

12:00 CALL MEETING TO ORDER

- Non-Agenda Public Comment
- Approval of Minutes – March 21, 2017 (Page 2) | **ACTION**

FINANCIALS

- Review & Accept FY19 Vendor Contracts (Pages 3-4): A. Vivas | **ACTION**
- Review & Approve FY19 Proposed Final Budget: (Pages 5-13) B. Sauls | **ACTION**

MEMBER DISCUSSION

ADJOURN

UPCOMING EVENTS

East Village Sessions – April 21
Movie Night – April 27
Yoga on the Midway – May 5
Jacaranda Flower Fest – May 12

MEETING MINUTES

Call to Order

Chairman Craig Benedetto called the meeting to order at 1:06 p.m.

The following members of the Executive Committee were present: Nelson Ackerly, Richard Bach, Bob Bell, Craig Benedetto, Nikki Clay, Steve Cushman, James Dawe, Perry Dealy, Scott Diggs, Henry Ford, Ashley Gosal, Rob Lankford, James Lawson, Robin Madaffer, Sumeet Parekh, Bill Sauls, Don Stanziano, Frank Urtasun, and Nicholas Wilson.

The following DSDP staff members were present: Alexandra Berenter, Alex Gutierrez, Shelby Harrison, Katherine Johnston, Alicia Kostick, Kaitlin Phillips, Danny Reeves, Bell Reza, Rachel Tolano, Mari Katherine Urtasun, Alonso Vivas, Alex Waters, Angela Wells, and Andy White.

No guests were present.

There was no non-agenda public comment.

Motion: To approve the January 17, 2017 meeting minutes – Mr. Dealy/Ms. Parekh – approved unanimously. The following Executive Committee members abstained due to absence from the January PBID/BID Executive Committee meeting: Richard Bach, Nikki Clay, James Dawe, Scott Diggs, Henry Ford, and Rob Lankford,

Financial Report

Mr. Sauls discussed the FY18 PBID budget and the FY18 audit firm selection.

Mr. Vivas discussed the FY18 contracted services.

Motion: To approve FY18 PBID budget – Mr. Bach/Mr. Lawson – approved unanimously.

Motion: To approve recommendation for FY18 Audit Firm – Ms. Clay/Mr. Wilson – approved unanimously.

Motion: To approve recommendation for FY18 contracted services – Ms. Clay/Mr. Ackerly – approved unanimously.

PBID Report

Mr. Parekh discussed creating a Neighborhood Enhancement Program.

The meeting adjourned at 1:21 p.m.



Clean & Safe FY19 Contract Services

Following is a summary of our negotiated rates with the Clean & Safe contractors for FY19. Negotiated rates are provided for review and approval by the Downtown San Diego Partnership’s Clean & Safe Board, Executive Committee and Board of Directors.

Tree Trimming - neighborhoods

Aztec Landscaping provides Tree trimming services in all six neighborhoods excluding those trees along the MTS line. Aztec Landscaping increased the per-tree cost from \$66.45 to \$67.72 due to the projected increase of 2% living wage.

Action Item 1: Staff recommendation is to offer Aztec Landscaping the FY19 tree trimming contract for the neighborhoods with the requested increase.

Service	FY18 Actual + Projected	FY19
Tree Trimming	\$113,034	\$107,000
Trees Trimmed	1580	1580

Tree Trimming – MTS

Davey Tree Expert Company provides Tree trimming services along the MTS line in the neighborhoods of Core and East Village. Davey Tree Expert Company did not change their cost per tree. Neighborhood Serviced are East Village, Core and Columbia

Action Item 2: Staff recommendation is to offer Davey Tree Expert Company the FY19 tree trimming contract along the MTS line.

Service	FY18 Actual + Projected	FY19
Tree Trimming	\$15,000	\$15,000
Trees Trimmed	95	95

Water Feature Maintenance

California Aquatics provides general maintenance services to Children’s Pond five days a week. California Aquatics contract contemplates no change in cost for the same level of service.

Action Item 3: Staff recommendation is to offer California Aquatics the FY19 water feature maintenance contract.

Service	FY18 Actual + Projected	FY19
Water Feature Maintenance	\$30,000	\$30,900
Service Level	5 days per week	5 days per week

Powerwashing

Green Clean Water and Waste provides pressure washing services in all six neighborhoods. Green Clean contract contemplates an increase of 2% in service rates for FY18 due to the anticipated increase in living wage as well as additional services and some required equipment upgrades. FY18 rate \$44.86-\$50.60 a sidewalk to FY19 rate of \$45.75-\$53.13 a sidewalk.

Action Item 4: Staff recommendation is to offer Green Clean Water and Waste the FY19 powerwashing contract with the requested increase.

Service	FY18 Actual + Projected	FY19
Pressure Washing	\$844,400	\$861,288
Sidewalks	17,941	17,941

Safety/Security

Allied Universal Service provides security patrols of all six neighborhoods. DSDP requested additional hours mid-way in FY18, which are approximately 6-7 safety ambassadors for the contract as well as keeping 2 safety supervisors. We plan to keep the same level of service. The cost per hour of service has increased by 6% to accommodate the projected living wage increase, equipment repairs and increase to insurance claims.

Action Item 5: Staff recommendation is to offer Universal Protection Service the FY19 security contract with the requested increase.

Service	FY18 Actual + Projected	FY19
Safety Services	\$2,056,749	\$2,185,108
Annual Hours	95,264	95,264

Tree Lighting Maintenance

Dr. Electric provides tree light maintenance services for the various trees throughout downtown. Dr. Electric did not change their cost per tree \$155.73

Action Item 6: Staff recommendation is to offer Dr. Electric the FY19 tree lighting maintenance contract.

Service	FY18 Actual + Projected	FY19
Tree Lighting Maintenance	\$64,472	\$64,472
Service Level	3-4 per week	3-4 per week

Clean and Safe Board of Directors Vote:
Motion: Bill Sauls
2nd: Howard Greenberg
In Favor: 9
Opposed: 0



Proposed FY19 Clean & Safe Budget Review

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**Downtown San Diego Clean and Safe
FY19 Proposed Budget Review
FY18 Act&Proj. vs Proposed FY19 Budget**

Revenue	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Assesments	\$ 8,480,622.70	\$ 8,903,976.94	\$ 423,354.24
Interest	\$ 150.00	\$ 180.00	\$ 30.00
Water Feature Reimbursement	\$ 30,631.17	\$ 36,000.00	\$ 5,368.83
Median Maintenance Reimbursement	\$ 19,000.00	\$ 19,000.00	\$ -
New Development		\$ 252,201.13	
Program Management		\$ 15,000.00	
Subtotal	\$ 8,530,403.87	\$ 9,226,358.07	\$ 428,753.07
General Benefit: Other			
Total:	\$ 8,530,403.87	\$ 9,226,358.07	\$ 428,753.07

Maintenance	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Maintenance Salaries & Wages	\$ 2,705,726.11	\$ 2,762,725.98	\$ 56,999.87
Program Management	\$ 28,113.07	\$ 29,518.72	\$ 1,405.65
Vehicle Insurance	\$ 15,419.43	\$ 18,000.00	\$ 2,580.57
General Liability Ins.	\$ 106,574.69	\$ 117,000.00	\$ 10,425.31
Cleaning & Janitorial Supplies	\$ 146,434.10	\$ 150,000.00	\$ 3,565.90
Landscaping Supplies	\$ 17,545.17	\$ 25,116.29	\$ 7,571.12
District Mailings / Web Services	\$ 2,260.37	\$ 3,000.00	\$ 739.63
Vehicle Repair & Maintenance	\$ 67,307.95	\$ 70,000.00	\$ 2,692.05
Vehicle Fuel	\$ 62,513.50	\$ 70,000.00	\$ 7,486.50
Waste Removal	\$ 85,457.33	\$ 85,000.00	\$ (457.33)
Uniforms	\$ 8,943.03	\$ 10,000.00	\$ 1,056.97
Training	\$ 4,096.40	\$ 4,000.00	\$ (96.40)
Rents / Leases	\$ 34,447.24	\$ 35,026.04	\$ 578.80
Equipment Leasing / Purchasing	\$ 87,211.90	\$ 80,000.00	\$ (7,211.90)
Electric Services	\$ 36,776.06	\$ 35,000.00	\$ (1,776.06)
Water Services	\$ 27,056.07	\$ 30,000.00	\$ 2,943.93
Workorder Device Services	\$ 22,989.62	\$ 38,000.00	\$ 15,010.38
Work Order System	\$ 29,900.00	\$ 32,000.00	\$ 2,100.00
Powerwashing	\$ 844,636.20	\$ 861,551.04	\$ 16,914.84
Streetscape	\$ 47,268.30	\$ 136,020.18	\$ 88,751.88
Tree Trimming MTS	\$ 15,220.00	\$ 15,000.00	\$ (220.00)
Tree Trimming Neighborhood	\$ 113,034.37	\$ 107,024.62	\$ (6,009.75)
Tree Trimming Palm Trees	\$ -	\$ 25,000.00	\$ 25,000.00
Water Feature	\$ 26,500.00	\$ 31,000.00	\$ 4,500.00
Wayfinding Signage Maintenance	\$ 6,425.00	\$ 5,000.00	\$ (1,425.00)
Subtotal	\$ 4,541,855.91	\$ 4,774,982.87	\$ 233,126.96
General Benefits			
Maintenance Total:	\$ 4,541,855.91	\$ 4,774,982.87	\$ 233,126.96

Beautification/Installation	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Placemaking Activations	\$ 155,867.35	\$ 100,500.00	\$ (55,367.35)
Program Management	\$ 13,387.00	\$ 14,056.35	\$ 669.35
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 1,272.37	\$ 1,500.00	\$ 227.63
Training	\$ 1,578.90	\$ 1,500.00	\$ (78.90)
Rents / Leases	\$ 14,910.16	\$ 16,380.00	\$ 1,469.84
Installations/Beautification S&W	\$ 201,884.66	\$ 183,797.07	\$ (18,087.59)
Midblock Lighting	\$ 260,000.00	\$ 260,000.00	\$ -
Tree Light Maintenance	\$ 74,461.14	\$ 64,472.22	\$ (9,988.92)
Subtotal	\$ 738,215.95	\$ 658,205.64	\$ (80,010.31)
General Benefits			
Beautification/Installation Total	\$ 738,215.95	\$ 658,205.64	\$ (80,010.31)

Disorder/Nuisance	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Disorder & Nuisance Abatement - S&W	\$ 2,411,747.41	\$ 2,568,306.09	\$ 156,558.68
Program Management	\$ 26,775.00	\$ 28,113.75	\$ 1,338.75
General Liability Ins.	\$ 14,854.37	\$ 16,000.00	\$ 1,145.63
District Mailings / Web Services	\$ 2,259.84	\$ 3,000.00	\$ 740.16
Training	\$ 2,674.50	\$ 2,500.00	\$ (174.50)
Rents / Leases	\$ 49,318.74	\$ 50,203.99	\$ 885.25
Subtotal	\$ 2,507,629.86	\$ 2,668,123.83	\$ 160,493.97
General Benefits			
Disorder/Nuisance Total	\$ 2,507,629.86	\$ 2,668,123.83	\$ 160,493.97

Admin	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Audit & Accounting Services	\$ 12,400.00	\$ 13,000.00	\$ 600.00
Program Management	\$ 23,482.13	\$ 24,656.24	\$ 1,174.11
General Liability Ins.	\$ 14,854.36	\$ 16,000.00	\$ 1,145.64
Office Supplies	\$ 9,285.40	\$ 9,000.00	\$ (285.40)
Postage & Mailing	\$ 234.98	\$ 500.00	\$ 265.02
District Mailings / Web Services	\$ 2,180.63	\$ 3,000.00	\$ 819.37
Payroll Services/Parking/Misc	\$ 40,719.96	\$ 42,000.00	\$ 1,280.04
Office Copier	\$ 13,105.21	\$ 13,500.00	\$ 394.79
Travel	\$ 2,500.00	\$ 2,500.00	\$ -
Training	\$ 2,098.20	\$ 2,000.00	\$ (98.20)
Rents / Leases	\$ 14,642.05	\$ 13,592.00	\$ (1,050.05)
Electric Services	\$ 4,381.27	\$ 4,000.00	\$ (381.27)
Telephones	\$ 2,922.49	\$ 3,200.00	\$ 277.51
Water Services	\$ 2,901.02	\$ 3,000.00	\$ 98.98
Legal Expense	\$ 3,520.00	\$ 8,500.00	\$ 4,980.00
IT Support	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00
Admin - Salaries & Wages	\$ 172,391.53	\$ 173,390.60	\$ 999.07
CEP Program Management	\$ 57,159.27	\$ 60,017.23	\$ 2,857.96
Subtotal	\$ 385,778.50	\$ 399,856.07	\$ 14,077.57
General Benefits			
Admin Total	\$ 385,778.50	\$ 399,856.07	\$ 14,077.57

Other	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
City Fee	\$ 150,000.00	\$ 150,000.00	\$ -
Contingency	\$ 253,196.01	\$ 267,119.31	\$ 13,923.30
Subtotal	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30
General Benefits			
Other Total	\$ 403,196.01	\$ 417,119.31	\$ 13,923.30

CEP	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Business Attrac. & Retention	\$ 188,092.36	\$ 182,788.79	\$ (5,303.57)
Property Marketing	\$ 188,092.36	\$ 182,788.79	\$ (5,303.57)
Subtotal	\$ 376,184.72	\$ 365,577.58	\$ (10,607.14)
General Benefits			
CEP Total	\$ 376,184.72	\$ 365,577.58	\$ (10,607.14)

	FY18 Actuals + Projected	Proposed FY19 Budget	Variance
Subtotal:	\$ 8,952,860.95	\$ 9,283,865.30	\$ 331,004.35
General Benefit			
Total:	\$ 8,952,860.95	\$ 9,283,865.30	\$ 331,004.35

Total	
FY19 Projected Revenue	\$ 9,226,358.07
Projected Delinquencies Collected	\$ 199,171.71
Total Projected Revenue for FY19	\$ 9,425,529.78
FY19 Proposed Expenses:	\$ 9,283,865.30
Variance	\$ 141,664.48

**Downtown San Diego Clean and Safe
Proposed FY19 Budget**

Core Columbia Gaslamp East Village Cortez Marina TOTAL
19.42% 7.82% 18.33% 34.57% 9.53% 10.33% 100.00%

Revenue	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Assessments	\$ 446,534.77	\$ 1,642,607.15	\$ 660,476.93	\$ 1,550,511.92	\$ 2,923,928.67	\$ 806,272.71	\$ 873,644.79	\$ 8,903,976.94
Interest	\$ -	\$ 34.96	\$ 14.08	\$ 32.99	\$ 62.23	\$ 17.15	\$ 18.59	\$ 180.00
Water Feature Reimbursement (50%)	\$ -	\$ 4,369.68	\$ 5,124.66	\$ 5,967.48	\$ 7,383.03	\$ 3,423.96	\$ 9,731.19	\$ 36,000.00
Median Maintenance Reimbursement	\$ -	\$ 3,689.80	\$ 1,485.80	\$ 3,482.70	\$ 6,568.30	\$ 1,810.70	\$ 1,962.70	\$ 19,000.00
Additional Development	\$ -	\$ -	\$ -	\$ 99,462.00	\$ 152,739.13	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
Total:	\$ 446,534.77	\$ 1,650,701.59	\$ 667,101.46	\$ 1,659,457.09	\$ 3,105,681.35	\$ 811,524.52	\$ 885,357.28	\$ 9,226,358.07

Expenses*

Maintenance	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Maintenance Salaries & Wages	\$ -	\$ 500,332.99	\$ 242,157.21	\$ 595,619.69	\$ 918,760.70	\$ 271,900.19	\$ 233,955.20	\$ 2,762,725.98
Program Management	\$ -	\$ 5,732.54	\$ 2,308.36	\$ 5,410.78	\$ 10,204.62	\$ 2,813.13	\$ 3,049.28	\$ 29,518.72
Vehicle Insurance	\$ -	\$ 3,495.60	\$ 1,407.60	\$ 3,299.40	\$ 6,222.60	\$ 1,715.40	\$ 1,859.40	\$ 18,000.00
General Liability Ins.	\$ -	\$ 22,721.40	\$ 9,149.40	\$ 21,446.10	\$ 40,446.90	\$ 11,150.10	\$ 12,086.10	\$ 117,000.00
Cleaning & Janitorial Supplies	\$ -	\$ 29,130.00	\$ 11,730.00	\$ 27,495.00	\$ 51,855.00	\$ 14,295.00	\$ 15,495.00	\$ 150,000.00
Landscaping Supplies	\$ -	\$ 3,884.00	\$ 1,564.00	\$ 3,666.00	\$ 6,914.00	\$ 1,906.00	\$ 7,182.29	\$ 25,116.29
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Vehicle Repair & Maintenance	\$ -	\$ 13,594.00	\$ 5,474.00	\$ 12,831.00	\$ 24,199.00	\$ 6,671.00	\$ 7,231.00	\$ 70,000.00
Vehicle Fuel	\$ -	\$ 13,594.00	\$ 5,474.00	\$ 12,831.00	\$ 24,199.00	\$ 6,671.00	\$ 7,231.00	\$ 70,000.00
Waste Removal	\$ -	\$ 16,507.00	\$ 6,647.00	\$ 15,580.50	\$ 29,384.50	\$ 8,100.50	\$ 8,780.50	\$ 85,000.00
Uniforms	\$ -	\$ 1,942.00	\$ 782.00	\$ 1,833.00	\$ 3,457.00	\$ 953.00	\$ 1,033.00	\$ 10,000.00
Training	\$ -	\$ 776.80	\$ 312.80	\$ 733.20	\$ 1,382.80	\$ 381.20	\$ 413.20	\$ 4,000.00
Rents / Leases	\$ -	\$ 6,802.06	\$ 2,739.04	\$ 6,420.27	\$ 12,108.50	\$ 3,337.98	\$ 3,618.19	\$ 35,026.04
Equipment Leasing / Purchasing	\$ -	\$ 15,536.00	\$ 6,256.00	\$ 14,664.00	\$ 27,656.00	\$ 7,624.00	\$ 8,264.00	\$ 80,000.00
Electric Services	\$ -	\$ 6,797.00	\$ 2,737.00	\$ 6,415.50	\$ 12,099.50	\$ 3,335.50	\$ 3,615.50	\$ 35,000.00
Water Services	\$ -	\$ 5,826.00	\$ 2,346.00	\$ 5,499.00	\$ 10,371.00	\$ 2,859.00	\$ 3,099.00	\$ 30,000.00
Workorder Device Services	\$ -	\$ 7,379.60	\$ 2,971.60	\$ 6,965.40	\$ 13,136.60	\$ 3,621.40	\$ 3,925.40	\$ 38,000.00
Work Order System	\$ -	\$ 6,214.40	\$ 2,502.40	\$ 5,865.60	\$ 11,062.40	\$ 3,049.60	\$ 3,305.60	\$ 32,000.00
Powerwashing	\$ -	\$ 138,927.36	\$ 50,519.04	\$ 165,977.76	\$ 344,304.00	\$ 92,962.08	\$ 68,860.80	\$ 861,551.04
Streetscape	\$ -	\$ 16,516.90	\$ 8,500.00	\$ 60,717.12	\$ 20,000.00	\$ 22,786.15	\$ 7,500.00	\$ 136,020.18
Tree Trimming MTS	\$ -	\$ 7,469.51	\$ 1,676.83	\$ -	\$ 5,853.66	\$ -	\$ -	\$ 15,000.00
Tree Trimming Neighborhood	\$ -	\$ 16,267.20	\$ 9,421.42	\$ 9,014.74	\$ 31,856.60	\$ 14,166.02	\$ 26,298.64	\$ 107,024.62
Tree Trimming Palm Trees	\$ -	\$ 3,000.00	\$ 3,895.00	\$ 1,530.00	\$ 5,525.00	\$ 5,525.00	\$ 5,525.00	\$ 25,000.00
Water Feature	\$ -	\$ 3,762.78	\$ 4,412.90	\$ 5,138.66	\$ 6,357.61	\$ 2,948.41	\$ 8,379.64	\$ 31,000.00
Wayfinding Signage Maintenance	\$ -	\$ 971.00	\$ 391.00	\$ 916.50	\$ 1,728.50	\$ 476.50	\$ 516.50	\$ 5,000.00
Subtotal	\$ -	\$ 847,762.74	\$ 385,609.19	\$ 990,420.13	\$ 1,620,122.59	\$ 489,534.07	\$ 441,534.14	\$ 4,774,982.87
General Benefits	\$ -	\$ 27,368.43	\$ 11,988.99	\$ 27,883.68	\$ 48,382.44	\$ 15,770.50	\$ 17,334.88	\$ 148,728.92
Total:	\$ -	\$ 875,131.16	\$ 397,598.19	\$ 1,018,303.81	\$ 1,668,505.04	\$ 505,304.57	\$ 458,869.02	\$ 4,923,711.79

Installations / Beautification	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Placemaking Activations	\$ -	\$ 15,000.00	\$ 25,000.00	\$ 21,500.00	\$ 11,500.00	\$ 11,500.00	\$ 16,000.00	\$ 100,500.00
Program Management	\$ -	\$ 2,729.74	\$ 1,099.21	\$ 2,576.53	\$ 4,859.28	\$ 1,339.57	\$ 1,452.02	\$ 14,056.35
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
District Mailings / Web Services	\$ -	\$ 291.30	\$ 117.30	\$ 274.95	\$ 518.55	\$ 142.95	\$ 154.95	\$ 1,500.00
Training	\$ -	\$ 291.30	\$ 117.30	\$ 274.95	\$ 518.55	\$ 142.95	\$ 154.95	\$ 1,500.00
Rents / Leases	\$ -	\$ 3,181.00	\$ 1,280.92	\$ 3,002.45	\$ 5,662.57	\$ 1,561.01	\$ 1,692.05	\$ 16,380.00
Installations/Beautification Salaries & Wages	\$ -	\$ 35,697.13	\$ 14,353.48	\$ 33,695.71	\$ 63,542.80	\$ 17,521.91	\$ 18,986.04	\$ 183,797.07
Midblock Lighting	\$ -	\$ 113,317.77	\$ 16,893.64	\$ 5,237.23	\$ 75,391.46	\$ 15,714.95	\$ 33,444.95	\$ 260,000.00
Tree Light Maintenance	\$ -	\$ 22,736.58	\$ 17,753.22	\$ -	\$ 12,302.67	\$ -	\$ 11,679.75	\$ 64,472.22
Subtotal	\$ -	\$ 196,352.01	\$ 77,866.27	\$ 69,494.63	\$ 179,827.07	\$ 49,448.14	\$ 85,217.52	\$ 658,205.64
General Benefits	\$ -	\$ 9,000.52	\$ 2,690.16	\$ 4,091.97	\$ 10,130.20	\$ 2,797.27	\$ 3,333.36	\$ 32,043.48
Total	\$ -	\$ 205,352.53	\$ 80,556.43	\$ 73,586.59	\$ 189,957.27	\$ 52,245.41	\$ 88,550.88	\$ 690,249.12

Disorder and Nuisance Abatement	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Disorder & Nuisance Abatement - Salaries & Wages	\$0.00	\$ 485,131.60	\$ 198,353.14	\$ 341,228.56	\$ 1,046,713.16	\$ 214,281.37	\$ 282,598.26	\$ 2,568,306.09
Program Management	\$ -	\$ 5,459.69	\$ 2,198.50	\$ 5,153.25	\$ 9,718.92	\$ 2,679.24	\$ 2,904.15	\$ 28,113.75
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Training	\$ -	\$ 485.50	\$ 195.50	\$ 458.25	\$ 864.25	\$ 238.25	\$ 258.25	\$ 2,500.00
Rents / Leases	\$ -	\$ 9,749.61	\$ 3,925.95	\$ 9,202.39	\$ 17,355.52	\$ 4,784.44	\$ 5,186.07	\$ 50,203.99
Subtotal	\$ -	\$ 504,516.20	\$ 206,158.89	\$ 359,525.16	\$ 1,081,220.16	\$ 223,794.00	\$ 292,909.43	\$ 2,668,123.83
General Benefits	\$ -	\$ 9,790.54	\$ 2,841.45	\$ 9,211.76	\$ 18,188.15	\$ 3,812.75	\$ 4,310.66	\$ 48,155.31
Total	\$ -	\$ 514,306.74	\$ 209,000.33	\$ 368,736.92	\$ 1,099,408.31	\$ 227,606.75	\$ 297,220.09	\$ 2,716,279.15

Admin	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Audit & Accounting Services	\$ -	\$ 2,524.60	\$ 1,016.60	\$ 2,382.90	\$ 4,494.10	\$ 1,238.90	\$ 1,342.90	\$ 13,000.00
Program Management	\$ -	\$ 4,788.24	\$ 1,928.12	\$ 4,519.49	\$ 8,523.66	\$ 2,349.74	\$ 2,546.99	\$ 24,656.24
General Liability Ins.	\$ -	\$ 3,107.20	\$ 1,251.20	\$ 2,932.80	\$ 5,531.20	\$ 1,524.80	\$ 1,652.80	\$ 16,000.00
Office Supplies	\$ -	\$ 1,747.80	\$ 703.80	\$ 1,649.70	\$ 3,111.30	\$ 857.70	\$ 929.70	\$ 9,000.00
Postage & Mailing	\$ -	\$ 97.10	\$ 39.10	\$ 91.65	\$ 172.85	\$ 47.65	\$ 51.65	\$ 500.00
District Mailings / Web Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Payroll Services/Parking/Misc	\$ -	\$ 8,156.40	\$ 3,284.40	\$ 7,698.60	\$ 14,519.40	\$ 4,002.60	\$ 4,338.60	\$ 42,000.00
Office Copier	\$ -	\$ 2,621.70	\$ 1,055.70	\$ 2,474.55	\$ 4,666.95	\$ 1,286.55	\$ 1,394.55	\$ 13,500.00
Travel	\$ -	\$ 485.50	\$ 195.50	\$ 458.25	\$ 864.25	\$ 238.25	\$ 258.25	\$ 2,500.00
Training	\$ -	\$ 388.40	\$ 156.40	\$ 366.60	\$ 691.40	\$ 190.60	\$ 206.60	\$ 2,000.00
Rents / Leases	\$ -	\$ 2,639.57	\$ 1,062.89	\$ 2,491.41	\$ 4,698.75	\$ 1,295.32	\$ 1,404.05	\$ 13,592.00
Electric Services	\$ -	\$ 776.80	\$ 312.80	\$ 733.20	\$ 1,382.80	\$ 381.20	\$ 413.20	\$ 4,000.00
Telephones	\$ -	\$ 621.44	\$ 250.24	\$ 586.56	\$ 1,106.24	\$ 304.96	\$ 330.56	\$ 3,200.00
Water Services	\$ -	\$ 582.60	\$ 234.60	\$ 549.90	\$ 1,037.10	\$ 285.90	\$ 309.90	\$ 3,000.00
Legal Expense	\$ -	\$ 1,650.70	\$ 664.70	\$ 1,558.05	\$ 2,938.45	\$ 810.05	\$ 878.05	\$ 8,500.00
IT Support	\$ -	\$ 1,553.60	\$ 625.60	\$ 1,466.40	\$ 2,765.60	\$ 762.40	\$ 826.40	\$ 8,000.00
Admin - Salaries & Wages	\$ -	\$ 33,675.98	\$ 13,540.80	\$ 31,787.89	\$ 59,945.05	\$ 16,529.83	\$ 17,911.07	\$ 173,390.60
CEP Program Management	\$ 60,017.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,017.23
Subtotal	\$ 60,017.23	\$ 66,000.23	\$ 26,557.05	\$ 62,297.85	\$ 117,486.20	\$ 32,392.35	\$ 35,105.17	\$ 399,856.07
General Benefits	\$ 1,032.51	\$ 910.94	\$ 376.97	\$ 902.27	\$ 1,632.90	\$ 472.69	\$ 533.98	\$ 5,862.26
Total	\$ 61,049.75	\$ 66,911.17	\$ 26,934.02	\$ 63,200.11	\$ 119,119.11	\$ 32,865.04	\$ 35,639.15	\$ 405,718.34

Other	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
City Fee	\$ 7,543.92	\$ 28,371.63	\$ 10,640.10	\$ 25,932.25	\$ 48,497.47	\$ 13,746.13	\$ 15,268.50	\$ 150,000.00
Contingency	\$ 13,396.04	\$ 49,278.21	\$ 19,814.31	\$ 46,515.36	\$ 87,717.86	\$ 24,188.18	\$ 26,209.34	\$ 267,119.31
Subtotal	\$ 20,939.96	\$ 77,649.85	\$ 30,454.41	\$ 72,447.60	\$ 136,215.33	\$ 37,934.32	\$ 41,477.85	\$ 417,119.31

**Downtown San Diego Clean and Safe
Proposed FY19 Budget**

General Benefits	\$ 1,080.89	\$ 4,082.94	\$ 1,694.32	\$ 4,018.48	\$ 7,384.32	\$ 2,168.92	\$ 2,332.05	\$ 22,761.92
Total	\$ 22,020.86	\$ 81,732.79	\$ 32,148.73	\$ 76,466.08	\$ 143,599.64	\$ 40,103.23	\$ 43,809.90	\$ 439,881.22

CEP Exclusive	CEP
Business Attraction & Retention	\$ 182,788.79
Property Marketing	\$ 182,788.79
Subtotal	\$ 365,577.58
General Benefit	\$ 31,176.31
Total	\$ 396,753.89

Total Expenses	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
Subtotal	\$ 446,534.77	\$ 1,692,281.02	\$ 726,645.80	\$ 1,554,185.37	\$ 3,134,871.35	\$ 833,102.88	\$ 896,244.11	\$ 9,283,865.30
General Benefit (Non-Assessment) **	\$ 33,289.72	\$ 51,153.38	\$ 19,591.90	\$ 46,108.15	\$ 85,718.01	\$ 25,022.11	\$ 27,844.94	\$ 288,728.21
Total	\$ 479,824.49	\$ 1,743,434.40	\$ 746,237.70	\$ 1,600,293.52	\$ 3,220,589.36	\$ 858,125.00	\$ 924,089.04	\$ 9,572,593.51

	CEP	Core	Columbia	Gaslamp	East Village	Cortez	Marina	Total
FY19 Revenue	\$ 446,534.77	\$ 1,650,701.59	\$ 667,101.46	\$ 1,659,457.09	\$ 3,105,681.35	\$ 811,524.52	\$ 885,357.28	\$ 9,226,358.07
Projected Delinquencies/Carryforward Collected	\$ -	\$ 87,215.98	\$ 77,484.53	\$ -	\$ -	\$ 22,952.54	\$ 11,518.66	\$ 199,171.71
Total Projected FY19 Revenue	\$ 446,534.77	\$ 1,737,917.57	\$ 744,585.99	\$ 1,659,457.09	\$ 3,105,681.35	\$ 834,477.06	\$ 896,875.94	\$ 9,425,529.78
FY19 Expenses:	\$ 446,534.77	\$ 1,692,281.02	\$ 726,645.80	\$ 1,554,185.37	\$ 3,134,871.35	\$ 833,102.88	\$ 896,244.11	\$ 9,283,865.30
Variance	\$ 0.00	\$ 45,636.55	\$ 17,940.19	\$ 105,271.73	\$ (29,190.00)	\$ 1,374.18	\$ 631.83	\$ 141,664.48

East Village Green Park Maintenance is not reflected in this budget and will not be assessed for until the Park is open

*The broader budget categories may be adjusted by up to fifteen percent (15%) of the total. There is no limitation on the reallocation of funds between individual line budget.



Downtown San Diego Clean and Safe
FY19 Proposed Budget Review
FY19 General Benefit Breakdown

FY19 General Benefit	Amount
Gas Tax	\$19,000.00
Water Feature	\$36,000.00
Homeless 501c3 (Donation Stations, Make Change Count)	\$12,000.00
Public Spaces 501c3 (Placemaking and Beautification)	\$20,000.00
Grants (County, Bank of America, Housing Commission)	\$180,000.00
In-Kind Work (Pro-bono Legal, Public Service Announcements)	\$81,000.00
Volunteer Program	\$5,000.00
Conference Fees Value	\$2,250.00
Meeting Room Rental Value	\$2,000.00
Total Projected General Benefit Funding	\$357,250.00
Required 3.11% General Benefit Funding	\$288,728.21
Variance	\$68,521.79

**DOWNTOWN SAN DIEGO CLEAN & SAFE
PROPOSED FY19 SERVICE LEVELS**

MAINTENANCE	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Maintenance Ambassadors	8	4	10	14	5	3
Sidewalk Sweeping (days per week)	Serviced 7 Days a week					
Removal of Trash & Debris (days per week)	Serviced 7 Days a week					
Waste Removal	Serviced 7 Days a week					
Illegal Dumps	Serviced 7 Days a week					
Doggie Stations	Serviced 7 Days a week					
Tree Grates/Lids Cleaning	Serviced 7 Days a week					
Landscaping Team	5 Team Members - ALL NEIGHBORHOODS					
Tree Watering	Serviced 7 Days a week					
Corner Planters	Serviced 7 Days a week					
Median Beautification	Serviced 7 Days a week					
Hanging Baskets	Serviced 7 Days a week					
Special Projects/Hot Spot Team	4 Team Members - ALL NEIGHBORHOODS					
Trashcan Installation	Serviced 7 Days a week					
Painting Lightpoles	Serviced 7 Days a week					
Community Events	Serviced 7 Days a week					
Hot Spot Maintenance	Serviced 7 Days a week - will increase in FY19					
CONTRACTORS	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Powerwashing (per year)	3,036	1,104	3,216	7,200	1,944	1,440
Tree Trimming - Neighborhood (per year)	240	139	133	470	209	388
Tree Trimming - MTS Lines (per year)	43	10	0	42	0	0
Palm Tree Trimming (per year)	35	38	12	57	42	61
Water Feature (days per week)	5 Days a week					
SAFETY	Core FY 19 Services	Columbia FY 19 Services	Gaslamp FY 19 Services	East Village FY 19 Services	Cortez FY 19 Services	Marina FY 19 Services
Safety Ambassadors *FTE	8	3	5	19	4	4.50
Safety Supervisors *FTE	3 - ALL NEIGHBORHOODS					
Program Manager	1 Program Manager- ALL NEIGHBORHOODS					
Business Visits	Serviced 7 Days a week					
Direction Assistance	Serviced 7 Days a week					
Security Checks	Serviced 7 Days a week					
Welfare Checks	Serviced 7 Days a week					
Impeding Sidewalk Assistance	Serviced 7 Days a week					
Sustance Abuse Activity	Serviced 7 Days a week					
Escort Provided	Serviced 7 Days a week					
Homeless Outreach Workers	3 - ALL NEIGHBORHOODS*					



FY19 CLEAN & SAFE Budget Meetings

January – March 2018 Timeline

Date	Action
<p>January 18, 2018 5:00– 6:45 p.m.</p>	<p>Cortez Discover Condominium Room 850 Beech Street Learn about Clean & Safe and plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Additional Lighting o Additional Streetscape o Additional Safety
<p>January 24, 2018 5:00 – 6:00 p.m.</p>	<p>Marina City Front Terrace 500 W Harbor Drive Learn about Clean & Safe plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Additional Safety o Tree Light Maintenance o Additional Streetscape
<p>January 25, 2018 5:00—6:00 p.m.</p>	<p>Gaslamp Hard Rock Hotel 207 5th Ave Learn about Clean & Safe and plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Additional Safety o Additional Streetscape o Additional Safety
<p>January 30, 2018 5:00 – 6:00 p.m.</p>	<p>City Center House of Blues 1055 5th Ave Learn about Clean & Safe plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Placemaking o Additional Streetscape
<p>February 06, 2018 5:00 – 6:00 p.m.</p>	<p>East Village Mission Brewery 1441 L Street Learn about Clean & Safe plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Additional Safety o Additional Power washing o Additional Streetscape
<p>February 07, 2018 5:00 – 6:00 p.m.</p>	<p>Columbia - MusicBox Learn about Clean & Safe plan for 2019</p> <ul style="list-style-type: none"> ^ Community Feedback <ul style="list-style-type: none"> o Increase Streetscape for Doggie Stations o Continue with Maintenance o Continue with Safety



FY19 CLEAN & SAFE Budget Meetings

January – March 2018 Timeline

February 20, 2018	<p>Clean and Safe Board Meeting</p> <ul style="list-style-type: none"> ^ 1st Draft Review ^ Schedule neighborhood meetings with each representative from board/community members. ^ Discussed reviewing New Development
February 26, 2018	<p>City Center/Columbia Representatives Meeting</p> <ul style="list-style-type: none"> • Review Core Budget and details on each line item <ul style="list-style-type: none"> ○ Had to reschedule and sent via email reports
March 01, 2018	<p>East Village Representatives Meeting</p> <ul style="list-style-type: none"> ^ Review East Village Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Tree Light Removal ○ Keep Safety Schedule ○ Continue Power Washing
March 01, 2018	<p>Gaslamp Representatives Meeting</p> <ul style="list-style-type: none"> ^ Review Gaslamp Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Additional Lights ○ Increase Streetscape for Trashcans
March 02, 2018	<p>Cortez Representatives Meeting</p> <ul style="list-style-type: none"> ^ Review Cortez Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Banner project ○ Increase Streetscape ○ Potential Lighting
March 03, 2018	<p>Marina Representatives Meeting</p> <ul style="list-style-type: none"> ^ Review Marina Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed Lighting Project ○ Discussed Banner Project ○ Continue Event ○ Discussed Corner Planters
March 09, 2018	<p>Budget Ad Hoc Committee Meeting</p> <ul style="list-style-type: none"> ^ Review Entire Budget and details on each line item <ul style="list-style-type: none"> ○ Discussed New Development ○ Discussed Delinquencies ○ Continue Hot Spot Program with proposed FTE addition ○ Discussed Place-making Activations and Streetscape Allocations ○ Proposed adding FTE to support all neighborhoods efforts