PBID/BID Board of Directors Agenda

Tuesday, October 22, 2013, 8:45 a.m.

525 B Street, First Floor Conference Room

8:45 a.m.	**Call Meeting to Order**	
	Motion: To Approve July 23, 2013 Minutes (Page 2)	Action
	Non-Agenda Public Comment	
	PBID Financials - John Hanley	
	Motion: To Accept June - August Monthly Financials (Pages 3 - 23)	Action
	Motion: To Approve Revised/Updated Budget (Page 24 - 25)	Action
	BID Financials - John Hanley	
	Motion: To Accept June - August Monthly Financials (Pages 26 - 33)	Action
	PBID/ Clean & Safe Update	
	Executive Director Report - Ryan Loofbourrow	
	Special Projects Update	
	Bike Rack Update	
	Director of Homeless Outreach Report - Jennifer Davies	
	Homeless Report (Pages 34 - 35)	
	BID Update	
	District Director Report - Bahija Hamraz	
	Tactical Urbanism on C Street - Thursday, October 24	
	Adjourn	

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Clean & Safe Program office at least five (5) working days before the meeting at (619) 234-8900 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon advanced request.

PBID/BID Board of Directors Meeting
Minutes July 23, 2013

Call to Order
Chairman Keith B. Jones called the meeting to order at 8:54 a.m. The following Board of Directors were present: Craig Benedetto, Charles Black, Kim Brewer, Michael Burton, Jeff Cavignac, Nikki Clay, Jim Dawe, Ignacio De La Torre, Tom Ferrell, Joyce Glazer, Alberto Guardado, Ernie Hahn, Donna Jones, Keith Jones, Robin Madaffer, Mike Madigan, Julie Mebane, Kris Michell, James Nigro, Sumeet Parekh, Doug Paul, Phillip Peterson, Scott Ripperton, Bill Sauls, John Schafer, Greg Shields, Frank Urtasun, Jamie Waters, Nick Wilson **Non-Voting:** Mark Cafferty, David Hazan, Claudine Scott, Bill Shaw, Pat Stark, and Joyce Summer

The following DSDP staff members were present: Jennifer Davies, Bahija Hamraz, John Hanley, Staci Ignell, Sam Jackson, Haley Lomax, Ryan Loofbourrow, Kaitlin Phillips and Janelle Riella.

The following guests were present: Liz Studebaker

Motion: to accept June 23, 2013 meeting minutes-Ms. Clay/Mr. Waters- Kim Brewer, Michael Burton, Jeff Cavignac, Jim Dawe, Ignacio De La Torre, Ernie Hahn, Donna Jones, Robin Madaffer, and Phillip Petersen abstained-approved unanimously.

Non-Agenda Public Comment
No public comment.

PBID Financials
Motion: to accept May PBID financials-Ms. Clay/Ms. Waters-approved unanimously.

BID Financials
Motion: to accept May BID financials-Ms. Clay/Ms. Waters-approved unanimously.

PBID/Clean & Safe Update
The board discussed Comic Con clean-up, special projects update, volunteer program, the homeless report, and PBID renewal. Ryan Loofbourrow delivered statistics regarding the amount of trash removed, stickers removed, and bags of trash removed from Comic Con. In addition, the board was given an update on the latest volunteer day, where flowers were planted at Keatner and Ash. The board was also updated with the number of individuals who have been sent home through the homeless report. Also, they discussed various meetings and actions they are taking to further prevent homelessness. They ended this portion by discussing the outline of PBID renewal.

BID Update
The board discussed the importance of tactical urbanism and the activation of C Street. Bahija delivered ideas regarding new murals off of the 163 entrance into downtown. In addition, the board discussed ideas for activating C Street, which means programs or events to liven this area through placemaking.

Chairman Keith B. Jones adjourned the meeting at 9:15 a.m.

PBID Financial Variance Report

June 2013

Budget vs. Actual:

Income:

- Assessments were budgeted at $426,871.17 vs. an actual of $560,012.79.
- Park Reimbursements were budgeted at $975 and the actual was $975.00.
- Interest Income was budgeted at $83.33 vs. an actual of $36.36.

Expenses:

- Office supplies were over by $1,102.30 due to updating the logo, and purchase of letter head and stationary.
- Lightpole/Trashcan/Misc. was over by $76,783.47 due to the lighting project and poles and curbs painted.
- Contractor Services was over by $65,987.80 due to additional powerwashing and planting trees.

June 13 Budget vs. Actual

	Description	Jun-13	Jun-13	Difference
Income		**Budget**	**Actual**	
	Assessments (Reimbursements)	426,871.17	560,012.79	133,141.62
	City - Park (Reimbursements)	975.00	975.00	-
	Interest Income:	83.33	36.36	(46.97)
	Total Income:	**427,929.50**	**561,024.15**	**133,094.65**
Expenses				
GL#				
511010	Office Supplies	666.74	1,769.04	1,102.30
511011	Postage/Mailing	83.37	65.99	(17.38)
511019	District Mailings/Web Services	1,250.00	100.00	(1,150.00)
511034	Cleaning & Janitorial	7,500.00	11,388.91	3,888.91
511035	Medians/Equipment Supplies	416.74	1,168.80	752.06
511041	Dry Goods/Wearing Apparel	666.63	377.13	(289.50)
511095	Vehicle Repairs/Other Maintenance	7,087.00	5,591.34	(1,495.66)
511096	Vehicle Fuel	5,500.00	5,079.55	(420.45)
512037	Audit Services (accounting / bookeeping)	0.00	-	-
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	2,500.00	79,283.47	76,783.47
512053	Leasing/Purchase	3,333.37	2,492.38	(840.99)
512059	Payroll Services/Parking/Misc	2,500.00	1,591.06	(908.94)
512067	Rents/Leases	7,666.74	7,461.29	(205.45)
512070	Training	416.74	250.00	(166.74)
512073	Travel	166.74	-	(166.74)
512077	Photocopy (Copy & Printing) (Office Copier)	316.74	430.19	113.45
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	46,667.71	44,901.87	(1,765.84)
512107-4259	Employee Benefits/Medians	1,484.67	1,484.61	(0.06)
512115	Salaries & Wages	124,000.00	119,262.14	(4,737.86)
512116	Salaries & Wages Medians	3,846.19	4,086.18	239.99
512143	Contractor Services	152,318.31	218,306.11	65,987.80
512151	Program Oversight	6,000.00	6,000.00	0.00
512157	Waste removal (refuse disposal)	4,583.37	4,426.04	(157.33)
514005	Telephone	208.37	157.97	(50.40)
514010	Cellular phone/Data Entry	2,833.37	1,424.71	(1,408.66)
514100	Electric Services	3,333.37	3,223.21	(110.16)
514104	Water Serv-Incl Hydr Rent	3,750.00	2,332.54	(1,417.46)
514105	Legal Expenses	416.74	-	(416.74)
	Sub-Total (reimbursable)	**389,512.91**	**522,654.53**	**133,141.62**
516014	Transfer (City Admin Charges)	10,833.26	10,833.26	-
514103	Spec Dist Lighting	27,500.00	27,500.00	-
	Sub-Total:	**38,333.26**	**38,333.26**	**-**
	Total Expenses:	**$ 427,846.17**	**$ 560,987.79**	**$ 133,141.62**
	Net Income:	**$ 83.33**	**$ 36.36**	**(46.97)**

July 12 - June 13 Budget vs. Actual

	Description	July 12 - June 13	July 12 - June 13	Difference
Income		**Budget**	**Actual**	
	Assessments (Reimbursements)	5,602,760.97	5,559,762.18	(42,998.79)
	City - Park (Reimbursements)	26,700.00	30,495.82	3,795.82
	Interest Income:	1,000.00	382.01	(617.99)
	Total Income:	**5,630,460.97**	**5,590,640.01**	**(39,820.96)**
Expenses				
GL#				
511010	Office Supplies	$ 8,000.00	8,710.63	710.63
511011	Postage/Mailing	$ 1,000.00	648.73	(351.27)
511019	District Mailings/Web Services	$ 15,000.00	17,321.08	2,321.08
511034	Cleaning & Janitorial	$ 90,000.00	102,384.08	12,384.08
511035	Medians/Equipment Supplies	$ 5,000.00	4,487.88	(512.12)
511041	Dry Goods/Wearing Apparel	$ 8,000.00	6,361.16	(1,638.84)
511095	Vehicle Repairs/Other Maintenance	$ 85,000.00	51,758.49	(33,241.51)
511096	Vehicle Fuel	$ 66,000.00	58,801.90	(7,198.10)
512037	Audit Services (accounting / bookeeping)	$ 20,000.00	19,081.33	(918.67)
512048	Insurance (Vehicle insurance)	$ 20,000.00	22,111.20	2,111.20
512045	Lightpole/Trashcan/Misc	$ 127,500.00	270,973.20	143,473.20
512053	Leasing/Purchase	$ 40,000.00	32,880.03	(7,119.97)
512059	Payroll Services/Parking/Misc	$ 30,000.00	21,749.10	(8,250.90)
512067	Rents/Leases	$ 92,000.00	89,977.17	(2,022.83)
512070	Training	$ 5,000.00	1,100.00	(3,900.00)
512073	Travel	$ 2,000.00	144.47	(1,855.53)
512077	Photocopy (Copy & Printing) (Office Copier)	$ 3,800.00	4,257.29	457.29
512105	Fidelity & General Insurance	$ 81,000.00	85,808.48	4,808.48
512107	Workers Comp/Employee Benefits	$ 622,232.00	582,530.32	(39,701.68)
512107-4259	Employee Benefits/Medians	$ 19,300.00	18,557.63	(742.37)
512115	Salaries & Wages	$ 1,612,000.00	1,508,379.25	(103,620.75)
512116	Salaries & Wages Medians	$ 50,000.00	51,395.20	1,395.20
512143	Contractor Services	$ 1,913,128.97	1,940,290.10	27,161.13
512151	Program Oversight	$ 72,000.00	72,000.00	0.00
512157	Waste removal (refuse disposal)	$ 55,000.00	56,147.20	1,147.20
514005	Telephone	$ 2,500.00	1,824.13	(675.87)
514010	Cellular phone/Data Entry	$ 34,000.00	24,733.38	(9,266.62)
514100	Electric Services	$ 40,000.00	34,064.45	(5,935.55)
514104	Water Serv-Incl Hydr Rent	$ 45,000.00	41,780.12	(3,219.88)
514105	Legal Expenses	$ 5,000.00	-	(5,000.00)
	Sub-Total (reimbursable)	**5,169,460.97**	**5,130,258.00**	**(39,202.97)**
516014	Transfer (City Admin Charges)	$ 130,000.00	130,000.00	-
514103	Spec Dist Lighting	$ 330,000.00	330,000.00	-
		.		
	Sub-Total:	**460,000.00**	**460,000.00**	**-**
	Total Expenses:	**$ 5,629,460.97**	**$ 5,590,258.00**	**$ (39,202.97)**
	Net Income:	**$ 1,000.00**	**$ 382.01**	**(617.99)**

Downtown San Diego Partnership - PBID
Profit & Loss
June 2013

	Jun 13
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	521,679.53
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	27,500.00
4040 · City Admin Fee - Uncollected	10,833.26
Total 4021 · Assessments (Other)	38,333.26
4025 · City - Park Reimbursement	975.00
9000 · Interest Income	26.68
Total Income	561,014.47
Gross Profit	561,014.47
Expense	
511010 · Office Supplies	1,769.04
511011 · Postage & Mailing	65.99
511019 · District Mailings/ Web Services	100.00
511034 · Cleaning & Janitorial Supplies	
511035 · Medians Equipment/Supplies	1,168.80
511034 · Cleaning & Janitorial Supplies - Other	11,388.91
Total 511034 · Cleaning & Janitorial Supplies	12,557.71
511041 · Dry Goods/ Wearing Apparel	377.13
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	5,079.55
511095 · Vehicle Repair/Other Maint - Other	5,591.34
Total 511095 · Vehicle Repair/Other Maint	10,670.89
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	79,283.47
512053 · Leasing / Purchasing (Equip.) - Other	2,492.38
Total 512053 · Leasing / Purchasing (Equip.)	81,775.85
512059 · Payroll Services/Parking/Misc	1,591.06
512067 · Rents / Leases	7,461.29
512070 · Training	250.00
512077 · Photocopy (Office Copier)	430.19
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	10,760.46
4255 · Vacation-PTO	4,333.40
4257 · Workers' Comp	15,775.22
4258 · Other Ins. / Other Benefits	14,032.79
4259 · Landscape Benefits	1,484.61
Total 512107 · Emp Benefits/Insurance	46,386.48
512115 · Salaries & Wages	
512116 · Landscape Salary & Wages	4,086.18
512115 · Salaries & Wages - Other	119,262.14
Total 512115 · Salaries & Wages	123,348.32
512143 · Contractor Services	218,306.11
512151 · Program Oversight	6,000.00
512157 · Waste Removal (Refuse Disp)	4,426.04
514005 · Telephones	157.97
514010 · Cell Phones/Data Entry	1,424.71
514100 · Electric Services	3,223.21
514104 · Water Services	2,332.54
Total Expense	522,654.53
Net Ordinary Income	38,359.94
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	27,500.00
516014 · City Admin Expenses	10,833.26
6999 · Non City Related	0.00
Total Other Expense	38,333.26
Net Other Income	-38,333.26
Net Income	**26.68**

Downtown San Diego Partnership - PBID
Profit & Loss
July 2012 through June 2013

	Jul '12 - Jun 13
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	5,099,762.18
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	330,000.00
4040 · City Admin Fee - Uncollected	130,000.00
Total 4021 · Assessments (Other)	460,000.00
4025 · City - Park Reimbursement	30,495.82
9000 · Interest Income	382.01
Total Income	5,590,640.01
Gross Profit	5,590,640.01
Expense	
511010 · Office Supplies	8,710.63
511011 · Postage & Mailing	648.73
511019 · District Mailings/ Web Services	17,321.08
511034 · Cleaning & Janitorial Supplies	
511035 · Medians Equipment/Supplies	4,487.88
511034 · Cleaning & Janitorial Supplies - Other	102,384.08
Total 511034 · Cleaning & Janitorial Supplies	106,871.96
511041 · Dry Goods/ Wearing Apparel	6,361.16
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	58,801.90
511095 · Vehicle Repair/Other Maint - Other	51,758.49
Total 511095 · Vehicle Repair/Other Maint	110,560.39
512037 · Audit Services (Accounting)	19,081.33
512048 · Vehicle Insurance	22,111.20
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	270,973.20
512053 · Leasing / Purchasing (Equip.) - Other	32,880.03
Total 512053 · Leasing / Purchasing (Equip.)	303,853.23
512059 · Payroll Services/Parking/Misc	21,749.10
512067 · Rents / Leases	89,977.17
512070 · Training	1,100.00
512073 · Travel	144.47
512077 · Photocopy (Office Copier)	4,257.29
512105 · Fidelity & Gen. Liability Ins.	85,808.48
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	158,027.68
4255 · Vacation-PTO	45,874.68
4257 · Workers' Comp	200,538.32
4258 · Other Ins. / Other Benefits	178,089.64
4259 · Landscape Benefits	18,557.63
Total 512107 · Emp Benefits/Insurance	601,087.95
512115 · Salaries & Wages	
512116 · Landscape Salary & Wages	51,395.20
512115 · Salaries & Wages - Other	1,508,379.25
Total 512115 · Salaries & Wages	1,559,774.45
512143 · Contractor Services	1,940,290.10
512151 · Program Oversight	72,000.00
512157 · Waste Removal (Refuse Disp)	56,147.20
514005 · Telephones	1,824.13
514010 · Cell Phones/Data Entry	24,733.38
514100 · Electric Services	34,064.45
514104 · Water Services	41,780.12
Total Expense	5,130,258.00
Net Ordinary Income	460,382.01
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	330,000.00
516014 · City Admin Expenses	130,000.00
6999 · Non City Related	0.00
Total Other Expense	460,000.00
Net Other Income	-460,000.00
Net Income	382.01

Downtown San Diego Partnership - PBID
Profit & Loss by Class
June 2013

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
Expense													
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	539.38	326.39	528.41	166.47	208.39	1,769.04	1,769.04
511011 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	20.12	12.18	19.71	6.21	7.77	65.99	65.99
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	30.49	18.45	29.87	9.41	11.78	100.00	100.00
511034 · Cleaning & Janitorial Supplies													
511035 · Medians Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	896.05	0.00	181.82	0.00	90.93	1,168.80	1,168.80
511034 · Cleaning & Janitorial Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,472.48	2,101.25	3,401.87	1,071.70	1,341.61	11,388.91	11,388.91
Total 511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	4,368.53	2,101.25	3,583.69	1,071.70	1,432.54	12,557.71	12,557.71
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	114.99	69.58	112.65	35.49	44.42	377.13	377.13
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	1,548.75	937.18	1,517.26	477.99	598.37	5,079.55	5,079.55
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	1,704.80	1,031.60	1,670.13	526.15	658.66	5,591.34	5,591.34
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	3,253.55	1,968.78	3,187.39	1,004.14	1,257.03	10,670.89	10,670.89
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	43,469.84	319.21	30,955.80	3,738.81	799.81	79,283.47	79,283.47
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	759.93	459.84	744.47	234.53	293.61	2,492.38	2,492.38
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	44,229.77	779.05	31,700.27	3,973.34	1,093.42	81,775.85	81,775.85
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	485.11	293.55	475.25	149.72	187.43	1,591.06	1,591.06
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	2,274.95	1,376.61	2,228.69	702.11	878.93	7,461.29	7,461.29
512070 · Training	0.00	0.00	0.00	0.00	0.00	0.00	76.23	46.13	74.68	23.53	29.43	250.00	250.00
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	131.16	79.37	128.50	40.48	50.68	430.19	430.19
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	3,280.86	1,985.30	3,214.15	1,012.56	1,267.59	10,760.46	10,760.46
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	1,226.23	706.59	1,351.67	566.89	482.02	4,333.40	4,333.40
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	4,809.86	2,910.53	4,712.06	1,484.45	1,858.32	15,775.22	15,775.22
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	4,272.98	2,590.54	4,194.01	1,321.25	1,654.01	14,032.79	14,032.79
4259 · Landscape Benefits	0.00	0.00	0.00	0.00	0.00	0.00	742.31	0.00	494.82	0.00	247.48	1,484.61	1,484.61
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	14,332.24	8,192.96	13,966.71	4,385.15	5,509.42	46,386.48	46,386.48
512115 · Salaries & Wages													
512116 · Landscape Salary & Wages	0.00	0.00	0.00	0.00	0.00	0.00	2,043.09	0.00	1,361.92	0.00	681.17	4,086.18	4,086.18
512115 · Salaries & Wages - Other	0.00	0.00	0.00	0.00	0.00	0.00	30,980.39	27,984.70	36,324.51	13,245.18	10,727.36	119,262.14	119,262.14
Total 512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	33,023.48	27,984.70	37,686.43	13,245.18	11,408.53	123,348.32	123,348.32
512143 · Contractor Services	7,835.45	7,286.10	24,591.54	15,005.90	22,732.93	77,451.92	38,136.58	21,789.55	49,403.95	15,358.45	16,165.66	140,854.19	218,306.11
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	1,829.40	1,107.00	1,792.20	564.60	706.80	6,000.00	6,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	1,349.50	816.60	1,322.06	416.49	521.39	4,426.04	4,426.04
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	48.17	29.15	47.19	14.86	18.60	157.97	157.97
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	434.39	262.86	425.56	134.07	167.83	1,424.71	1,424.71
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	982.76	594.68	962.77	303.30	379.70	3,223.21	3,223.21
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	711.19	430.35	696.73	219.49	274.78	2,332.54	2,332.54
Total Expense	7,835.45	7,286.10	24,591.54	15,005.90	22,732.93	77,451.92	146,371.99	68,279.19	148,372.71	41,824.19	40,354.53	445,202.61	522,654.53
Parks Deduction:							(224.54)	(142.84)	(219.28)	(101.50)	(286.84)	(975.00)	
Total Reimbursement Due:	**7,835.45**	**7,286.10**	**24,591.54**	**15,005.90**	**22,732.93**	**77,451.92**	**146,147.45**	**68,136.35**	**148,153.43**	**41,722.69**	**40,067.69**	**444,227.61**	**521,679.53**

Downtown San Diego Partnership - PBID
Profit & Loss by Class
July 2012 through June 2013

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
Expense													
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	2,655.87	1,607.10	2,601.87	819.68	1,026.11	8,710.63	8,710.63
511011 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	197.81	119.71	193.78	61.04	76.39	648.73	648.73
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	5,281.19	3,195.73	5,173.79	1,629.90	2,040.47	17,321.08	17,321.08
511034 · Cleaning & Janitorial Supplies													
511035 · Medians Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	2,505.30	47.58	1,279.16	24.27	631.57	4,487.88	4,487.88
511034 · Cleaning & Janitorial Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	31,032.92	18,778.52	31,005.31	9,577.56	11,989.77	102,384.08	102,384.08
Total 511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	33,538.22	18,826.10	32,284.47	9,601.83	12,621.34	106,871.96	106,871.96
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	1,939.52	1,173.63	1,900.07	598.59	749.35	6,361.16	6,361.16
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	17,928.69	10,848.93	17,564.12	5,533.26	6,926.90	58,801.90	58,801.90
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	17,050.54	9,021.40	15,055.37	4,871.17	5,760.01	51,758.49	51,758.49
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	34,979.23	19,870.33	32,619.49	10,404.43	12,686.91	110,560.39	110,560.39
512037 · Audit Services (Accounting)	0.00	0.00	0.00	0.00	0.00	0.00	5,817.89	3,520.51	5,699.59	1,795.56	2,247.78	19,081.33	19,081.33
512048 · Vehicle Insurance	0.00	0.00	0.00	0.00	0.00	0.00	6,741.70	4,079.52	6,604.62	2,080.66	2,604.70	22,111.20	22,111.20
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	71,217.91	50,211.77	121,356.75	19,409.52	8,777.25	270,973.20	270,973.20
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	10,025.12	6,066.36	9,821.26	3,094.01	3,873.28	32,880.03	32,880.03
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	81,243.03	56,278.13	131,178.01	22,503.53	12,650.53	303,853.23	303,853.23
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	6,631.29	4,012.71	6,496.46	2,046.60	2,562.04	21,749.10	21,749.10
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	27,434.05	16,600.80	26,876.17	8,466.86	10,599.29	89,977.17	89,977.17
512070 · Training	0.00	0.00	0.00	0.00	0.00	0.00	335.40	202.96	328.56	103.52	129.56	1,100.00	1,100.00
512073 · Travel	0.00	0.00	0.00	0.00	0.00	0.00	44.05	26.65	43.15	13.59	17.03	144.47	144.47
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	1,298.03	785.49	1,271.66	400.61	501.50	4,257.29	4,257.29
512105 · Fidelity & Gen. Liability Ins.	0.00	0.00	0.00	0.00	0.00	0.00	26,163.01	15,831.66	25,630.99	8,074.58	10,108.24	85,808.48	85,808.48
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	48,182.64	29,156.10	47,202.87	14,870.39	18,615.68	158,027.68	158,027.68
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	12,647.88	6,949.94	14,361.32	5,943.01	5,972.53	45,874.68	45,874.68
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	61,144.12	36,999.32	59,900.80	18,870.64	23,623.44	200,538.32	200,538.32
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	54,293.91	32,859.04	53,197.80	16,759.00	20,979.89	178,089.64	178,089.64
4259 · Landscape Benefits	0.00	0.00	0.00	0.00	0.00	0.00	9,278.87	0.00	6,185.26	0.00	3,093.50	18,557.63	18,557.63
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	185,547.42	105,964.40	180,848.05	56,443.04	72,285.04	601,087.95	601,087.95
512115 · Salaries & Wages													
512116 · Landscape Salary & Wages	0.00	0.00	0.00	0.00	0.00	0.00	25,697.61	0.00	17,129.93	0.00	8,567.66	51,395.20	51,395.20
512115 · Salaries & Wages - Other	0.00	0.00	0.00	0.00	0.00	0.00	423,080.87	321,277.38	424,800.02	163,346.41	175,874.57	1,508,379.25	1,508,379.25
Total 512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	448,778.48	321,277.38	441,929.95	163,346.41	184,442.23	1,559,774.45	1,559,774.45
512143 · Contractor Services	94,025.40	87,433.20	295,098.48	180,070.80	272,795.16	929,423.04	272,479.44	183,159.16	296,866.79	113,921.51	144,440.16	1,010,867.06	1,940,290.10
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	21,952.80	13,284.00	21,506.40	6,775.20	8,481.60	72,000.00	72,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	17,119.27	10,359.16	16,771.18	5,283.45	6,614.14	56,147.20	56,147.20
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	556.19	336.55	544.88	171.65	214.86	1,824.13	1,824.13
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	7,541.20	4,563.31	7,387.84	2,327.42	2,913.61	24,733.38	24,733.38
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	10,386.25	6,284.90	10,175.06	3,205.44	4,012.80	34,064.45	34,064.45
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	12,738.77	7,708.42	12,479.72	3,931.50	4,921.71	41,780.12	41,780.12
Total Expense	94,025.40	87,433.20	295,098.48	180,070.80	272,795.16	929,423.04	1,211,400.11	799,068.31	1,267,412.55	424,006.60	498,947.39	4,200,834.96	5,130,258.00
Parks Deduction:							(7,374.63)	(4,646.69)	(7,206.21)	(3,127.52)	(8,140.77)	(30,495.82)	
Total Reimbursement Due:	**94,025.40**	**87,433.20**	**295,098.48**	**180,070.80**	**272,795.16**	**929,423.04**	**1,204,025.48**	**794,421.62**	**1,260,206.34**	**420,879.08**	**490,806.62**	**4,170,339.14**	**5,099,762.18**

Downtown San Diego Partnership - PBID
Balance Sheet
As of June 30, 2013

	Jun 30, 13
ASSETS	
Current Assets	
Checking/Savings	
1014 · Savings 1022	318,302.97
1016 · New Checking 1610	15,349.08
Total Checking/Savings	333,652.05
Accounts Receivable	
1200 · Accounts Receivable	1,029,735.47
Total Accounts Receivable	1,029,735.47
Other Current Assets	
1006 · Reversing Account for JE's	174.01
1210 · Allowance for Doubtful Accts	937.00
1400 · Prepaid Expenses	40,543.54
1450 · Security Deposit	5,304.00
Total Other Current Assets	46,958.55
Total Current Assets	1,410,346.07
Fixed Assets	
1600 · Furniture and Fixtures	52,348.41
1610 · Computer Equipment	19,988.54
1620 · Automobiles	289,634.61
1630 · PowerWashers	128,369.98
1640 · Equipment	109,249.11
1690 · Accumulated Depreciation	-484,020.14
Total Fixed Assets	115,570.51
TOTAL ASSETS	**1,525,916.58**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	228,025.14
Total Accounts Payable	228,025.14
Other Current Liabilities	
2062 · Uncleared Trans Old Bank Accts.	2,579.70
2161 · Accrued Payroll	17,649.57
2162 · Accrued Vacation & PTO	56,506.39
2163 · Accrued Payroll Taxes	1,465.71
2300 · Advances from City	817,000.00
2321 · Deferred Rent	9,693.72
Total Other Current Liabilities	904,895.09
Total Current Liabilities	1,132,920.23
Total Liabilities	1,132,920.23
Equity	
3900 · Net Assets	392,614.34
Net Income	382.01
Total Equity	392,996.35
TOTAL LIABILITIES & EQUITY	**1,525,916.58**

PBID Financial Variance Report

July 2013

Budget vs. Actual:

Income:

- Assessments were budgeted at $467,141.91 vs. an actual of $468,311.70.
- Park Reimbursements were budgeted at $1,140 and the actual was $1,140.00
- Interest Income was budgeted at $30.00 vs. an actual of $16.34.

Expenses:

- Cleaning and Janitorial was over by $1,681.63 due to Comic Con.
- Uniforms were over by $1,581.65 due to updating the logo.
- Lightpole/Trashcan/Misc. was over by $18,186.20 due to the lighting project.
- Salaries and Wages were under by $14,296.90 due to open positions.
- Workers Comp and Employee Benefits were under due to open positions.
- Waste Removal was over $2,078.70 due to Comic Con.

July 13 Budget vs. Actual

	Description	Jul-13	Jul-13	Difference
Income		**Budget**	**Actual**	
	Assessments (Reimbursements)	467,141.91	468,311.70	1,169.79
	City - Park (Reimbursements)	1,140.00	1,140.00	-
	Interest Income:	30.00	16.34	(13.66)
	Total Income:	**468,311.91**	**469,468.04**	**1,156.13**
Expenses				
GL#				
511010	Office Supplies	500.00	320.90	(179.10)
511011	Postage/Mailing	83.33	15.99	(67.34)
511019	District Mailings/Web Services	1,250.00	74.97	(1,175.03)
511034	Cleaning & Janitorial	8,333.33	10,014.96	1,681.63
511035	Medians/Equipment Supplies	416.66	331.68	(84.98)
511041	Dry Goods/Wearing Apparel	666.67	2,248.32	1,581.65
511095	Vehicle Repairs/Other Maintenance	4,166.66	1,099.88	(3,066.78)
511096	Vehicle Fuel	5,333.33	6,382.03	1,048.70
512037	Audit Services (accounting / bookeeping)	0.00	-	-
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	0.00	18,186.20	18,186.20
512053	Leasing/Purchase	0.00	187.59	187.59
512059	Payroll Services/Parking/Misc	2,083.33	2,186.70	103.37
512067	Rents/Leases	7,833.33	7,688.53	(144.80)
512070	Training	-	-	-
512073	Travel	-	-	-
512077	Photocopy (Copy & Printing) (Office Copier)	400.00	363.73	(36.27)
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	69,077.05	60,339.09	(8,737.96)
512107-4259	Employee Benefits/Medians	1,739.57	1,739.57	-
512115	Salaries & Wages	141,076.46	126,779.56	(14,296.90)
512116	Salaries & Wages Medians	4,160.00	8,057.83	3,897.83
512143	Contractor Services	162,787.20	156,680.30	(6,106.90)
512151	Program Oversight	6,000.00	6,000.00	0.00
512157	Waste removal (refuse disposal)	5,000.00	7,078.70	2,078.70
514005	Telephone	208.33	186.12	(22.21)
514010	Cellular phone/Data Entry	1,500.00	1,315.68	(184.32)
514100	Electric Services	2,916.66	3,208.53	291.87
514104	Water Serv-Incl Hydr Rent	4,000.00	5,631.50	1,631.50
514105	Legal Expenses	416.66	5,000.00	4,583.34
	Sub-Total (reimbursable)	**429,948.57**	**431,118.36**	**1,169.79**
516014	Transfer (City Admin Charges)	10,833.34	10,833.34	-
514103	Spec Dist Lighting	27,500.00	27,500.00	-
	Sub-Total:	**38,333.34**	**38,333.34**	**-**
	Total Expenses:	**$ 468,281.91**	**$ 469,451.70**	**$ 1,169.79**
	Net Income:	**$ 30.00**	**$ 16.34**	**(13.66)**

Downtown San Diego Partnership - PBID
Profit & Loss
July 2013

	Jul 13
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	429,978.36
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	27,500.00
4040 · City Admin Fee - Uncollected	10,833.34
Total 4021 · Assessments (Other)	38,333.34
4025 · City - Park Reimbursement	1,140.00
9000 · Interest Income	16.34
Total Income	469,468.04
Gross Profit	469,468.04
Expense	
511010 · Office Supplies	320.90
511011 · Postage & Mailing	15.99
511019 · District Mailings/ Web Services	74.97
511034 · Cleaning & Janitorial Supplies	
511035 · Medians Equipment/Supplies	331.68
511034 · Cleaning & Janitorial Supplies - Other	10,014.96
Total 511034 · Cleaning & Janitorial Supplies	10,346.64
511041 · Dry Goods/ Wearing Apparel	2,248.32
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	6,382.03
511095 · Vehicle Repair/Other Maint - Other	1,099.88
Total 511095 · Vehicle Repair/Other Maint	7,481.91
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	18,186.20
512053 · Leasing / Purchasing (Equip.) - Other	187.59
Total 512053 · Leasing / Purchasing (Equip.)	18,373.79
512059 · Payroll Services/Parking/Misc	2,186.70
512067 · Rents / Leases	7,688.53
512077 · Photocopy (Office Copier)	363.73
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	11,448.98
4255 · Vacation-PTO	3,062.44
4257 · Workers' Comp	17,242.03
4258 · Other Ins. / Other Benefits	28,585.64
4259 · Landscape Benefits	1,739.57
Total 512107 · Emp Benefits/Insurance	62,078.66
512115 · Salaries & Wages	
512116 · Landscape Salary & Wages	8,057.83
512115 · Salaries & Wages - Other	126,779.56
Total 512115 · Salaries & Wages	134,837.39
512143 · Contractor Services	156,680.30
512151 · Program Oversight	6,000.00
512157 · Waste Removal (Refuse Disp)	7,078.70
514005 · Telephones	186.12
514010 · Cell Phones/Data Entry	1,315.68
514100 · Electric Services	3,208.53
514104 · Water Services	5,631.50
514105 · Legal Expenses	5,000.00
Total Expense	431,118.36
Net Ordinary Income	38,349.68
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	27,500.00
516014 · City Admin Expenses	10,833.34
6999 · Non City Related	0.00
Total Other Expense	38,333.34
Net Other Income	-38,333.34
Net Income	**16.34**

Downtown San Diego Partnership - PBID
Profit & Loss by Class
July 2013

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	97.71	0.00	155.41	30.10	37.68	320.90	320.90
511011 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	4.87	2.95	4.79	1.50	1.88	15.99	15.99
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	22.83	13.84	22.47	7.03	8.80	74.97	74.97
511034 · Cleaning & Janitorial Supplies													
511035 · Medians Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	165.84	0.00	110.55	0.00	55.29	331.68	331.68
511034 · Cleaning & Janitorial Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,049.56	1,848.76	3,001.48	939.40	1,175.76	10,014.96	10,014.96
Total 511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	3,215.40	1,848.76	3,112.03	939.40	1,231.05	10,346.64	10,346.64
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	684.61	415.04	673.82	210.89	263.96	2,248.32	2,248.32
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	1,943.33	1,178.12	1,912.69	598.63	749.26	6,382.03	6,382.03
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	334.91	203.04	329.63	103.17	129.13	1,099.88	1,099.88
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	2,278.24	1,381.16	2,242.32	701.80	878.39	7,481.91	7,481.91
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	5,831.20	1,131.00	8,864.00	295.00	2,065.00	18,186.20	18,186.20
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	57.12	34.63	56.22	17.60	22.02	187.59	187.59
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	5,888.32	1,165.63	8,920.22	312.60	2,087.02	18,373.79	18,373.79
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	665.85	403.66	655.35	205.11	256.73	2,186.70	2,186.70
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	2,341.16	1,419.30	2,304.25	721.18	902.64	7,688.53	7,688.53
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	110.76	67.14	109.01	34.12	42.70	363.73	363.73
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	3,490.79	2,112.34	3,419.81	1,077.35	1,348.69	11,448.98	11,448.98
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	989.17	912.00	622.97	349.31	188.99	3,062.44	3,062.44
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	5,257.09	3,181.15	5,150.19	1,622.48	2,031.12	17,242.03	17,242.03
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	8,710.15	5,275.54	8,540.94	2,690.67	3,368.34	28,585.64	28,585.64
4259 · Landscape Benefits	0.00	0.00	0.00	0.00	0.00	0.00	869.79	0.00	579.80	0.00	289.98	1,739.57	1,739.57
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	19,316.99	11,481.03	18,313.71	5,739.81	7,227.12	62,078.66	62,078.66
512115 · Salaries & Wages													
512116 · Landscape Salary & Wages	0.00	0.00	0.00	0.00	0.00	0.00	4,028.92	0.00	2,685.66	0.00	1,343.25	8,057.83	8,057.83
512115 · Salaries & Wages - Other	0.00	0.00	0.00	0.00	0.00	0.00	31,564.24	29,798.41	37,120.09	15,561.41	12,735.41	126,779.56	126,779.56
Total 512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	35,593.16	29,798.41	39,805.75	15,561.41	14,078.66	134,837.39	134,837.39
512143 · Contractor Services	7,873.03	2,681.61	24,684.79	15,077.87	22,841.95	73,159.25	20,610.73	15,107.64	28,317.13	8,583.60	10,901.95	83,521.05	156,680.30
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	1,827.00	1,107.60	1,798.20	562.80	704.40	6,000.00	6,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	2,155.46	1,306.73	2,121.49	663.98	831.04	7,078.70	7,078.70
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	56.67	34.36	55.78	17.46	21.85	186.12	186.12
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	400.62	242.87	394.31	123.41	154.47	1,315.68	1,315.68
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	1,178.81	445.34	526.52	211.76	846.10	3,208.53	3,208.53
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	2,161.93	571.60	1,255.26	269.19	1,373.52	5,631.50	5,631.50
514105 · Legal Expenses	0.00	0.00	0.00	0.00	0.00	0.00	1,522.50	923.00	1,498.50	469.00	587.00	5,000.00	5,000.00
Total Expense	7,873.03	2,681.61	24,684.79	15,077.87	22,841.95	73,159.25	100,133.62	67,736.06	112,286.32	35,366.15	42,436.96	357,959.11	431,118.36
Parks Deduction:							(347.13)	(210.44)	(341.66)	(106.93)	(133.84)	(1,140.00)	
Total Reimbursement Due:	**7,873.03**	**2,681.61**	**24,684.79**	**15,077.87**	**22,841.95**	**73,159.25**	**99,786.49**	**67,525.62**	**111,944.66**	**35,259.22**	**42,303.12**	**356,819.11**	**429,978.36**

Downtown San Diego Partnership - PBID
Balance Sheet
As of July 31, 2013

	Jul 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1014 · Savings 1022	313,319.31
1016 · New Checking 1610	26,351.05
Total Checking/Savings	339,670.36
Accounts Receivable	
1200 · Accounts Receivable	953,772.89
Total Accounts Receivable	953,772.89
Other Current Assets	
1006 · Reversing Account for JE's	147.34
1210 · Allowance for Doubtful Accts	937.00
1400 · Prepaid Expenses	40,543.54
1450 · Security Deposit	5,304.00
Total Other Current Assets	46,931.88
Total Current Assets	1,340,375.13
Fixed Assets	
1600 · Furniture and Fixtures	52,348.41
1610 · Computer Equipment	19,988.54
1620 · Automobiles	289,634.61
1630 · PowerWashers	128,369.98
1640 · Equipment	109,249.11
1690 · Accumulated Depreciation	-484,020.14
Total Fixed Assets	115,570.51
TOTAL ASSETS	**1,455,945.64**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	158,469.94
Total Accounts Payable	158,469.94
Other Current Liabilities	
2062 · Uncleared Trans Old Bank Accts.	2,579.70
2101 · Payroll Suspense	242.08
2161 · Accrued Payroll	17,649.57
2162 · Accrued Vacation & PTO	55,832.23
2163 · Accrued Payroll Taxes	1,465.71
2300 · Advances from City	817,000.00
2321 · Deferred Rent	9,693.72
Total Other Current Liabilities	904,463.01
Total Current Liabilities	1,062,932.95
Total Liabilities	1,062,932.95
Equity	
3900 · Net Assets	392,996.35
Net Income	16.34
Total Equity	393,012.69
TOTAL LIABILITIES & EQUITY	**1,455,945.64**

Request to Update FY14 Budget from Salary and Wages to Landscape Salary and Wages Expense

Downtown San Diego Partnership PBID

Budgeted Monthly Expenses **FY14**

		July	August	September	October	November	December	January	February	March	April	May	June	Total
512107	Employee Benefits	69,077.05	53,237.05	53,237.05	53,237.05	79,855.58	53,237.05	53,237.05	53,237.05	53,237.05	53,237.05	79,855.60	53,237.05	707,921.68
512107-4259	Landscape Employee Benefits (C/EV/M)	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.61	20,874.88
512115	Salary & Wages	141,076.46	141,076.46	141,076.46	141,076.46	211,614.69	141,076.46	141,076.46	141,076.46	141,076.46	141,076.46	211,614.69	141,076.48	1,833,994.00
512116	Landscape Salaries & Wages (C/EV/M)	4,160.00	4,160.00	4,160.00	4,160.00	6,240.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	6,240.00	4,160.00	54,080.00
														2,616,870.56

Updated

512107	Employee Benefits	69,077.05	53,237.05	52,089.12	52,089.12	78,707.65	52,089.12	52,089.12	52,089.12	52,089.12	52,089.12	78,707.65	52,089.20	696,442.44
512107-4259	Landscape Employee Benefits (C/EV/M)	1,739.57	1,739.57	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	32,354.14
512115	Salary & Wages	141,076.46	141,076.46	136,986.46	136,986.46	209,604.69	136,986.46	136,986.46	136,986.46	136,986.46	136,986.46	209,604.69	136,986.46	1,797,253.98
512116	Landscape Salaries & Wages (C/EV/M)	4,160.00	4,160.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	90,820.00

PBID Financial Variance Report

August 2013

Budget vs. Actual:

Income:

- Assessments were budgeted at $445,730.56 vs. an actual of $439,327.49.
- Park Reimbursements were budgeted at $1,140 and the actual was $1,140.00
- Interest Income was budgeted at $30.00 vs. an actual of $10.86

Expenses:

- Cleaning and Janitorial was over by $3,004.59 due to an increase in dog bag usage.
- Lightpole/Trashcan/Misc. was over by $6,258.50 due to the lighting project and hanging baskets and planters projects.
- Salaries and Wages were under by $24,111.25 due to open positions.
- Workers Comp and Employee Benefits was over $5,849.88 due to the timing of workers comp payments (3 in August). Year to date we are under.

August 13 Budget vs. Actual

	Description	Aug-13	Aug-13	Difference
Income		**Budget**	**Actual**	
	Assessments (Reimbursements)	445,730.56	439,327.49	(6,403.07)
	City - Park (Reimbursements)	1,140.00	1,140.00	-
	Interest Income:	30.00	10.86	(19.14)
	Total Income:	**446,900.56**	**440,478.35**	**(6,422.21)**
Expenses				
GL#				
511010	Office Supplies	500.00	541.86	41.86
511011	Postage/Mailing	83.33	65.99	(17.34)
511019	District Mailings/Web Services	1,250.00	198.15	(1,051.85)
511034	Cleaning & Janitorial	8,333.33	11,337.92	3,004.59
511035	Medians/Equipment Supplies	416.66	560.63	143.97
511041	Dry Goods/Wearing Apparel	666.67	1,543.86	877.19
511095	Vehicle Repairs/Other Maintenance	4,166.66	5,609.51	1,442.85
511096	Vehicle Fuel	5,333.33	5,415.44	82.11
512037	Audit Services (accounting / bookeeping)	0.00	-	-
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	0.00	6,258.50	6,258.50
512053	Leasing/Purchase	0.00	583.20	583.20
512059	Payroll Services/Parking/Misc	2,083.33	2,268.19	184.86
512067	Rents/Leases	7,833.33	7,688.53	(144.80)
512070	Training	-	149.00	149.00
512073	Travel	-	-	-
512077	Photocopy (Copy & Printing) (Office Copier)	400.00	406.07	6.07
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	53,237.05	59,086.93	5,849.88
512107-4259	Employee Benefits/Medians	1,739.57	1,739.57	-
512115	Salaries & Wages	141,076.46	116,965.21	(24,111.25)
512116	Salaries & Wages Medians	4,160.00	8,024.70	3,864.70
512143	Contractor Services	159,215.85	153,212.66	(6,003.19)
512151	Program Oversight	6,000.00	6,000.00	0.00
512157	Waste removal (refuse disposal)	5,000.00	5,438.55	438.55
514005	Telephone	208.33	200.30	(8.03)
514010	Cellular phone/Data Entry	1,500.00	1,433.43	(66.57)
514100	Electric Services	2,916.66	3,021.49	104.83
514104	Water Serv-Incl Hydr Rent	2,000.00	2,471.21	471.21
514105	Legal Expenses	416.66	1,913.25	1,496.59
	Sub-Total (reimbursable)	**408,537.22**	**402,134.15**	**(6,403.07)**
516014	Transfer (City Admin Charges)	10,833.34	10,833.34	-
514103	Spec Dist Lighting	27,500.00	27,500.00	-
	Sub-Total:	**38,333.34**	**38,333.34**	**-**
	Total Expenses:	**$ 446,870.56**	**$ 440,467.49**	**$ (6,403.07)**
	Net Income:	**$ 30.00**	**$ 10.86**	**(19.14)**

Downtown San Diego Partnership - PBID
Profit & Loss
August 2013

	Aug 13
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	400,994.15
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	27,500.00
4040 · City Admin Fee - Uncollected	10,833.34
Total 4021 · Assessments (Other)	38,333.34
4025 · City - Park Reimbursement	1,140.00
9000 · Interest Income	10.86
Total Income	440,478.35
Gross Profit	440,478.35
Expense	
511010 · Office Supplies	541.86
511011 · Postage & Mailing	65.99
511019 · District Mailings/ Web Services	198.15
511034 · Cleaning & Janitorial Supplies	
511035 · Medians Equipment/Supplies	560.63
511034 · Cleaning & Janitorial Supplies - Other	11,337.92
Total 511034 · Cleaning & Janitorial Supplies	11,898.55
511041 · Dry Goods/ Wearing Apparel	1,543.86
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	5,415.44
511095 · Vehicle Repair/Other Maint - Other	5,609.51
Total 511095 · Vehicle Repair/Other Maint	11,024.95
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	6,258.50
512053 · Leasing / Purchasing (Equip.) - Other	583.20
Total 512053 · Leasing / Purchasing (Equip.)	6,841.70
512059 · Payroll Services/Parking/Misc	2,268.19
512067 · Rents / Leases	7,688.53
512070 · Training	149.00
512077 · Photocopy (Office Copier)	406.07
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	11,088.93
4255 · Vacation-PTO	7,338.12
4257 · Workers' Comp	24,795.93
4258 · Other Ins. / Other Benefits	15,863.95
4259 · Landscape Benefits	1,739.57
Total 512107 · Emp Benefits/Insurance	60,826.50
512115 · Salaries & Wages	
512116 · Landscape Salary & Wages	8,024.70
512115 · Salaries & Wages - Other	116,965.21
Total 512115 · Salaries & Wages	124,989.91
512143 · Contractor Services	153,212.66
512151 · Program Oversight	6,000.00
512157 · Waste Removal (Refuse Disp)	5,438.55
514005 · Telephones	200.30
514010 · Cell Phones/Data Entry	1,433.43
514100 · Electric Services	3,021.49
514104 · Water Services	2,471.21
514105 · Legal Expenses	1,913.25
Total Expense	402,134.15
Net Ordinary Income	38,344.20
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	27,500.00
516014 · City Admin Expenses	10,833.34
6999 · Non City Related	0.00
Total Other Expense	38,333.34
Net Other Income	-38,333.34
Net Income	**10.86**

Downtown San Diego Partnership - PBID
Profit & Loss
July through August 2013

	Jul - Aug 13
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	830,972.51
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	55,000.00
4040 · City Admin Fee - Uncollected	21,666.68
Total 4021 · Assessments (Other)	76,666.68
4025 · City - Park Reimbursement	2,280.00
9000 · Interest Income	27.20
Total Income	909,946.39
Gross Profit	909,946.39
Expense	
511010 · Office Supplies	862.76
511011 · Postage & Mailing	81.98
511019 · District Mailings/ Web Services	273.12
511034 · Cleaning & Janitorial Supplies	
511035 · Medians Equipment/Supplies	892.31
511034 · Cleaning & Janitorial Supplies - Other	21,352.88
Total 511034 · Cleaning & Janitorial Supplies	22,245.19
511041 · Dry Goods/ Wearing Apparel	3,792.18
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	11,797.47
511095 · Vehicle Repair/Other Maint - Other	6,709.39
Total 511095 · Vehicle Repair/Other Maint	18,506.86
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	24,444.70
512053 · Leasing / Purchasing (Equip.) - Other	770.79
Total 512053 · Leasing / Purchasing (Equip.)	25,215.49
512059 · Payroll Services/Parking/Misc	4,454.89
512067 · Rents / Leases	15,377.06
512070 · Training	149.00
512077 · Photocopy (Office Copier)	769.80
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	22,537.91
4255 · Vacation-PTO	10,400.56
4257 · Workers' Comp	42,037.96
4258 · Other Ins. / Other Benefits	44,449.59
4259 · Landscape Benefits	3,479.14
Total 512107 · Emp Benefits/Insurance	122,905.16
512115 · Salaries & Wages	
512116 · Landscape Salary & Wages	16,082.53
512115 · Salaries & Wages - Other	243,744.77
Total 512115 · Salaries & Wages	259,827.30
512143 · Contractor Services	309,892.96
512151 · Program Oversight	12,000.00
512157 · Waste Removal (Refuse Disp)	12,517.25
514005 · Telephones	386.42
514010 · Cell Phones/Data Entry	2,749.11
514100 · Electric Services	6,230.02
514104 · Water Services	8,102.71
514105 · Legal Expenses	6,913.25
Total Expense	833,252.51
Net Ordinary Income	76,693.88
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	55,000.00
516014 · City Admin Expenses	21,666.68
6999 · Non City Related	0.00
Total Other Expense	76,666.68
Net Other Income	-76,666.68
Net Income	**27.20**

July - August 13 Budget vs. Actual

	Description	Aug-13	Aug-13	Difference
Income		**Budget**	**Actual**	
	Assessments (Reimbursements)	875,679.13	870,445.85	(5,233.28)
	City - Park (Reimbursements)	1,140.00	1,140.00	-
	Interest Income:	60.00	27.20	(32.80)
	Total Income:	**876,879.13**	**871,613.05**	**(5,266.08)**
Expenses				
GL#				
511010	Office Supplies	1,000.00	862.76	(137.24)
511011	Postage/Mailing	166.66	81.98	(84.68)
511019	District Mailings/Web Services	2,500.00	273.12	(2,226.88)
511034	Cleaning & Janitorial	16,666.66	21,352.88	4,686.22
511035	Medians/Equipment Supplies	833.32	892.31	58.99
511041	Dry Goods/Wearing Apparel	1,333.34	3,792.18	2,458.84
511095	Vehicle Repairs/Other Maintenance	8,333.32	6,709.39	(1,623.93)
511096	Vehicle Fuel	10,666.66	11,797.47	1,130.81
512037	Audit Services (accounting / bookeeping)	0.00	-	-
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	0.00	24,444.70	24,444.70
512053	Leasing/Purchase	0.00	770.79	770.79
512059	Payroll Services/Parking/Misc	4,166.66	4,454.89	288.23
512067	Rents/Leases	15,666.66	15,377.06	(289.60)
512070	Training	-	149.00	149.00
512073	Travel	-	-	-
512077	Photocopy (Copy & Printing) (Office Copier)	800.00	769.80	(30.20)
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	122,314.10	119,426.02	(2,888.08)
512107-4259	Employee Benefits/Medians	3,479.14	3,479.14	-
512115	Salaries & Wages	282,152.92	243,744.77	(38,408.15)
512116	Salaries & Wages Medians	8,320.00	16,082.53	7,762.53
512143	Contractor Services	322,003.05	309,892.96	(12,110.09)
512151	Program Oversight	12,000.00	12,000.00	0.00
512157	Waste removal (refuse disposal)	10,000.00	12,517.25	2,517.25
514005	Telephone	416.66	386.42	(30.24)
514010	Cellular phone/Data Entry	3,000.00	2,749.11	(250.89)
514100	Electric Services	5,833.32	6,230.02	396.70
514104	Water Serv-Incl Hydr Rent	6,000.00	8,102.71	2,102.71
514105	Legal Expenses	833.32	6,913.25	6,079.93
	Sub-Total (reimbursable)	**838,485.79**	**833,252.51**	**(5,233.28)**
516014	Transfer (City Admin Charges)	10,833.34	10,833.34	-
514103	Spec Dist Lighting	27,500.00	27,500.00	-
	Sub-Total:	**38,333.34**	**38,333.34**	**-**
	Total Expenses:	**$ 876,819.13**	**$ 871,585.85**	**$ (5,233.28)**
	Net Income:	**$ 60.00**	**$ 27.20**	**(32.80)**

Downtown San Diego Partnership - PBID
Balance Sheet
As of August 31, 2013

	Aug 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1014 · Savings 1022	433,330.17
1016 · New Checking 1610	11,063.51
Total Checking/Savings	444,393.68
Accounts Receivable	
1200 · Accounts Receivable	833,252.51
Total Accounts Receivable	833,252.51
Other Current Assets	
1210 · Allowance for Doubtful Accts	937.00
1400 · Prepaid Expenses	40,543.54
1450 · Security Deposit	5,304.00
Total Other Current Assets	46,784.54
Total Current Assets	1,324,430.73
Fixed Assets	
1600 · Furniture and Fixtures	52,348.41
1610 · Computer Equipment	24,719.78
1620 · Automobiles	315,865.61
1630 · PowerWashers	128,369.98
1640 · Equipment	164,494.38
1690 · Accumulated Depreciation	-529,672.69
Total Fixed Assets	156,125.47
TOTAL ASSETS	**1,480,556.20**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	142,082.60
Total Accounts Payable	142,082.60
Other Current Liabilities	
2062 · Uncleared Trans Old Bank Accts.	2,579.70
2161 · Accrued Payroll	20,220.49
2162 · Accrued Vacation & PTO	70,740.81
2163 · Accrued Payroll Taxes	1,684.37
2300 · Advances from City	817,000.00
2321 · Deferred Rent	7,071.60
Total Other Current Liabilities	919,296.97
Total Current Liabilities	1,061,379.57
Total Liabilities	1,061,379.57
Equity	
3900 · Net Assets	419,149.43
Net Income	27.20
Total Equity	419,176.63
TOTAL LIABILITIES & EQUITY	**1,480,556.20**

Downtown San Diego Partnership - PBID
Profit & Loss by Class
July through August 2013

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
Expense													
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	262.71	100.03	317.81	80.93	101.28	862.76	862.76
511011 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	24.96	15.13	24.57	7.69	9.63	81.98	81.98
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	83.17	50.42	81.86	25.62	32.05	273.12	273.12
511034 · Cleaning & Janitorial Supplies													
511035 · Medians Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	446.16	0.00	297.41	0.00	148.74	892.31	892.31
511034 · Cleaning & Janitorial Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	6,501.96	3,941.74	6,399.45	2,002.90	2,506.83	21,352.88	21,352.88
Total 511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	6,948.12	3,941.74	6,696.86	2,002.90	2,655.57	22,245.19	22,245.19
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	1,154.72	700.04	1,136.51	355.70	445.21	3,792.18	3,792.18
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	3,592.33	2,177.81	3,535.70	1,106.60	1,385.03	11,797.47	11,797.47
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	2,043.01	1,238.56	2,010.80	629.34	787.68	6,709.39	6,709.39
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	5,635.34	3,416.37	5,546.50	1,735.94	2,172.71	18,506.86	18,506.86
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	11,812.80	1,131.00	8,864.00	571.90	2,065.00	24,444.70	24,444.70
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	234.70	142.29	231.01	72.30	90.49	770.79	770.79
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	12,047.50	1,273.29	9,095.01	644.20	2,155.49	25,215.49	25,215.49
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	1,356.51	822.37	1,335.13	417.87	523.01	4,454.89	4,454.89
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	4,682.32	2,838.60	4,608.50	1,442.36	1,805.28	15,377.06	15,377.06
512070 · Training	0.00	0.00	0.00	0.00	0.00	0.00	45.37	27.51	44.66	13.98	17.48	149.00	149.00
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	234.41	142.10	230.71	72.21	90.37	769.80	769.80
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	6,871.80	4,158.25	6,732.07	2,120.82	2,654.97	22,537.91	22,537.91
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	3,041.10	2,623.17	2,217.54	1,059.87	1,458.88	10,400.56	10,400.56
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	12,817.37	7,756.00	12,556.73	3,955.78	4,952.08	42,037.96	42,037.96
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	13,547.07	8,202.44	13,279.50	4,183.47	5,237.11	44,449.59	44,449.59
4259 · Landscape Benefits	0.00	0.00	0.00	0.00	0.00	0.00	1,739.58	0.00	1,159.60	0.00	579.96	3,479.14	3,479.14
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	38,016.92	22,739.86	35,945.44	11,319.94	14,883.00	122,905.16	122,905.16
512115 · Salaries & Wages													
512116 · Landscape Salary & Wages	0.00	0.00	0.00	0.00	0.00	0.00	8,041.27	0.00	5,360.28	0.00	2,680.98	16,082.53	16,082.53
512115 · Salaries & Wages - Other	0.00	0.00	0.00	0.00	0.00	0.00	63,184.58	57,714.23	69,621.65	30,025.98	23,198.33	243,744.77	243,744.77
Total 512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	71,225.85	57,714.23	74,981.93	30,025.98	25,879.31	259,827.30	259,827.30
512143 · Contractor Services	15,746.06	5,363.22	49,369.58	30,155.74	45,683.90	146,318.50	40,574.90	29,370.74	55,544.11	16,739.70	21,345.01	163,574.46	309,892.96
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	3,654.00	2,215.20	3,596.40	1,125.60	1,408.80	12,000.00	12,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	3,811.50	2,310.69	3,751.42	1,174.12	1,469.52	12,517.25	12,517.25
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	117.66	71.34	115.81	36.25	45.36	386.42	386.42
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	837.10	507.48	823.91	257.87	322.75	2,749.11	2,749.11
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	2,288.91	864.72	1,022.35	411.18	1,642.86	6,230.02	6,230.02
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	3,110.63	822.43	1,806.09	387.31	1,976.25	8,102.71	8,102.71
514105 · Legal Expenses	0.00	0.00	0.00	0.00	0.00	0.00	2,105.08	1,276.19	2,071.90	648.46	811.62	6,913.25	6,913.25
Total Expense	15,746.06	5,363.22	49,369.58	30,155.74	45,683.90	146,318.50	198,217.68	131,220.48	208,777.48	68,925.81	79,792.56	686,934.01	833,252.51
Parks Deduction:							(694.26)	(420.88)	(683.32)	(213.86)	(267.68)	(2,280.00)	
Total Reimbursement Due:	**15,746.06**	**5,363.22**	**49,369.58**	**30,155.74**	**45,683.90**	**146,318.50**	**197,523.42**	**130,799.60**	**208,094.16**	**68,711.95**	**79,524.88**	**684,654.01**	**830,972.51**

PBID/BID Executive Committee Action Item

Tuesday, October 15, 2013, 1:15 p.m.

Summary:

The Clean & Safe program has implemented more landscaping in all neighborhoods. There is no increase in the budget; there has been a shift from "Salaries & Wages" to "Landscape Salaries & Wages".

PBID Advisory Committee:

Motion: To approve Revised/Updated Budget.

PBID Advisory Board Vote:
Motion: Michele Addington
2nd: Larry Cline
Unanimous Support

Request to Update FY14 Budget from Salary and Wages to Landscape Salary and Wages Expense

Downtown San Diego Partnership PBID

Budgeted Monthly Expenses **FY14**

		July	August	September	October	November	December	January	February	March	April	May	June	Total
512107	Employee Benefits	69,077.05	53,237.05	53,237.05	53,237.05	79,855.58	53,237.05	53,237.05	53,237.05	53,237.05	53,237.05	79,855.60	53,237.05	707,921.68
512107-4259	Landscape Employee Benefits (C/EV/M)	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.57	1,739.61	20,874.88
512115	Salary & Wages	141,076.46	141,076.46	141,076.46	141,076.46	211,614.69	141,076.46	141,076.46	141,076.46	141,076.46	141,076.46	211,614.69	141,076.48	1,833,994.00
512116	Landscape Salaries & Wages (C/EV/M)	4,160.00	4,160.00	4,160.00	4,160.00	6,240.00	4,160.00	4,160.00	4,160.00	4,160.00	4,160.00	6,240.00	4,160.00	54,080.00
														2,616,870.56

Updated

512107	Employee Benefits	69,077.05	53,237.05	52,089.12	52,089.12	78,707.65	52,089.12	52,089.12	52,089.12	52,089.12	52,089.12	78,707.65	52,089.20	696,442.44
512107-4259	Landscape Employee Benefits (C/EV/M)	1,739.57	1,739.57	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	2,887.50	32,354.14
512115	Salary & Wages	141,076.46	141,076.46	136,986.46	136,986.46	209,604.69	136,986.46	136,986.46	136,986.46	136,986.46	136,986.46	209,604.69	136,986.46	1,797,253.98
512116	Landscape Salaries & Wages (C/EV/M)	4,160.00	4,160.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	8,250.00	90,820.00

Downtown BID
Profit & Loss
June 2013

	Jun 13
Income	
BID Income	
40001 · BID Assessments	2,105.30
40025 · BID Reconcilliation	1,314.00
Total BID Income	3,419.30
Total Income	3,419.30
Gross Profit	3,419.30
Expense	
Personnel	
50001 · District Director	1,816.12
50002 · Director of Finance	1,603.18
Total Personnel	3,419.30
Total Expense	3,419.30
Net Income	**0.00**

Downtown BID
Profit & Loss
July 2012 through June 2013

	Jul '12 - Jun 13
Income	
BID Income	
40001 · BID Assessments	60,327.68
40002 · SBEP	10,453.62
40025 · BID Reconcilliation	10,714.38
Total BID Income	81,495.68
40003 · Banner Income	5,000.00
Total Income	86,495.68
Gross Profit	86,495.68
Expense	
Contingency	
50300 · Contingency	7,000.00
Total Contingency	7,000.00
Operating	
50050 · Rent	14,647.30
50055 · Phone	994.94
50065 · Copier Lease	1,291.27
50066 · Office Telephone Lease	89.03
50067 · Office Water	144.06
50068 · Office Plant Maintenace	341.80
50069 · Office Internet	241.86
50070 · Workers Comp Insurance	492.84
50077 · Office Supplies	237.35
50078 · IT Services	1,144.02
50125 · Audit/Tax Preperation	1,305.92
50130 · Annual Dues	500.00
50140 · Website Expense	3,569.61
Total Operating	25,000.00
Outreach/Promotion	
51500 · Mixers	102.94
Outreach/Promotion - Other	307.17
Total Outreach/Promotion	410.11
Personnel	
50001 · District Director	24,323.97
50002 · Director of Finance	21,693.13
Total Personnel	46,017.10
Special Events	3,068.47
Total Expense	81,495.68
Net Income	**5,000.00**

Downtown BID
Balance Sheet
As of June 30, 2013

	Jun 30, 13
ASSETS	
Current Assets	
Checking/Savings	
1800 · BID Checking Account	11,561.53
Total Checking/Savings	11,561.53
Total Current Assets	11,561.53
TOTAL ASSETS	**11,561.53**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20205 · BID Assessments	2,172.40
Total Other Current Liabilities	2,172.40
Total Current Liabilities	2,172.40
Total Liabilities	2,172.40
Equity	
32000 · Unrestricted Net Assets	4,389.13
Net Income	5,000.00
Total Equity	9,389.13
TOTAL LIABILITIES & EQUITY	**11,561.53**

Downtown BID
Profit & Loss
July 2013

	Jul 13
Income	
BID Income	
40001 · BID Assessments	3,540.36
Total BID Income	3,540.36
Total Income	3,540.36
Gross Profit	3,540.36
Expense	
Personnel	
50001 · District Director	1,937.18
50002 · Director of Finance	1,603.18
Total Personnel	3,540.36
Total Expense	3,540.36
Net Income	**0.00**

Downtown BID
Balance Sheet
As of July 31, 2013

	Jul 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1800 · BID Checking Account	15,358.92
Total Checking/Savings	15,358.92
Total Current Assets	15,358.92
TOTAL ASSETS	**15,358.92**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20205 · BID Assessments	4,994.79
20208 · City Pymt to Wrong Bank Account	975.00
Total Other Current Liabilities	5,969.79
Total Current Liabilities	5,969.79
Total Liabilities	5,969.79
Equity	
32000 · Unrestricted Net Assets	9,389.13
Total Equity	9,389.13
TOTAL LIABILITIES & EQUITY	**15,358.92**

Downtown BID
Profit & Loss
August 2013

	Aug 13
Income	
BID Income	
40001 · BID Assessments	6,040.36
Total BID Income	6,040.36
Total Income	6,040.36
Gross Profit	6,040.36
Expense	
Operating	
50050 · Rent	2,078.66
50055 · Phone	68.38
50065 · Copier Lease	111.68
50066 · Office Telephone Lease	32.08
50067 · Office Water	9.29
50068 · Office Plant Maintenace	35.10
50069 · Office Internet	138.04
50078 · IT Services	26.77
Total Operating	2,500.00
Personnel	
50001 · District Director	1,937.18
50002 · Director of Finance	1,603.18
Total Personnel	3,540.36
Total Expense	6,040.36
Net Income	**0.00**

Downtown BID
Profit & Loss
July through August 2013

	Jul - Aug 13
Income	
BID Income	
40001 · BID Assessments	9,580.72
Total BID Income	9,580.72
Total Income	9,580.72
Gross Profit	9,580.72
Expense	
Operating	
50050 · Rent	2,078.66
50055 · Phone	68.38
50065 · Copier Lease	111.68
50066 · Office Telephone Lease	32.08
50067 · Office Water	9.29
50068 · Office Plant Maintenace	35.10
50069 · Office Internet	138.04
50078 · IT Services	26.77
Total Operating	2,500.00
Personnel	
50001 · District Director	3,874.36
50002 · Director of Finance	3,206.36
Total Personnel	7,080.72
Total Expense	9,580.72
Net Income	**0.00**

Downtown BID
Balance Sheet
As of August 31, 2013

	Aug 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1800 · BID Checking Account	16,648.81
Total Checking/Savings	16,648.81
Total Current Assets	16,648.81
TOTAL ASSETS	**16,648.81**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,500.00
Total Accounts Payable	2,500.00
Other Current Liabilities	
20205 · BID Assessments	4,759.68
Total Other Current Liabilities	4,759.68
Total Current Liabilities	7,259.68
Total Liabilities	7,259.68
Equity	
32000 · Unrestricted Net Assets	9,389.13
Total Equity	9,389.13
TOTAL LIABILITIES & EQUITY	**16,648.81**

Homeless Outreach Monthly Report

September 2013

Work Your Way Home News

Milton Carr has lived in San Diego most of his life. He has been street homeless for six years, accessing services from the various Downtown providers. He was sleeping near the old library when Homeless Outreach Worker Kelly Knight met him.

Milton let Kelly know he had a sister in Lexington KY whom he wanted to contact. After he spoke to his sister, she agreed he should stay with her to get back on his feet. Together Milton and Kelly made a plan for him to travel.

Kelly spoke to Milton recently; he has connected with a primary care physician and says he is doing well.

In August, Outreach Worker Kelly Knight met Kenneth Winfield and his girlfriend Lilianna Black. Kenneth lost his job in January, and by May the couple was sleeping on the streets of East Village.

Kenneth's sister in North Carolina wanted to help, and she offered for the couple to come live with her until they could get on their feet. Kenneth and Lilianna left for Greensboro on August 5th.

Kelly recently got a call from the couple; Kenneth has been working for a construction company, and they recently moved into their own place.

Outreach Worker Kelly Knight met Michael Stephenson during outreach in Children's Park. Michael had come from Arizona with a friend but had gotten separated and couldn't find his friend or the car.

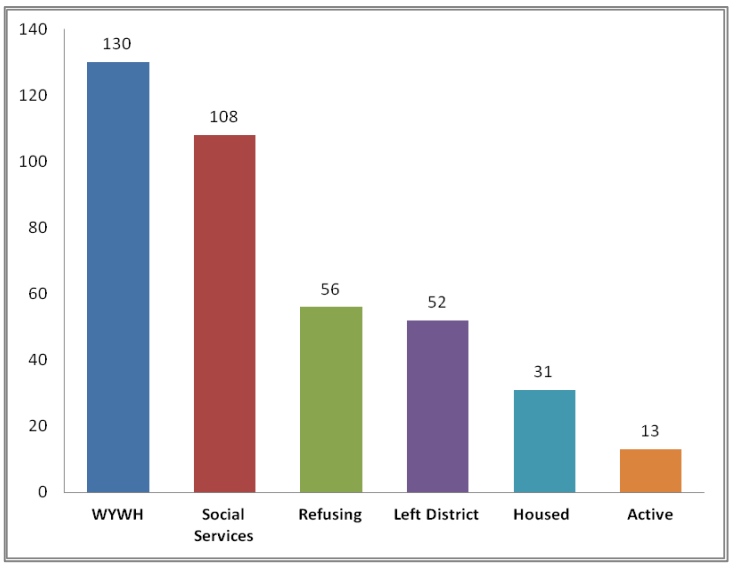
Michael was in San Diego for three months looking for a way to get back to Arizona. He didn't have a phone number for his friend who he had been staying with there. Michael and Kelly got his friend's address online, sent her a letter, and she responded within a week.

After speaking to Michael's friend, Michael was able to return to Arizona. Kelly spoke to Michael recently, and he says he is happy to be home.

In September, the Work Your Way Home program helped 16 people return to family and support systems. Since February 2012, we have helped 130 individuals.

Homeless Outreach Monthly Report

Outreach News for September 2013



Definition of Terms

Active: clients who are actively receiving assistance

Housed: clients who have been housed as a direct result of the homeless outreach worker

Social Service: clients who have been referred out to other social service agencies.

Refusing Service: clients who are refusing any assistance at this time.

Left District: clients who are no longer in the downtown area.

WYWH: a client who has been sent to their home city with the assistance of the Work Your Way Home program.

IOT: Integrated Outreach Team

HOT: San Diego Police Department Homeless Outreach Team

WHO DID CLEAN & SAFE OUTREACH COLLABORATE WITH IN SEPTEMBER?

- Traveler's Aide of San Diego
- San Diego Police Department's HOT team
- Homeless Veterans Services
- PATH
- Downtown Fellowship
- RCCC Steering Committee
- Friend to Friend
- Alpha Project

September 2013 Highlights

9/9 - 9/11 IOT EVENING OUTREACH OUTCOMES

- 11 E-Cot placements at the tent.
- 1 Senior taken to the Plaza Hotel. Moved to Rachel's the next day.
- 1 Female taken to the Plaza Hotel. Moved to Connections on 9/16.
- 1 Female placed at Rachel's.
- 1 Veterans Tent Placement.
- 1 Placement to Sobering Center.
- 1 Missing person discovered and transported to Paradise Valley Hospital.
- 2 Possible WYWH clients indentified and followed up with.

Partnering Agencies

United Way · homeagain · Centre City Development Corporation · San Diego Housing Commission · ePATH.org People Assisting The Homeless · Common Ground · MTS · 100,000 Homes