

## **Bylaw Committee Minutes September 27, 2021**

**Committee Members: JP-Jimmy Parker, MC-Michael Caldwell, MH-Markalan Hamilton  
Staff: AG- Alex Gutierrez**

### **Call Meeting to Order 8:15 am**

- JP- Requested that MC review the anti-harassment policy, process, and procedure in draft form.
- MC- Read the anti-harassment policy, process, and procedure the way they would read in the bylaw document.
- JP- Stated legally that under the whistle-blower law, we need to give different avenues to BID members report to any of the officers within the BID.
- MH- Discussed adding language to the anti-harassment policy as part of the preamble.
- JP and MC- Agreed to add the language.
- MH- Reviewed the conflict-of-interest policy.
- JP- Stated that the preamble needs to state a conflict of interest to move to policy.
- MC- Requested more clarity on what a direct and indirect interest is.
- JP- Direct is if someone used their position to gain something to their benefit by using their position or status on the board.
- JP- We need to state that BID business does get an indirect benefit due to being a business in the district.
- The committee accepted the conflict of interest to move forward to review the BID Board.
- MC- Read the board inclusivity policy, process, and procedure to read the bylaw document.
- MH- stated that the board's inclusivity looks strong as it was written.
- JP- Stated that every business owner should have access to a board meeting. We need to address how they will have access if they lack virtual or physical access.
- JP- We should have all draft documents available if the board wants to review how the committee addressed the task.
- JP- Board makeup will address the board structure in a future bylaw review through the Board inclusivity policy.
- The bylaw committee agreed with all three recommendations.
- JP- Thank the committee members for their work on moving the bylaw revision forward to the BID Board.

### **Adjourn 9:27 am**

