Outreach Services CEP City Center Safety & Outreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 7,258 Data collection - 643 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1989 Conference/Education - 5,173 Rent 34,	1,945	4,199	8,482	2,320	2,366	24,10
Total32,5761,135,778BeautificationCEPCity CenterBeautification Personnel-103,826Placemaking & Activations (formerly Capital Improvements)-11,666Consultants-1,989Equipment Leasing / Purchasing-120,464Safety and Homeless Outreach ServicesCEPCity CenterSafety & Outreach Personnel64,343447,975Consultants-1,989Uniforms-3,579Equipment Leasing / Purchasing-7,258Data collection-608Phone Services-1,432Total64,343462,841ProgramCEPCity CenterProgram Personnel-107,529Equipment Leasing / Purchasing9983,669Community/Board Meetings-1,989Conference/Education-4,872Electric Services-5,175Gen Liab Insur18,13566,670Office Supplies-6,960Payroll Services / Web Services-5,691Office Supplies-6,960Payroll Services / Web Services-5,691Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,500139,895Property Marketing93,264-Total139,895Property Marketing<	2,818	6,083	12,287	3,360	3,428	34,9
BeautificationCEPCity CenterBeautification Personnel-103,826Placemaking & Activations (formerly Capital Improvements)-11,666Consultants-1,989Equipment Leasing / Purchasing-2,983Total-120,664Safety and Homeless Outreach ServicesCEPCity CenterSafety & Outreach Personnel-1,989Consultants-1,989Uniforms-3,579Equipment Leasing / Purchasing-7,258Data collection-608Phone Services-1,432Total64,343462,841ProgramCEPCity CenterProgram Personnel-107,529Equipment Leasing / Purchasing9983,669Community/Board Meetings-1,989Community/Board Meetings-1,982Conference/Education-4,872Electric Services-2,822Gen Liab Insur18,13566,690Payroll Services / Web Services-6,960Payroll Services / Web Services-5,691Total53,891251,739Total53,891251,739Total53,891251,739Total53,895174,248Total53,895174,249Total53,895174,249Total53,895174,249Total53,895174,249Total53,89575,661 <td>408,109</td> <td>961,764</td> <td>1,896,906</td> <td>518,078</td> <td>539,740</td> <td>5,492,9</td>	408,109	961,764	1,896,906	518,078	539,740	5,492,9
Beautification Personnel - 103,826 Placemaking & Activations (formerly Capital Improvements) - 11,666 Consultants - 1989 Equipment Leasing / Purchasing - 120,464 Safety and Homeless Outreach Services CEP City Center Safety AD Unforms - 1,989 Consultants - 1,989 Uniforms - 7,258 Equipment Leasing / Purchasing - 7,258 Data collection - 608 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 19,892 Conference/Education - 4,872 Electric Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office S		,	,,			-, - ,
Placemaking & Activations (formerly Capital Improvements) 11,666 Consultants - 1,989 Equipment Leasing / Purchasing - 120,464 Safety and Homeless Outreach Services CEP City Center Safety & Outreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 64,343 462,841 Program CEP City Center 7,258 Data collection - 1,432 1432 Total 64,343 462,841 462,841 Program CEP City Center 1989 Conference/Education - 107,529 107,529 Equipment Leasing / Purchasing 998 3,669 2,822 31,087 Water Services - 5,175 84 31,087 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 17,526 Dratal 53,891 251,739 <td>Columbia</td> <td>Gaslamp</td> <td>East Village</td> <td>Cortez</td> <td>Marina</td> <td>TOTAL</td>	Columbia	Gaslamp	East Village	Cortez	Marina	TOTAL
Consultants - 1,989 Equipment Leasing / Purchasing - 2,983 Total - 120,464 Safety and Homeless Outreach Services CEP City Center Safety & Outreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 64,343 462,841 Total 64,343 462,841 462,841 Program CEP City Center 1,989 Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 2,666 1,989 Conference/Education - 4,872 1,989 3,667 Community/Board Meetings - 1,989 2,66670 175,876 Ti Support - 51,757 66,6700 152,276 Office Supplies - 6,6701 152,276 </td <td>42,129</td> <td>90,956</td> <td>183,723</td> <td>50,246</td> <td>51,253</td> <td>522,13</td>	42,129	90,956	183,723	50,246	51,253	522,13
Equipment Leasing / Purchasing - 2,983 Total - 120,464 Safety and Homeless Outreach Services CEP City Center Safety & Outreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 603 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,983 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960	11,666	11,666	11,666	11,666	11,670	70,00
Total-120,464Safety and Homeless Outreach ServicesCEPCity CenterSafety & Outreach Personnel64,343447,975Consultants-1,989Uniforms-3,579Equipment Leasing / Purchasing-7,258Data collection-608Phone Services-1,432Total64,343462,841ProgramCEPCity CenterProgram Mersonnel-107,529Equipment Leasing / Purchasing9983,669Comference/Education-4,872Electric Services-5,175Rent34,75831,087Water Services-5,175Rent34,75831,087Water Services-5,690Payroll Services / Web Services-5,691Total53,891251,739CePCity CenterContracts Renewal4,43416,299.egal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371- <td>807 1,210</td> <td>1,742 2,613</td> <td>3,519 5,278</td> <td>962 1,443</td> <td>982 1,472</td> <td>10,0 15,0</td>	807 1,210	1,742 2,613	3,519 5,278	962 1,443	982 1,472	10,0 15,0
Safety and Homeless Outreach ServicesCEPCity CenterSafety & Outreach Personnel64,343447,975Consultants-1,989Uniforms-3,579Equipment Leasing / Purchasing-7,258Data collection-608Phone Services-1,432Total64,343462,841ProgramCEPCity CenterProgram Personnel-107,529Equipment Leasing / Purchasing9983,669Community/Board Meetings-1,989Conference/Education-4,872Electric Services-5,175Rent34,75831,087Water Services-2,822Gen Liab Insur18,13566,670IT Support-15,276Office Supplies-6,960Payroll Services / Web Services-5,691Total53,891251,739Cerp City CenterCEPContracts Renewal4,434162,92919,895Legal2,0537,546Management Fee47,398174,249Total53,895198,094CEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCer Dersonnel168,371-Con	·		-			
Safety & Outreach Personnel Cell Cell <t< td=""><td>55,812</td><td>106,977</td><td>204,186</td><td>64,318</td><td>65,377</td><td>617,13</td></t<>	55,812	106,977	204,186	64,318	65,377	617,13
CEP Cert of centre Safety & Outreach Personnel 64,343 447,975 Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 608 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 Office Supplies - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal	Calumbia	Cashanan	Fact Village	Cantag	Manin a	TOTAL
Consultants - 1,989 Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 608 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management Fee 47,398 174,249 Total 53,885 198,094 CEP	Columbia 234,043	Gaslamp 427,781	East Village 915,420	245,530	Marina 247,109	TOTAL 2,582,20
Uniforms - 3,579 Equipment Leasing / Purchasing - 7,258 Data collection - 603 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Potal 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total <td>234,043</td> <td>1,742</td> <td>3,519</td> <td>962</td> <td>982</td> <td>2,582,20</td>	234,043	1,742	3,519	962	982	2,582,20
Equipment Leasing / Purchasing - 7,258 Data collection - 608 Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 <t< td=""><td>1,452</td><td>3,136</td><td>6,334</td><td>1,732</td><td>1,767</td><td>18,00</td></t<>	1,452	3,136	6,334	1,732	1,767	18,00
Phone Services - 1,432 Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 Office Supplies - 15,276 Office Supplies - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,895 198,094 CEP Exclusive CEP City Center CP Personnel 168,371 - Consult	2,945	6,358	12,843	3,512	3,583	36,50
Total 64,343 462,841 Program CEP City Center Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 -	247	533	1,077	294	300	3,06
ProgramCEPCity CenterProgram Personnel-107,529Equipment Leasing / Purchasing9983,669Community/Board Meetings-1,989Conference/Education-4,872Electric Services-5,175Rent34,75831,087Water Services-2,822Gen Liab Insur18,13566,670IT Support-15,276Office Supplies-5,691Payroll Services / Web Services-5,691Total53,891251,739ManagementCEPCity CenterContracts Renewal4,43416,299Legal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,500139,895Property Marketing93,264-Total409,030-	581	1,254	2,533	693	707	7,20
Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 139,895 Property Marketing 93,264 - <t< td=""><td>240,075</td><td>440,805</td><td>941,726</td><td>252,724</td><td>254,447</td><td>2,656,96</td></t<>	240,075	440,805	941,726	252,724	254,447	2,656,96
Program Personnel - 107,529 Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 139,895 Property Marketing 93,264 - <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td></t<>						
Equipment Leasing / Purchasing 998 3,669 Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 8 Business Attraction & Retention 139,895 Property Marketing Property Marketing 93,264 -	Columbia	Gaslamp	East Village	Cortez	Marina	TOTAL
Community/Board Meetings - 1,989 Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 8usiness Attraction & Retention Business Attraction & Retention 139,895 Property Marketing Property Marketing 93,264 -	43,631 1,489	94,199 3,214	190,274 6,493	52,038 1,776	53,080 1,811	540,75 19,45
Conference/Education - 4,872 Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center Cer Personnel 168,371 - Consultants 7,500 Business Attraction & Retention 139,895 Property Marketing 93,264 - - Total 409,030 - -	807	1,742	3,519	962	982	19,4
Electric Services - 5,175 Rent 34,758 31,087 Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center Cer Personnel 168,371 - Consultants 7,500 Business Attraction & Retention Property Marketing 93,264 409,030 Total 409,030 -	1,977	4,268	8,621	2,358	2,405	24,50
Water Services - 2,822 Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 139,895 Business Attraction & Retention 139,895 93,264 Total 409,030 -	2,100	4,533	9,157	2,504	2,554	26,02
Gen Liab Insur 18,135 66,670 IT Support - 15,276 Office Supplies - 6,960 Payroll Services / Web Services - 5,691 Total 53,891 251,739 Management CEP City Center Contracts Renewal 4,434 16,299 .egal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center Consultants 7,500 3 Business Attraction & Retention 139,895 5 Property Marketing 93,264 -	12,614	27,234	55,010	15,045	15,346	191,0
IT Support-15,276Office Supplies-6,960Payroll Services / Web Services-5,691Total53,891251,739ManagementCEPCity CenterContracts Renewal4,43416,299.egal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,5003Property Marketing93,264-Total409,030-	1,145	2,472	4,994	1,366	1,393	14,1
Office Supplies-6,960Payroll Services / Web Services-5,691Total53,891251,739ManagementCEPCity CenterContracts Renewal4,43416,299Legal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,500139,895Property Marketing93,264409,030Total409,030-	27,052 6,198	58,405 13,383	117,973 27,032	32,264 7,393	32,911 7,541	353,4 76,8
Payroll Services / Web Services-5,691Total53,891251,739ManagementCEPCity CenterContracts Renewal4,43416,299Legal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,5008usiness Attraction & Retention139,895Property Marketing93,264409,030-	2,824	13,383 6,097	12,315	3,368	3,436	76,8 35,0
Total53,891251,739ManagementCEPCity CenterContracts Renewal4,43416,299Legal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCEP Personnel168,371-Consultants7,5008usiness Attraction & Retention139,895Property Marketing93,264409,030-	2,309	4,985	10,070	2,754	2,809	28,6
ManagementCEPCity CenterContracts Renewal4,43416,299_egal2,0537,546Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCEP Personnel168,371-Consultants7,50030,895Business Attraction & Retention139,895-Property Marketing93,264-Total409,030-	102,146	220,533	445,458	121,828	124,268	1,319,8
Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 7,500 Business Attraction & Retention 139,895 93,264 Total 409,030 -						
Contracts Renewal 4,434 16,299 Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 7,500 Business Attraction & Retention 139,895 93,264 Total 409,030 -			-			
Legal 2,053 7,546 Management Fee 47,398 174,249 Total 53,885 198,094 CEP Exclusive CEP City Center CEP Personnel 168,371 - Consultants 7,500 - Business Attraction & Retention 139,895 - Property Marketing 93,264 -	Columbia 6,614	Gaslamp	East Village	Cortez 7,888	Marina 8,046	TOTAL
Management Fee47,398174,249Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,5008Business Attraction & Retention139,895Property Marketing93,264-Total409,030-	3,062	14,279 6,610	28,842 13,353	3,652	3,725	86,40 40,00
Total53,885198,094CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,500-Business Attraction & Retention139,895-Property Marketing93,264-Total409,030-	70,703	152,649	308,338	84,327	86,016	923,68
CEP ExclusiveCEPCity CenterCEP Personnel168,371-Consultants7,500Business Attraction & Retention139,895Property Marketing93,264Total409,030-	80,379	173,538	350,532	95,867	97,787	1,050,08
CEP Personnel168,371-Consultants7,500Business Attraction & Retention139,895Property Marketing93,264Total409,030		1,3,338			51,101	1,000,00
CEP Personnel168,371-Consultants7,500Business Attraction & Retention139,895Property Marketing93,264Total409,030-	Columbia	Gaslamp	East Village	Cortez	Marina	TOTAL
Consultants7,500Business Attraction & Retention139,895Property Marketing93,264Total409,030	-	-	-	-	-	168,3
Business Attraction & Retention 139,895 Property Marketing 93,264 Total 409,030						7,50
Total 409,030 -						139,8
						93,2
	-	-	-	-	-	409,0
Total Expenses (4) 2 169 016						
	886,520	1,903,616	3,838,807	1,052,815	1,081,618	11,546,0
			0		0	, = · - , •
Net Income (0) 0	(0)	0	0	(0)	0	-

(1) Neighborhood percentage is based off of assessment revenue

(2) Budget revenue is based on a 5% assessment increase

(3) Assessment delinquency is 1.5% of total County billing; plus 13% of City manual billing (after deducting Fed assessments)
 (4) The broader budget categories may be adjusted by up to fifteen percent (15%) of the total. There is no limitation on the reallocation of funds between individual line budget.

(5) General Benefit is 3.11% of budget and is based on value

Rev. 2.29.2024



FY24-25 Clean & Safe Draft Budget Summary

Downtown San Diego Partnership

Phil Rath Chair, Downtown San Diego Partnership

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Justin Apger, Chief Operations Officer

Terri Johnson, Director of Finance & Administration

Alonso Vivas, SVP & Executive Director, DSDP Clean & Safe



March 5, 2024

Budget Summary

The FY24-25 PBID budget process includes an ongoing review of our current collection rates by the county and manual billing from the city. DSDP C & S staff worked closely with the City of San Diego to identify all potential areas of risk within the C&S budget. Input was provided by PBID property owners, attendance at community meetings, dialogue at the monthly neighborhood walkabouts.

The top-line assessment revenue number of \$11,546,017 includes an increase to assessments of 5%, with a blended delinquency rate of 4% (1.5% for the county tax assessor's billing and 8% for the city's manual billing for government and non-profit owners, excluding federal properties). A fund balance carryforward from previous fiscal years in the amount of \$500,000 and portion of the Employee Retention Tax credits of \$955,634 are included in total revenue for fiscal year FY23-24, this one-time revenue accounts for the reduction in revenue for fiscal year FY24-25.

Expenses continue to rise at a greater rate than increases in assessment revenues. To maintain service levels as consistently as possible, we are utilizing a portion of our internal team members to conduct services. In addition, we are exploring additional sources of funds for services in the downtown area. Wages and benefits have been increased to be competitive with the labor market and have been successful in recruiting and retaining team members.

Our proactive steps for financial & operational stability include:

- Midblock street light rates have increased 88%. DSDP is working with the City and Utility Company, to reduce rates.
- We continue to seek additional funds to complement the PBID services budget.
- In addition, we continue to offer services to help unhoused people by partnering with the City and the Regional Task Force for the Homeless. Which are funded outside of Assessments.
- Downtown Partnership is proactively engaging the City and County to monitor the assessments collected.
- During the last four years we have been investing in our in-house safety team, and due to the success, we will be moving the safety program in-house. As a result, we have stayed cost neutral.



Overall Budget Comparison

Category	FY23-24	FY24-25	Variance
Revenue	\$ 12,791,954.00	\$11,546,017.00	-9.74%
Maintenance Expenses	\$ 5,788,165.00	\$ 5,492,951.00	-5.10%
Beautification	\$ 883,505.00	\$ 617,133.00	-30.15%
Safety and Homeless Outreach Services	\$ 3,575,313.00	\$ 2,656,960.00	-25.69%
Program & Management	\$ 2,123,467.00	\$ 2,369,943.00	11.61%
CEP	\$ 421,504.00	\$ 409,030.00	-2.96%
Total:	\$12,791,954.00	\$11,546,017.00	-9.74%





Downtown San Diego Clean & Safe FY24-25 Budget Timeline

Date	Action	
February 8, 2024	EDD delivers Annual Assessment Adjustment Certification Form to DSDP.	
February 21, 2024	DSDP delivers Preliminary District Budget to EDD.	
April 8, 2024	DSDP delivers Annual Report and Budget to EDD.	
May 22, 2024	Take FY2025 PBID Annual Report & Budget to ED&IR Committe for approval.	
June 9 or 10, 2024	Take FY2025 PBID Annual Report & Budget to City Council for approval.	
July 1, 2024	Start of Fiscal Year 2025. Effective date of contract extension	



Following is a summary of our negotiated rates with the Clean & Safe contractors for FY24-25. Negotiated rates are provided for review and approval by the Downtown San Diego Partnership's Clean & Safe Board, and Downtown San Diego Partnership's Executive Board.

Pressure Washing

Aztec Landscaping will provide services in Columbia, Cortez, City Center, Marina, and CEP properties.

<u>Action Item 1:</u> Staff recommendation is to offer AZTEC the FY24-25 pressure washing contract with the requested increase in rates of 5%.

Power Washing	FY23-24	FY24-25
Budget	\$708,236	\$329,710
Sidewalks Washed	14,052	6,202

Pressure Washing

South Bay Pressure Washing will provide services to the Gaslamp and East Village neighborhood.

<u>Action Item 2:</u> Staff recommendation is to offer South Bay the FY24-25 pressure washing contract with the requested increase in rates of 5%.

Pressure Washing	FY23-24	FY24-25
Budget	\$844,236	\$337,191
Sidewalks washed	17,898	6,743