



Downtown San Diego PBID & BID Finance Committee Agenda

February 21, 2018 1:00pm
401 B Street, Suite 100, San Diego, CA 92101

Welcome

- Welcome

Budget

- Review Draft FY18 Clean & Safe Budget (handout)

Info

Adjourn

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST. To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Clean & Safe Program office at least five (5) working days before the meeting at (619) 234-8900 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon advanced request.





Preliminary FY19 Clean & Safe Budget Review

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**Downtown San Diego Clean and Safe
FY19 Preliminary Budget Review
FY18 Act&Proj. vs Prelim. FY19 Budget**

Revenue	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Assesments	\$ 8,480,622.70	\$ 8,903,976.94	\$ 423,354.24
Interest	\$ 150.00	\$ 180.00	\$ 30.00
Water Feature Reimbursement	\$ 30,631.17	\$ 30,000.00	\$ (631.17)
Median Maintenance Reimbursement	\$ 19,000.00	\$ 19,000.00	\$ -
Subtotal	\$ 8,530,403.87	\$ 8,953,156.94	\$ 422,753.07
General Benefit: Other			
Total:	\$ 8,530,403.87	\$ 8,953,156.94	\$ 422,753.07

Maintenance	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Maintenance Salaries & Wages	\$ 2,705,726.11	\$ 2,786,897.89	\$ 81,171.78
Program Management	\$ 28,113.07	\$ 28,113.07	\$ -
Vehicle Insurance	\$ 15,419.43	\$ 18,000.00	\$ 2,580.57
General Liability Ins.	\$ 106,574.69	\$ 117,000.00	\$ 10,425.31
Cleaning & Janitorial Supplies	\$ 146,434.10	\$ 150,000.00	\$ 3,565.90
Landscaping Supplies	\$ 17,545.17	\$ 25,000.00	\$ 7,454.83
District Mailings / Web Services	\$ 2,260.37	\$ 3,000.00	\$ 739.63
Vehicle Repair & Maintenance	\$ 67,307.95	\$ 70,000.00	\$ 2,692.05
Vehicle Fuel	\$ 62,513.50	\$ 65,000.00	\$ 2,486.50
Waste Removal	\$ 85,457.33	\$ 85,000.00	\$ (457.33)
Uniforms	\$ 8,943.03	\$ 10,000.00	\$ 1,056.97
Training	\$ 4,096.40	\$ 4,000.00	\$ (96.40)
Rents / Leases	\$ 34,447.24	\$ 37,800.00	\$ 3,352.76
Equipment Leasing / Purchasing	\$ 87,211.90	\$ 80,000.00	\$ (7,211.90)
Electric Services	\$ 36,776.06	\$ 38,000.00	\$ 1,223.94
Water Services	\$ 27,056.07	\$ 30,000.00	\$ 2,943.93
Workorder Device Services	\$ 22,989.62	\$ 25,000.00	\$ 2,010.38
Work Order System	\$ 29,900.00	\$ 30,000.00	\$ 100.00
Powerwashing	\$ 844,636.20	\$ 869,983.73	\$ 25,347.53
Streetscape	\$ 47,268.30	\$ 75,000.00	\$ 27,731.70
Tree Trimming MTS	\$ 15,220.00	\$ 15,500.00	\$ 280.00
Tree Trimming Neighborhood	\$ 113,034.37	\$ 107,103.57	\$ (5,930.80)
Tree Trimming Palm Trees	\$ -	\$ 25,000.00	\$ 25,000.00
Water Feature	\$ 26,500.00	\$ 31,000.00	\$ 4,500.00
Wayfinding Signage Maintenance	\$ 6,425.00	\$ 6,000.00	\$ (425.00)
Subtotal	\$ 4,541,855.91	\$ 4,732,398.27	\$ 190,542.36
General Benefits			
Maintenance Total:	\$ 4,541,855.91	\$ 4,732,398.27	\$ 190,542.36

Beautification/Installation	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Beautification/Placemaking	\$ 155,867.35	\$ 239,230.20	\$ 83,362.85
Program Management	\$ 13,387.00	\$ 13,387.00	\$ -
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 1,272.37	\$ 1,500.00	\$ 227.63
Training	\$ 1,578.90	\$ 1,500.00	\$ (78.90)
Rents / Leases	\$ 14,910.16	\$ 16,380.00	\$ 1,469.84
Installations/Beautification S&W	\$ 201,884.66	\$ 207,941.20	\$ 6,056.54
Midblock Lighting	\$ 264,999.98	\$ 260,000.00	\$ (4,999.98)
Tree Light Maintenance	\$ 94,461.14	\$ 95,000.00	\$ 538.86
Subtotal	\$ 763,215.93	\$ 850,938.40	\$ 87,722.47
General Benefits			
Beautification/Installation Total	\$ 763,215.93	\$ 850,938.40	\$ 87,722.47

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Disorder/Nuisance			
Disorder & Nuisance Abatement - S&W	\$ 2,411,747.41	\$ 2,484,099.83	\$ 72,352.42
Program Management	\$ 26,775.00	\$ 26,775.00	\$ -
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 2,259.84	\$ 3,000.00	\$ 740.16
Training	\$ 2,674.50	\$ 2,500.00	\$ (174.50)
Rents / Leases	\$ 49,318.74	\$ 51,600.00	\$ 2,281.26
Subtotal	\$ 2,507,629.86	\$ 2,583,974.83	\$ 76,344.97
General Benefits			
Disorder/Nuisance Total	\$ 2,507,629.86	\$ 2,583,974.83	\$ 76,344.97

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Admin			
Audit & Accounting Services	\$ 12,400.00	\$ 13,000.00	\$ 600.00
Program Management	\$ 23,428.13	\$ 23,428.13	\$ -
General Liability Ins.	\$ 14,854.36	\$ 16,000.00	\$ 1,145.64
Office Supplies	\$ 9,285.40	\$ 9,000.00	\$ (285.40)
Postage & Mailing	\$ 234.98	\$ 500.00	\$ 265.02
District Mailings / Web Services	\$ 2,180.63	\$ 3,000.00	\$ 819.37
Payroll Services/Parking/Misc	\$ 40,719.96	\$ 42,000.00	\$ 1,280.04
Office Copier	\$ 13,105.21	\$ 13,500.00	\$ 394.79
Travel	\$ 2,500.00	\$ 2,500.00	\$ -
Training	\$ 2,098.20	\$ 2,000.00	\$ (98.20)
Rents / Leases	\$ 14,642.05	\$ 14,389.07	\$ (252.98)
Electric Services	\$ 4,381.27	\$ 4,500.00	\$ 118.73
Telephones	\$ 2,922.49	\$ 3,200.00	\$ 277.51
Water Services	\$ 2,901.02	\$ 3,000.00	\$ 98.98
Legal Expense	\$ 3,520.00	\$ 8,500.00	\$ 4,980.00
IT Support	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00
Admin - Salaries & Wages	\$ 172,391.53	\$ 177,563.28	\$ 5,171.75
CEP Program Management	\$ 57,159.27	\$ 57,159.27	\$ -
Subtotal	\$ 385,724.50	\$ 401,239.75	\$ 15,515.25
General Benefits			
Admin Total	\$ 385,724.50	\$ 401,239.75	\$ 15,515.25

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Other			
City Fee	\$ 150,000.00	\$ 150,000.00	\$ -
Contingency	\$ 253,196.01	\$ 267,119.31	\$ 13,923.30
Subtotal	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30
General Benefits			
Other Total	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
CEP			
Business Attrac. & Retention	\$ 198,092.36	\$ 184,532.00	\$ (13,560.36)
Property Marketing	\$ 197,941.87	\$ 184,532.00	\$ (13,409.87)
Subtotal	\$ 396,034.23	\$ 369,064.00	\$ (26,970.23)
General Benefits			
CEP Total	\$ 396,034.23	\$ 369,064.00	\$ (26,970.23)

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Subtotal:	\$ 8,997,656.44	\$ 9,354,734.55	\$ 357,078.11
General Benefit			
Total:	\$ 8,997,656.44	\$ 9,354,734.55	\$ 357,078.11

	Total
FY19 Projected Revenue	\$ 8,953,156.94
FY19 Proposed Expenses:	\$ 9,354,734.55
Variance	\$ 401,577.61

*Attachment A



Downtown San Diego Clean and Safe
 FY19 Preliminary Budget Review
 FY19 Projected Service Level Cost Breakdown

Service	Projected Cost
Maintenance Ambassador	\$39,650.00
Safety Ambassador	\$46,319.07
Powerwashing Sidewalk Cost per Sidewalk	\$49.00
Average Tree Trimming Cost per Tree	\$65.45
Average Palm Tree Trimming Cost per tree	\$85.00
Average MTS Tree Trimming Cost per tree	\$139.50
Sidewalk Repair - Cost per 12"x12" tile + Labor	\$68.50
Gum Removal Cost per sidewalk	\$1,404.00

Gum Removal				
Quote for one sidewalk				
Labor	\$29.00	16	hrs	\$464.00
Diesel Fuel	\$3.50	20	gal	\$70.00
Unleaded Fuel	\$3.50	20	gal	\$70.00
Dry Ice	\$ 0.45	1000	lbs	\$ 450.00
Compressor	\$350.00	1	wk	\$350.00
			Total	<u>\$1,404.00</u>



Downtown San Diego Clean and Safe
FY19 Preliminary Budget Review
FY19 General Benefit Breakdown

FY19 General Benefit	Amount
Gas Tax	\$19,000.00
Water Feature	\$30,000.00
Homeless 501c3 (Donation Stations, Make Change Count)	\$12,000.00
Public Spaces 501c3 (Placemaking and Beautification)	\$20,000.00
Grants (County, Bank of America, Housing Commission)	\$180,000.00
In-Kind Work (Pro-bono Legal, Public Service Announcements)	\$81,000.00
Volunteer Program	\$5,000.00
Conference Fees Value	\$2,250.00
Meeting Room Rental Value	\$2,000.00
Total Projected General Benefit Funding	\$351,250.00
Required 3.11% General Benefit Funding	\$290,932.24
Variance	\$60,317.76