

7:30 CALL MEETING TO ORDER

- Non-Agenda Public Comment
- Approval of Minutes – March 28, 2017 (Page 2-3) | **ACTION**

FINANCIALS

- Review & Accept FY19 Vendor Contracts (Pages 4-5): A. Vivas | **ACTION**
- Review & Approve FY19 Proposed Final Budget: (Pages 6-13) B. Sauls | **ACTION**

MEMBER DISCUSSION

ADJOURN

UPCOMING EVENTS

East Village Sessions – April 21
Movie Night – April 27
Yoga on the Midway – May 5
Jacaranda Flower Fest – May 12

MEETING MINUTES

Call to Order

Chairman Craig Benedetto called the meeting to order at 7:38 a.m.

The following members of the Board of Directors were present: Matt Adams, Ruben Andrews, Richard Bach, Bob Bell, Craig Benedetto, Phil Blair, Kim Brewer, Michael Burton, Jim Chatfield, Nikki Clay, Steve Cushman, James Dawe, Peary Dealy, Rodger Dougherty, Jennifer Farnham, Tod Firotto, Henry Ford, Jeff Gattas, Rick Gentry, Chanelle Hawken, Derek Hulse, Jordan Johnson, Eric Jones, Keith B. Jones, Cecilia Kucharski, James Langley, James Lawson, MaeLin Levine, Jeff Light, Robin Madaffer, Amber Mauer, Kris Michell, Neil Mohr, John Ohanian, John Passanante, Doug Paul, Stacey Lankford Pennington, Phil Petersen, Victor Ramsauer, Rip Rippetoe, Rana Sampson, Ken Sauder, Bill Sauls, Don Stanziano, Krista Torquato, Frank Urtasun, Deacon Jim Vargas, and Nicholas Wilson.

The following non-voting, advisory members were present: Mark Cafferty, Rich Geisler, David Hazan, Kerri Kapich, Mike Madigan, Stephen Puetz, Claudine Scott, Pat Stark, Joyce Summer, Joe Terzi, and Rosey Williams.

The following DSDP staff members were present: Alexandra Berenter, Alex Gutierrez, Katherine Johnston, Lise Koerschgen, Alicia Kostick, Kaitlin Phillips, Daniel Reeves, Rachel Tolano, Mari Katherine Urtasun, Alonso Vivas, Alex Waters, Angela Wells, and Andy White.

The following guests were present: Thella Bowens, Reese Jarrett, Jessica Lawrence, Tonya Mantooh, Felipe Monroig, Dale Strack, and Dukie Valderrama.

Non-Agenda Public Comment

No Public Comment.

Motion: To approve the February 28, 2017 meeting minutes – Rana Sampson / Perry Dealy - approved unanimously.

Financial Report

Bill Sauls provided a financial report.

Motion: To Approve FY18 PBID Budget – Nikki Clay / Keith Jones - approved unanimously.

Motion: To Approve recommendation for FY18 Audit Firm – James Lawson / Nicholas Wilson - approved unanimous

Motion: To Approve recommendation for FY18 Contracted Services – Nikki Clay / Keith Jones– approved unanimously.

PBID Report

Kris Michell gave an informational PBID report.

Adjourn

Mr. Benedetto adjourned the meeting at 7:44 a.m.



Clean & Safe FY19 Contract Services

Following is a summary of our negotiated rates with the Clean & Safe contractors for FY19. Negotiated rates are provided for review and approval by the Downtown San Diego Partnership’s Clean & Safe Board, Executive Committee and Board of Directors.

Tree Trimming - neighborhoods

Aztec Landscaping provides Tree trimming services in all six neighborhoods excluding those trees along the MTS line. Aztec Landscaping increased the per-tree cost from \$66.45 to \$68.47 due to the projected increase of 2-3% living wage.

Action Item 1: Staff recommendation is to offer Aztec Landscaping the FY19 tree trimming contract for the neighborhoods with the requested increase.

Service	FY18 Actual + Projected	FY19
Tree Trimming	\$113,034	\$108,206
Trees Trimmed	1580	1580

Tree Trimming – MTS

Davey Tree Expert Company provides Tree trimming services along the MTS line in the neighborhoods of Core and East Village. Davey Tree Expert Company did not change their cost per tree. Neighborhood Serviced are East Village, Core and Columbia

Action Item 2: Staff recommendation is to offer Davey Tree Expert Company the FY19 tree trimming contract along the MTS line.

Service	FY18 Actual + Projected	FY19
Tree Trimming	\$15,000	\$15,000
Trees Trimmed	95	95

Water Feature Maintenance

California Aquatics provides general maintenance services to Children’s Pond five days a week. California Aquatics contract contemplates no change in cost for the same level of service.

Action Item 3: Staff recommendation is to offer California Aquatics the FY19 water feature maintenance contract.

Service	FY18 Actual + Projected	FY19
Water Feature Maintenance	\$30,000	\$30,900
Service Level	5 days per week	5 days per week

Powerwashing

Green Clean Water and Waste provides pressure washing services in all six neighborhoods. Green Clean contract contemplates an increase of 2-3% in service rates for FY18 due to the anticipated increase in living wage as well as additional services and some required equipment upgrades. FY18 rate \$46.86-\$50.60 a sidewalk to FY19 rate of \$46.23-\$52.14 a sidewalk.

Action Item 4: Staff recommendation is to offer Green Clean Water and Waste the FY19 powerwashing contract with the requested increase.

Service	FY18 Actual + Projected	FY19
Pressure Washing	\$844,400	\$870,389
Sidewalks	17,941	17,941

Safety/Security

Allied Universal Service provides security patrols of all six neighborhoods. DSDP requested additional hours mid-way in FY18, which are approximately 6-7 safety ambassadors for the contract as well as keeping 2 safety supervisors. We plan to keep the same level of service. The cost per hour of service has increased by 6-7% to accommodate the projected living wage increase, equipment repairs and increase to insurance claims.

Action Item 5: Staff recommendation is to offer Universal Protection Service the FY19 security contract with the requested increase.

Service	FY18 Actual + Projected	FY19
Safety Services	\$2,056,749	\$2,205,663
Annual Hours	95,264	95,264

Tree Lighting Maintenance

Dr. Electric provides tree light maintenance services for the various trees throughout downtown. Dr. Electric did not change their cost per tree \$155.73

Action Item 6: Staff recommendation is to offer Dr. Electric the FY19 tree lighting maintenance contract.

Service	FY18 Actual + Projected	FY19
Tree Lighting Maintenance	\$64,472	\$57,931
Service Level	3-4 per week	3-4 per week

Clean and Safe Board of Directors Vote:

Motion: Bill Sauls

2nd: Howard Greenberg

In Favor: 9

Opposed: 0



**Downtown San Diego Clean and Safe
FY19 Proposed Budget Review
FY18 Act&Proj. vs Proposed FY19 Budget**

Revenue	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Assesments	\$ 8,480,622.70	\$ 8,903,976.94	\$ 423,354.24
Interest	\$ 150.00	\$ 180.00	\$ 30.00
Water Feature Reimbursement	\$ 30,631.17	\$ 36,000.00	\$ 5,368.83
Median Maintenance Reimbursement	\$ 19,000.00	\$ 19,000.00	\$ -
New Development		\$ 252,201.13	
Program Management		\$ 30,000.00	
Subtotal	\$ 8,530,403.87	\$ 9,241,358.07	\$ 428,753.07
General Benefit: Other			
Total:	\$ 8,530,403.87	\$ 9,241,358.07	\$ 428,753.07

Maintenance	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Maintenance Salaries & Wages	\$ 2,705,726.11	\$ 2,775,953.53	\$ 70,227.42
Program Management	\$ 28,113.07	\$ 29,518.72	\$ 1,405.65
Vehicle Insurance	\$ 15,419.43	\$ 18,000.00	\$ 2,580.57
General Liability Ins.	\$ 106,574.69	\$ 117,000.00	\$ 10,425.31
Cleaning & Janitorial Supplies	\$ 146,434.10	\$ 150,000.00	\$ 3,565.90
Landscaping Supplies	\$ 17,545.17	\$ 25,116.29	\$ 7,571.12
District Mailings / Web Services	\$ 2,260.37	\$ 3,000.00	\$ 739.63
Vehicle Repair & Maintenance	\$ 67,307.95	\$ 70,000.00	\$ 2,692.05
Vehicle Fuel	\$ 62,513.50	\$ 70,000.00	\$ 7,486.50
Waste Removal	\$ 85,457.33	\$ 85,000.00	\$ (457.33)
Uniforms	\$ 8,943.03	\$ 10,000.00	\$ 1,056.97
Training	\$ 4,096.40	\$ 4,000.00	\$ (96.40)
Rents / Leases	\$ 34,447.24	\$ 35,026.04	\$ 578.80
Equipment Leasing / Purchasing	\$ 87,211.90	\$ 80,000.00	\$ (7,211.90)
Electric Services	\$ 36,776.06	\$ 35,000.00	\$ (1,776.06)
Water Services	\$ 27,056.07	\$ 30,000.00	\$ 2,943.93
Workorder Device Services	\$ 22,989.62	\$ 38,000.00	\$ 15,010.38
Work Order System	\$ 29,900.00	\$ 32,000.00	\$ 2,100.00
Powerwashing	\$ 844,636.20	\$ 870,389.07	\$ 25,752.87
Streetscape	\$ 47,268.30	\$ 136,020.18	\$ 88,751.88
Tree Trimming MTS	\$ 15,220.00	\$ 15,000.00	\$ (220.00)
Tree Trimming Neighborhood	\$ 113,034.37	\$ 108,206.11	\$ (4,828.26)
Tree Trimming Palm Trees	\$ -	\$ 25,000.00	\$ 25,000.00
Water Feature	\$ 26,500.00	\$ 31,000.00	\$ 4,500.00
Wayfinding Signage Maintenance	\$ 6,425.00	\$ 5,000.00	\$ (1,425.00)
Subtotal	\$ 4,541,855.91	\$ 4,798,229.94	\$ 256,374.03
General Benefits			
Maintenance Total:	\$ 4,541,855.91	\$ 4,798,229.94	\$ 256,374.03

Beautification/Installation	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Placemaking Activations	\$ 155,867.35	\$ 100,500.00	\$ (55,367.35)
Program Management	\$ 13,387.00	\$ 14,056.35	\$ 669.35
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 1,272.37	\$ 1,500.00	\$ 227.63
Training	\$ 1,578.90	\$ 1,500.00	\$ (78.90)
Rents / Leases	\$ 14,910.16	\$ 16,380.00	\$ 1,469.84
Installations/Beautification S&W	\$ 201,884.66	\$ 183,797.07	\$ (18,087.59)
Midblock Lighting	\$ 260,000.00	\$ 260,000.00	\$ -
Tree Light Maintenance	\$ 74,461.14	\$ 64,472.22	\$ (9,988.92)
Subtotal	\$ 738,215.95	\$ 658,205.64	\$ (80,010.31)
General Benefits			
Beautification/Installation Total	\$ 738,215.95	\$ 658,205.64	\$ (80,010.31)

Disorder/Nuisance	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Disorder & Nuisance Abatement - S&W	\$ 2,411,747.41	\$ 2,588,980.63	\$ 177,233.22
Program Management	\$ 26,775.00	\$ 28,113.75	\$ 1,338.75
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 2,259.84	\$ 3,000.00	\$ 740.16
Training	\$ 2,674.50	\$ 2,500.00	\$ (174.50)
Rents / Leases	\$ 49,318.74	\$ 50,203.99	\$ 885.25
Subtotal	\$ 2,507,629.86	\$ 2,688,798.37	\$ 181,168.51
General Benefits			
Disorder/Nuisance Total	\$ 2,507,629.86	\$ 2,688,798.37	\$ 181,168.51

Admin	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Audit & Accounting Services	\$ 12,400.00	\$ 13,000.00	\$ 600.00
Program Management	\$ 23,482.13	\$ 24,656.24	\$ 1,174.11
General Liability Ins.	\$ 14,854.36	\$ 16,000.00	\$ 1,145.64
Office Supplies	\$ 9,285.40	\$ 9,000.00	\$ (285.40)
Postage & Mailing	\$ 234.98	\$ 500.00	\$ 265.02
District Mailings / Web Services	\$ 2,180.63	\$ 3,000.00	\$ 819.37
Payroll Services/Parking/Misc	\$ 40,719.96	\$ 42,000.00	\$ 1,280.04
Office Copier	\$ 13,105.21	\$ 13,500.00	\$ 394.79
Travel	\$ 2,500.00	\$ 2,500.00	\$ -
Training	\$ 2,098.20	\$ 2,000.00	\$ (98.20)
Rents / Leases	\$ 14,642.05	\$ 13,592.00	\$ (1,050.05)
Electric Services	\$ 4,381.27	\$ 4,000.00	\$ (381.27)
Telephones	\$ 2,922.49	\$ 3,200.00	\$ 277.51
Water Services	\$ 2,901.02	\$ 3,000.00	\$ 98.98
Legal Expense	\$ 3,520.00	\$ 8,500.00	\$ 4,980.00
IT Support	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00
Admin - Salaries & Wages	\$ 172,391.53	\$ 173,390.60	\$ 999.07
CEP Program Management	\$ 57,159.27	\$ 60,017.23	\$ 2,857.96
Subtotal	\$ 385,778.50	\$ 399,856.07	\$ 14,077.57
General Benefits			
Admin Total	\$ 385,778.50	\$ 399,856.07	\$ 14,077.57

Other	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
City Fee	\$ 150,000.00	\$ 150,000.00	\$ -
Contingency	\$ 253,196.01	\$ 267,119.31	\$ 13,923.30
Subtotal	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30
General Benefits			
Other Total	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30

CEP	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Business Attrac. & Retention	\$ 188,092.36	\$ 182,788.79	\$ (5,303.57)
Property Marketing	\$ 188,092.36	\$ 182,788.79	\$ (5,303.57)
Subtotal	\$ 376,184.72	\$ 365,577.58	\$ (10,607.14)
General Benefits			
CEP Total	\$ 376,184.72	\$ 365,577.58	\$ (10,607.14)

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Subtotal:	\$ 8,952,860.95	\$ 9,327,786.91	\$ 374,925.96
General Benefit			
Total:	\$ 8,952,860.95	\$ 9,327,786.91	\$ 374,925.96

Total	
FY19 Projected Revenue	\$ 9,241,358.07
Projected Delinquencies Collected	\$ 207,710.44
Total Projected Revenue for FY19	\$ 9,449,068.51
FY19 Proposed Expenses:	\$ 9,327,786.91
Variance	\$ 121,281.60

**Downtown San Diego Clean and Safe
Proposed FY19 Budget**

Core 19.42% Columbia 7.82% Gaslamp 18.33% East Village 34.57% Cortez 9.53% Marina 10.33% TOTAL 100.00%

Revenue	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Assessments	\$ 446,534.77	\$ 1,642,607.15	\$ 660,476.93	\$ 1,550,511.92	\$ 2,923,928.67	\$ 806,272.71	\$ 873,644.79	\$ 8,903,976.94
Interest	\$ -	\$ 34.96	\$ 14.08	\$ 32.99	\$ 62.23	\$ 17.15	\$ 18.59	\$ 180.00
Water Feature Reimbursement (50%)	\$ -	\$ 4,369.68	\$ 5,124.66	\$ 5,967.48	\$ 7,383.03	\$ 3,423.96	\$ 9,731.19	\$ 36,000.00
Median Maintenance Reimbursement	\$ -	\$ 3,689.80	\$ 1,485.80	\$ 3,482.70	\$ 6,568.30	\$ 1,810.70	\$ 1,962.70	\$ 19,000.00
Additional Development	\$ -	\$ -	\$ -	\$ 99,462.00	\$ 152,739.13	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Total:	\$ 446,534.77	\$ 1,650,701.59	\$ 667,101.46	\$ 1,659,457.09	\$ 3,120,681.35	\$ 811,524.52	\$ 885,357.28	\$ 9,241,358.07

Expenses*

Maintenance	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Maintenance Salaries & Wages	\$ -	\$ 501,702.13	\$ 242,956.46	\$ 599,431.40	\$ 922,953.35	\$ 273,616.05	\$ 235,294.15	\$ 2,775,953.53
Program Management	\$ -	\$ 5,732.54	\$ 2,308.36	\$ 5,410.78	\$ 10,204.62	\$ 2,813.13	\$ 3,049.28	\$ 29,518.72
Vehicle Insurance	\$ -	\$ 3,495.60	\$ 1,407.60	\$ 3,299.40	\$ 6,222.60	\$ 1,715.40	\$ 1,859.40	\$ 18,000.00
General Liability Ins.	\$ -	\$ 22,721.40	\$ 9,149.40	\$ 21,446.10	\$ 40,446.90	\$ 11,150.10	\$ 12,086.10	\$ 117,000.00
Cleaning & Janitorial Supplies	\$ -	\$ 29,130.00	\$ 11,730.00	\$ 27,495.00	\$ 51,855.00	\$ 14,295.00	\$ 15,495.00	\$ 150,000.00
Landscaping Supplies	\$ -	\$ 3,884.00	\$ 1,564.00	\$ 3,666.00	\$ 6,914.00	\$ 1,906.00	\$ 7,182.29	\$ 25,116.29
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Vehicle Repair & Maintenance	\$ -	\$ 13,594.00	\$ 5,474.00	\$ 12,831.00	\$ 24,199.00	\$ 6,671.00	\$ 7,231.00	\$ 70,000.00
Vehicle Fuel	\$ -	\$ 13,594.00	\$ 5,474.00	\$ 12,831.00	\$ 24,199.00	\$ 6,671.00	\$ 7,231.00	\$ 70,000.00
Waste Removal	\$ -	\$ 16,507.00	\$ 6,647.00	\$ 15,580.50	\$ 29,384.50	\$ 8,100.50	\$ 8,780.50	\$ 85,000.00
Uniforms	\$ -	\$ 1,942.00	\$ 782.00	\$ 1,833.00	\$ 3,457.00	\$ 953.00	\$ 1,033.00	\$ 10,000.00
Training	\$ -	\$ 776.80	\$ 312.80	\$ 733.20	\$ 1,382.80	\$ 381.20	\$ 413.20	\$ 4,000.00
Rents / Leases	\$ -	\$ 6,802.06	\$ 2,739.04	\$ 6,420.27	\$ 12,108.50	\$ 3,337.98	\$ 3,618.19	\$ 35,026.04
Equipment Leasing / Purchasing	\$ -	\$ 15,536.00	\$ 6,256.00	\$ 14,664.00	\$ 27,656.00	\$ 7,624.00	\$ 8,264.00	\$ 80,000.00
Electric Services	\$ -	\$ 6,797.00	\$ 2,737.00	\$ 6,415.50	\$ 12,099.50	\$ 3,335.50	\$ 3,615.50	\$ 35,000.00
Water Services	\$ -	\$ 5,826.00	\$ 2,346.00	\$ 5,499.00	\$ 10,371.00	\$ 2,859.00	\$ 3,099.00	\$ 30,000.00
Workorder Device Services	\$ -	\$ 7,379.60	\$ 2,971.60	\$ 6,965.40	\$ 13,136.60	\$ 3,621.40	\$ 3,925.40	\$ 38,000.00
Work Order System	\$ -	\$ 6,214.40	\$ 2,502.40	\$ 5,865.60	\$ 11,062.40	\$ 3,049.60	\$ 3,305.60	\$ 32,000.00
Powerwashing	\$ -	\$ 140,348.91	\$ 51,035.97	\$ 167,692.85	\$ 347,830.85	\$ 93,914.33	\$ 69,566.17	\$ 870,389.07
Streetscape	\$ -	\$ 16,516.90	\$ 8,500.00	\$ 60,717.12	\$ 20,000.00	\$ 22,786.15	\$ 7,500.00	\$ 136,020.18
Tree Trimming MTS	\$ -	\$ 7,469.51	\$ 1,676.83	\$ -	\$ 5,853.66	\$ -	\$ -	\$ 15,000.00
Tree Trimming Neighborhood	\$ -	\$ 16,446.78	\$ 9,525.43	\$ 9,114.26	\$ 32,208.28	\$ 14,322.40	\$ 26,588.96	\$ 108,206.11
Tree Trimming Palm Trees	\$ -	\$ 3,000.00	\$ 3,895.00	\$ 1,530.00	\$ 5,525.00	\$ 5,525.00	\$ 5,525.00	\$ 25,000.00
Water Feature	\$ -	\$ 3,762.78	\$ 4,412.90	\$ 5,138.66	\$ 6,357.61	\$ 2,948.41	\$ 8,379.64	\$ 31,000.00
Wayfinding Signage Maintenance	\$ -	\$ 971.00	\$ 391.00	\$ 916.50	\$ 1,728.50	\$ 476.50	\$ 516.50	\$ 5,000.00
Subtotal	\$ -	\$ 850,733.01	\$ 387,029.38	\$ 996,046.45	\$ 1,628,193.77	\$ 492,358.55	\$ 443,868.78	\$ 4,798,229.94
General Benefits	\$ -	\$ 27,497.91	\$ 12,045.71	\$ 28,015.59	\$ 48,611.34	\$ 15,845.11	\$ 17,416.89	\$ 149,432.55
Total:	\$ -	\$ 878,230.92	\$ 399,075.09	\$ 1,024,062.04	\$ 1,676,805.11	\$ 508,203.66	\$ 461,285.67	\$ 4,947,662.49

Installations / Beautification	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Placemaking Activations	\$ -	\$ 15,000.00	\$ 25,000.00	\$ 21,500.00	\$ 11,500.00	\$ 11,500.00	\$ 16,000.00	\$ 100,500.00
Program Management	\$ -	\$ 2,729.74	\$ 1,099.21	\$ 2,576.53	\$ 4,859.28	\$ 1,339.57	\$ 1,452.02	\$ 14,056.35
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
District Mailings / Web Services	\$ -	\$ 291.30	\$ 117.30	\$ 274.95	\$ 518.55	\$ 142.95	\$ 154.95	\$ 1,500.00
Training	\$ -	\$ 291.30	\$ 117.30	\$ 274.95	\$ 518.55	\$ 142.95	\$ 154.95	\$ 1,500.00
Rents / Leases	\$ -	\$ 3,181.00	\$ 1,280.92	\$ 3,002.45	\$ 5,662.57	\$ 1,561.01	\$ 1,692.05	\$ 16,380.00
Installations/Beautification Salaries & Wages	\$ -	\$ 35,697.13	\$ 14,353.48	\$ 33,695.71	\$ 63,542.80	\$ 17,521.91	\$ 18,986.04	\$ 183,797.07
Midblock Lighting	\$ -	\$ 113,317.77	\$ 16,893.64	\$ 5,237.23	\$ 75,391.46	\$ 15,714.95	\$ 33,444.95	\$ 260,000.00
Tree Light Maintenance	\$ -	\$ 22,736.58	\$ 17,753.22	\$ -	\$ 12,302.67	\$ -	\$ 11,679.75	\$ 64,472.22
Subtotal	\$ -	\$ 196,352.01	\$ 77,866.27	\$ 69,494.63	\$ 179,827.07	\$ 49,448.14	\$ 85,217.52	\$ 658,205.64
General Benefits	\$ -	\$ 9,043.10	\$ 2,702.89	\$ 4,111.33	\$ 10,178.12	\$ 2,810.50	\$ 3,349.13	\$ 32,195.07
Total	\$ -	\$ 205,395.11	\$ 80,569.16	\$ 73,606.96	\$ 190,005.19	\$ 52,258.64	\$ 88,566.65	\$ 690,400.71

Disorder and Nuisance Abatement	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Disorder & Nuisance Abatement - Salaries & Wages	\$0.00	\$ 489,069.14	\$ 199,732.83	\$ 343,697.63	\$ 1,055,955.88	\$ 215,761.02	\$ 284,764.13	\$ 2,588,980.63
Program Management	\$ -	\$ 5,459.69	\$ 2,198.50	\$ 5,153.25	\$ 9,718.92	\$ 2,679.24	\$ 2,904.15	\$ 28,113.75
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Training	\$ -	\$ 485.50	\$ 195.50	\$ 458.25	\$ 864.25	\$ 238.25	\$ 258.25	\$ 2,500.00
Rents / Leases	\$ -	\$ 9,749.61	\$ 3,925.95	\$ 9,202.39	\$ 17,355.52	\$ 4,784.44	\$ 5,186.07	\$ 50,203.99
Subtotal	\$ -	\$ 508,453.74	\$ 207,538.58	\$ 361,994.22	\$ 1,090,462.87	\$ 225,273.65	\$ 295,075.31	\$ 2,688,798.37
General Benefits	\$ -	\$ 9,836.86	\$ 2,854.89	\$ 9,255.34	\$ 18,274.20	\$ 3,830.78	\$ 4,331.06	\$ 48,383.13
Total	\$ -	\$ 518,290.60	\$ 210,393.47	\$ 371,249.56	\$ 1,108,737.07	\$ 229,104.43	\$ 299,406.37	\$ 2,737,181.50

Admin	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Audit & Accounting Services	\$ -	\$ 2,524.60	\$ 1,016.60	\$ 2,382.90	\$ 4,494.10	\$ 1,238.90	\$ 1,342.90	\$ 13,000.00
Program Management	\$ -	\$ 4,788.24	\$ 1,928.12	\$ 4,519.49	\$ 8,523.66	\$ 2,349.74	\$ 2,546.99	\$ 24,656.24
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
Office Supplies	\$ -	\$ 1,747.80	\$ 703.80	\$ 1,649.70	\$ 3,111.30	\$ 857.70	\$ 929.70	\$ 9,000.00
Postage & Mailing	\$ -	\$ 97.10	\$ 39.10	\$ 91.65	\$ 172.85	\$ 47.65	\$ 51.65	\$ 500.00
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Payroll Services/Parking/Misc	\$ -	\$ 8,156.40	\$ 3,284.40	\$ 7,698.60	\$ 14,519.40	\$ 4,002.60	\$ 4,338.60	\$ 42,000.00
Office Copier	\$ -	\$ 2,621.70	\$ 1,055.70	\$ 2,474.55	\$ 4,666.95	\$ 1,286.55	\$ 1,394.55	\$ 13,500.00
Travel	\$ -	\$ 485.50	\$ 195.50	\$ 458.25	\$ 864.25	\$ 238.25	\$ 258.25	\$ 2,500.00
Training	\$ -	\$ 388.40	\$ 156.40	\$ 366.60	\$ 691.40	\$ 190.60	\$ 206.60	\$ 2,000.00
Rents / Leases	\$ -	\$ 2,639.57	\$ 1,062.89	\$ 2,491.41	\$ 4,698.75	\$ 1,295.32	\$ 1,404.05	\$ 13,592.00
Electric Services	\$ -	\$ 776.80	\$ 312.80	\$ 733.20	\$ 1,382.80	\$ 381.20	\$ 413.20	\$ 4,000.00
Telephones	\$ -	\$ 621.44	\$ 250.24	\$ 586.56	\$ 1,106.24	\$ 304.96	\$ 330.56	\$ 3,200.00
Water Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Legal Expense	\$ -	\$ 1,650.70	\$ 664.70	\$ 1,558.05	\$ 2,938.45	\$ 810.05	\$ 878.05	\$ 8,500.00
IT Support	\$ -	\$ 1,553.60	\$ 625.60	\$ 1,466.40	\$ 2,765.60	\$ 762.40	\$ 826.40	\$ 8,000.00
Admin - Salaries & Wages	\$ -	\$ 33,675.98	\$ 13,540.80	\$ 31,787.89	\$ 59,945.05	\$ 16,529.83	\$ 17,911.07	\$ 173,390.60
CEP Program Management	\$ 60,017.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,017.23
Subtotal	\$ 60,017.23	\$ 66,000.23	\$ 26,557.05	\$ 62,297.85	\$ 117,486.20	\$ 32,392.35	\$ 35,105.17	\$ 399,856.07
General Benefits	\$ 1,037.40	\$ 915.25	\$ 378.75	\$ 906.53	\$ 1,640.63	\$ 474.92	\$ 536.52	\$ 5,890.00
Total	\$ 61,054.63	\$ 66,915.48	\$ 26,935.80	\$ 63,204.38	\$ 119,126.83	\$ 32,867.27	\$ 35,641.69	\$ 405,746.07

Other	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
City Fee	\$ 7,543.92	\$ 28,371.63	\$ 10,640.10	\$ 25,932.25	\$ 48,497.47	\$ 13,746.13	\$ 15,268.50	\$ 150,000.00
Contingency	\$ 13,396.04	\$ 49,278.21	\$ 19,814.31	\$ 46,515.36	\$ 87,717.86	\$ 24,188.18	\$ 26,209.34	\$ 267,119.31
Subtotal	\$ 20,939.96	\$ 77,649.85	\$ 30,454.41	\$ 72,447.60	\$ 136,215.33	\$ 37,934.32	\$ 41,477.85	\$ 417,119.31

**Downtown San Diego Clean and Safe
Proposed FY19 Budget**

General Benefits	\$ 1,086.01	\$ 4,102.26	\$ 1,702.34	\$ 4,037.49	\$ 7,419.25	\$ 2,179.18	\$ 2,343.07	\$ 22,869.60
Total	\$ 22,025.97	\$ 81,752.11	\$ 32,156.75	\$ 76,485.09	\$ 143,634.58	\$ 40,113.50	\$ 43,820.92	\$ 439,988.91

CEP Exclusive	CEP
Business Attraction & Retention	\$ 182,788.79
Property Marketing	\$ 182,788.79
Subtotal	\$ 365,577.58
General Benefit	\$ 31,323.81
Total	\$ 396,901.39

Total Expenses	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Subtotal	\$ 446,534.77	\$ 1,699,188.83	\$ 729,445.68	\$ 1,562,280.75	\$ 3,152,185.25	\$ 837,407.01	\$ 900,744.62	\$ 9,327,786.91
General Benefit (Non-Assessment) **	\$ 33,447.22	\$ 51,395.38	\$ 19,684.58	\$ 46,326.28	\$ 86,123.54	\$ 25,140.49	\$ 27,976.67	\$ 290,094.16
Total	\$ 479,981.99	\$ 1,750,584.21	\$ 749,130.26	\$ 1,608,607.03	\$ 3,238,308.79	\$ 862,547.50	\$ 928,721.29	\$ 9,617,881.07

	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
FY19 Revenue	\$ 446,534.77	\$ 1,650,701.59	\$ 667,101.46	\$ 1,659,457.09	\$ 3,120,681.35	\$ 811,524.52	\$ 885,357.28	\$ 9,241,358.07
Projected Delinquencies/Carryforward Collected	\$ -	\$ 87,215.98	\$ 77,484.53	\$ -	\$ -	\$ 26,708.32	\$ 16,301.61	\$ 207,710.44
Total Projected FY19 Revenue	\$ 446,534.77	\$ 1,737,917.57	\$ 744,585.99	\$ 1,659,457.09	\$ 3,120,681.35	\$ 838,232.84	\$ 901,658.89	\$ 9,449,068.51
FY19 Expenses:	\$ 446,534.77	\$ 1,699,188.83	\$ 729,445.68	\$ 1,562,280.75	\$ 3,152,185.25	\$ 837,407.01	\$ 900,744.62	\$ 9,327,786.91
Variance	\$ 0.00	\$ 38,728.73	\$ 15,140.31	\$ 97,176.35	\$ (31,503.89)	\$ 825.83	\$ 914.27	\$ 121,281.60

East Village Green Park Maintenance is not reflected in this budget and will not be assessed for until the Park is open

*The broader budget categories may be adjusted by up to fifteen percent (15%) of the total. There is no limitation on the reallocation of funds between individual line budget.



Downtown San Diego Clean and Safe
FY19 Proposed Budget Review
FY19 General Benefit Breakdown

FY19 General Benefit	Amount
Gas Tax	\$19,000.00
Water Feature	\$36,000.00
Homeless 501c3 (Donation Stations, Make Change Count)	\$12,000.00
Public Spaces 501c3 (Placemaking and Beautification)	\$20,000.00
Grants (County, Bank of America, Housing Commission)	\$180,000.00
In-Kind Work (Pro-bono Legal, Public Service Announcements)	\$81,000.00
Volunteer Program	\$5,000.00
Conference Fees Value	\$2,250.00
Meeting Room Rental Value	\$2,000.00
Total Projected General Benefit Funding	\$357,250.00
Required 3.11% General Benefit Funding	\$290,094.16
Variance	\$67,155.84

**DOWNTOWN SAN DIEGO CLEAN & SAFE
PROPOSED FY19 SERVICE LEVELS**

MAINTENANCE	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Maintenance Ambassadors	8	4	10	14	5	3
Sidewalk Sweeping (days per week)	Serviced 7 Days a week					
Removal of Trash & Debris (days per week)	Serviced 7 Days a week					
Waste Removal	Serviced 7 Days a week					
Illegal Dumps	Serviced 7 Days a week					
Doggie Stations	Serviced 7 Days a week					
Tree Grates/Lids Cleaning	Serviced 7 Days a week					
Landscaping Team	5 Team Members - ALL NEIGHBORHOODS					
Tree Watering	Serviced 7 Days a week					
Corner Planters	Serviced 7 Days a week					
Median Beautification	Serviced 7 Days a week					
Hanging Baskets	Serviced 7 Days a week					
Special Projects/Hot Spot Team	4 Team Members - ALL NEIGHBORHOODS					
Trashcan Installation	Serviced 7 Days a week					
Painting Lightpoles	Serviced 7 Days a week					
Community Events	Serviced 7 Days a week					
Hot Spot Maintenance	Serviced 7 Days a week - will increase in FY19					
CONTRACTORS	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Powerwashing (per year)	3,036	1,104	3,216	7,200	1,944	1,440
Tree Trimming - Neighborhood (per year)	240	139	133	470	209	388
Tree Trimming - MTS Lines (per year)	43	10	0	42	0	0
Palm Tree Trimming (per year)	35	38	12	57	42	61
Water Feature (days per week)	5 Days a week					
SAFETY	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Safety Ambassadors *FTE	8	3	5	19	4	4.50
Safety Supervisors *FTE	3 - ALL NEIGHBORHOODS					
Program Manager	1 Program Manager- ALL NEIGHBORHOODS					
Business Visits	Serviced 7 Days a week					
Direction Assistance	Serviced 7 Days a week					
Security Checks	Serviced 7 Days a week					
Welfare Checks	Serviced 7 Days a week					
Impeding Sidewalk Assistance	Serviced 7 Days a week					
Sustance Abuse Activity	Serviced 7 Days a week					
Escort Provided	Serviced 7 Days a week					
Homeless Outreach Workers	3 - ALL NEIGHBORHOODS*					



FY19 CLEAN & SAFE Budget Meetings

January – March 2018 Timeline

Date	Action
January 18, 2018 5:00– 6:45 p.m.	Cortez Discover Condominium Room 850 Beech Street Learn about Clean & Safe and plan for 2019 <ul style="list-style-type: none"> • Community Feedback <ul style="list-style-type: none"> ○ Additional Lighting ○ Additional Streetscape ○ Additional Safety
January 24, 2018 5:00 – 6:00 p.m.	Marina City Front Terrace 500 W Harbor Drive Learn about Clean & Safe plan for 2019 <ul style="list-style-type: none"> • Community Feedback <ul style="list-style-type: none"> ○ Additional Safety ○ Tree Light Maintenance ○ Additional Streetscape
January 25, 2018 5:00—6:00 p.m.	Gaslamp Hard Rock Hotel 207 5 th Ave Learn about Clean & Safe and plan for 2019 <ul style="list-style-type: none"> • Community Feedback <ul style="list-style-type: none"> ○ Additional Safety ○ Additional Streetscape ○ Additional Safety
January 30, 2018 5:00 – 6:00 p.m.	City Center House of Blues 1055 5 th Ave Learn about Clean & Safe plan for 2019 <ul style="list-style-type: none"> • Community Feedback <ul style="list-style-type: none"> ○ Placemaking ○ Additional Streetscape
February 06, 2018 5:00 – 6:00 p.m.	East Village Mission Brewery 1441 L Street Learn about Clean & Safe plan for 2019 <ul style="list-style-type: none"> • Community Feedback <ul style="list-style-type: none"> ○ Additional Safety ○ Additional Power washing ○ Additional Streetscape
January 25, 2018 5:00—6:00 p.m.	Gaslamp Hard Rock Hotel 207 5 th Ave Learn about Clean & Safe and plan for 2019 <ul style="list-style-type: none"> • Community Feedback



FY19 CLEAN & SAFE Budget Meetings January – March 2018 Timeline

<p style="text-align: center;">February 20, 2018</p>	<p>Clean and Safe Board Meeting</p> <ul style="list-style-type: none"> • 1st Draft Review • Schedule neighborhood meetings with each representative from board/community members.
<p style="text-align: center;">February 26, 2018</p>	<p>City Center/Columbia Representatives Meeting</p> <ul style="list-style-type: none"> • Review Core Budget and details on each line item <ul style="list-style-type: none"> ○ Had to reschedule
<p style="text-align: center;">March 01, 2018</p>	<p>East Village Representatives Meeting</p> <ul style="list-style-type: none"> • Review East Village Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Tree Light Removal ○ Keep Safety Schedule ○ Continue Power Washing
<p style="text-align: center;">March 01, 2018</p>	<p>Gaslamp Representatives Meeting</p> <ul style="list-style-type: none"> • Review Gaslamp Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Additional Lights ○ Increase Streetscape for Trashcans
<p style="text-align: center;">March 02, 2018</p>	<p>Cortez Representatives Meeting</p> <ul style="list-style-type: none"> • Review Cortez Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Banner project ○ Increase Streetscape
<p style="text-align: center;">March 03, 2018</p>	<p>Marina Representatives Meeting</p> <ul style="list-style-type: none"> • Review Marina Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Lighting Project ○ Discussed Banner Project ○ Continue Event ○ Discussed Corner Planters