



Board of Directors PBID/ BID Agenda

Tuesday, April 28, 2015, 8:15 a.m.
525 B Street, First Floor Conference Room, San Diego, CA 92101

8:15 a.m.	Call Meeting to Order <ul style="list-style-type: none">• Motion: To Approve March 24, 2015 Minutes (Page 2)	Action
	Non-Agenda Public Comment	
	PBID/Clean & Safe Financial Report: John Hanley <ul style="list-style-type: none">• Motion: To Accept February 2015 Monthly Financials (Pages 3 - 10)	Action
	BID Financial Report: John Hanley <ul style="list-style-type: none">• Motion: To Accept February 2015 Monthly Financials (Pages 11 - 12)	Action
	PBID/Clean & Safe Report: Bahija Hamraz <ul style="list-style-type: none">• Motion: To Accept the RFP Ad-hoc Committee	Action
	Adjourn	

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Clean & Safe Program office at least five (5) working days before the meeting at (619) 234-8900 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon advanced request.



PBID/BID Board of Directors Meeting

Minutes March 24, 2015

Call to Order

Chairman Frank Urtasun called the meeting to order at 8:51 a.m. The following Board of Directors were present: Ruben Andrews, Terry Arnett, Sam Attisha, Richard Bach, Craig Benedetto, Kim Brewer, Casey Brown, Marjorie Burchett, Michael Burton, Jeff Cavnac, Nikki Clay, Perry Dealy, Jennifer Farnham, Tom Ferrell, Tod Firotto, Chris Frahm, Joyce Glazer, Scott Grady, Doug Hecht, JP Huntington, Donna Jones, Keith B. Jones, Jarrod Russell, Rob Lankford, Stephen Lew, Robin Madaffer, Kris Michell, Howard Mills, Neil Mohr, John Ohanian, Doug Paul, Stacey Lankford Pennington, Phil Rath, Scott Ripperton, Rana Sampson, Bill Sauls, John Schafer, Tom Seidler, Bill Shaw, Bill Siegel, Ryan Sisson, Don Stanziano, Andrew Taylor, Frank Urtasun, and Nicholas Wilson.

Non-Voting: Mark Cafferty, Rich Geisler, Rick Gentry, David Hazan, Mike Madigan, Bob Morris, Claudine Scott, Pat Stark and Joyce Summer.

The following DSDP staff members were present: Ian Brazill, Christina Chadwick, Jennifer Davies, Bahija Hamraz, John Hanley, Lise Koerschgen, Greg Parkington, Kaitlin Phillips, Daniel Reeves, Lindsay Thomas, and Annie Wilson.

Following Board of Directors abstained due to absence in February's Board meeting: Richard Bach, Kim Brewer, Casey Brown, Michael Burton, Jennifer Farnham, JP Huntington, Donna Jones, Stephen Lew, Robin Madaffer, Phil Rath, Scott Ripperton, Bill Shaw, and Don Stanziano.

Approval of Minutes

Motion: To approve February 24, 2015 minutes. – Ms. Clay/Mr. Frahm– approved unanimously.

Non-Agenda Public Comment

No Public Comment.

BID Report

Mr. Parkington asked the board to approve the BID contract agreement with the City of San Diego for Fiscal year 2016

Motion: To approve entering into an amendment to the agreement with the City and to approve designating officer of the Corporation (Bill Sauls) – Mr. Dealy/ Mr. Frahm – approved unanimously.

PBID/Clean & Safe Financial Report

Mr. Hanley reviewed the January 2014 financials.

Motion: To accept January monthly financials. — Mr. Rath/Mr. Frahm – approved unanimously.

BID Financial Report

Mr. Hanley reviewed the January 2014 financials.

Motion: To accept January monthly financials. — Mr. Dealy/Mr. Sauls– approved unanimously.

Meeting adjourned: 9:11 a.m.

PBID Financial Variance Report

February 2015

Budget vs. Actual:

Income:

- Assessments were budgeted at \$543,131.17 vs. an actual of \$475,574.34.
- Park Reimbursements were budgeted at \$1,177.50 and the actual was \$1,177.50.
- Interest Income was budgeted at \$11.67 vs. an actual of \$21.69.

Expenses:

- Cleaning & Janitorial was over by 2,659.53 due to setting up the new doggie bag stations. We will see a significant savings with this new system.
- Vehicle Repairs was over by \$2,401.20 due to repairs on the trash trucks. Year to date we are under by \$1,687.65.
- Salaries and wages was under \$14,865.28 due to staffing.
- Waste removal was over \$2,005.76 due to having one of the trash trucks out of service.

February 15 Budget vs. Actual

	Description	Feb-15	Feb-15	Difference
Income		Budget	Actual	
	Assessments (Reimbursements)	543,131.17	475,574.34	(67,556.83)
	City - Park (Reimbursements)	1,177.50	1,177.50	-
	Interest Income:	11.67	21.69	10.02
	Total Income:	544,320.34	476,773.53	(67,546.81)
Expenses				
GL#				
511010	Office Supplies	416.66	792.08	375.42
511011	Postage/Mailing	50.00	1.61	(48.39)
511019	District Mailings/Web Services	500.00	297.47	(202.53)
511034	Cleaning & Janitorial	12,900.00	15,559.53	2,659.53
511041	Dry Goods/Wearing Apparel	700.00	575.10	(124.90)
511095	Vehicle Repairs/Other Maintenance	4,200.00	6,601.20	2,401.20
511096	Vehicle Fuel	5,000.00	4,401.95	(598.05)
512037	Audit Services (accounting / bookkeeping)	2,000.00	2,280.00	280.00
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	59,462.55	2,135.80	(57,326.75)
512053	Leasing/Purchase	1,000.00	-	(1,000.00)
512059	Payroll Services/Parking/Misc	2,100.00	3,520.58	1,420.58
512067	Rents/Leases	8,133.33	8,282.60	149.27
512070	Training	500.00	100.00	(400.00)
512073	Travel	120.00	-	(120.00)
512077	Photocopy (Copy & Printing) (Office Copier)	400.00	833.89	433.89
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	63,958.61	64,004.48	45.87
512115	Salaries & Wages	167,120.69	152,255.41	(14,865.28)
512143	Contractor Services	174,160.16	171,240.28	(2,919.88)
512151	Program Oversight	6,000.00	6,000.00	0.00
512157	Waste removal (refuse disposal)	5,300.00	7,305.76	2,005.76
514005	Telephone	220.00	225.25	5.25
514010	Cellular phone/Data Entry	1,500.00	1,545.75	45.75
514100	Electric Services	3,333.33	3,058.39	(274.94)
514104	Water Serv-Incl Hydr Rent	1,400.00	2,401.37	1,001.37
514105	Legal Expenses	500.00	-	(500.00)
	Sub-Total (reimbursable)	520,975.33	453,418.50	(67,556.83)
516014	Transfer (City Admin Charges)	10,833.34	10,833.34	-
514103	Spec Dist Lighting	12,500.00	12,500.00	-
	Sub-Total:	23,333.34	23,333.34	-
	Total Expenses:	\$ 544,308.67	\$ 476,751.84	\$ (67,556.83)
	Net Income:	\$ 11.67	\$ 21.69	10.02

July 2014 - February 15 Budget vs. Actual

	Description	July 14 - Feb -15	July 14 - Feb -15	Difference
Income		Budget	Actual	
	Assessments (Reimbursements)	4,208,644.81	4,083,939.04	(124,705.77)
	City - Park (Reimbursements)	9,420.00	27,661.78	18,241.78
	Interest Income:	93.36	178.92	85.56
	Total Income:	4,218,158.17	4,111,779.74	(106,378.43)
Expenses				
GL#				
511010	Office Supplies	3,333.28	6,852.16	3,518.88
511011	Postage/Mailing	400.00	223.85	(176.15)
511019	District Mailings/Web Services	4,000.00	3,792.07	(207.93)
511034	Cleaning & Janitorial	103,200.00	108,117.21	4,917.21
511041	Dry Goods/Wearing Apparel	5,600.00	4,032.91	(1,567.09)
511095	Vehicle Repairs/Other Maintenance	33,600.00	31,912.35	(1,687.65)
511096	Vehicle Fuel	40,000.00	39,776.77	(223.23)
512037	Audit Services (accounting / bookkeeping)	20,000.00	20,217.56	217.56
512048	Insurance (Vehicle insurance)	17,000.00	11,161.80	(5,838.20)
512045	Lightpole/Trashcan/Misc	231,200.05	174,874.77	(56,325.28)
512053	Leasing/Purchase	6,000.00	12,820.17	6,820.17
512059	Payroll Services/Parking/Misc	16,800.00	21,444.76	4,644.76
512067	Rents/Leases	65,066.64	64,974.07	(92.57)
512070	Training	3,000.00	700.00	(2,300.00)
512073	Travel	720.00	0.00	(720.00)
512077	Photocopy (Copy & Printing) (Office Copier)	3,200.00	4,480.39	1,280.39
512105	Fidelity & General Insurance	105,000.00	105,110.04	110.04
512107	Workers Comp/Employee Benefits	523,169.61	518,225.71	(4,943.90)
512115	Salaries & Wages	1,328,261.66	1,242,678.27	(85,583.39)
512143	Contractor Services	1,345,420.21	1,361,441.53	16,021.32
512151	Program Oversight	48,000.00	48,000.00	0.00
512157	Waste removal (refuse disposal)	42,400.00	48,132.66	5,732.66
514005	Telephone	1,760.00	1,912.58	152.58
514010	Cellular phone/Data Entry	12,000.00	9,761.48	(2,238.52)
514100	Electric Services	26,666.64	26,384.52	(282.12)
514104	Water Serv-Incl Hydr Rent	26,600.00	41,006.47	14,406.47
514105	Legal Expenses	4,000.00	1,900.00	(2,100.00)
	Sub-Total (reimbursable)	4,016,398.09	3,909,934.10	(106,463.99)
516014	Transfer (City Admin Charges)	86,666.72	86,666.72	-
514103	Spec Dist Lighting	115,000.00	115,000.00	-
	Sub-Total:	201,666.72	201,666.72	-
	Total Expenses:	\$ 4,218,064.81	\$ 4,111,600.82	\$ (106,463.99)
	Net Income:	\$ 93.36	\$ 178.92	85.56

Downtown San Diego Partnership - PBID
Profit & Loss
February 2015

	<u>Feb 15</u>
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	452,241.00
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	12,500.00
4040 · City Admin Fee - Uncollected	10,833.34
Total 4021 · Assessments (Other)	<u>23,333.34</u>
4025 · City - Park Reimbursement	1,177.50
9000 · Interest Income	21.69
Total Income	<u>476,773.53</u>
Gross Profit	476,773.53
Expense	
511010 · Office Supplies	792.08
511011 · Postage & Mailing	1.61
511019 · District Mailings/ Web Services	297.47
511034 · Cleaning & Janitorial Supplies	15,559.53
511041 · Dry Goods/ Wearing Apparel	575.10
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	4,401.95
511095 · Vehicle Repair/Other Maint - Other	6,601.20
Total 511095 · Vehicle Repair/Other Maint	<u>11,003.15</u>
512037 · Audit Services (Accounting)	2,280.00
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	2,135.80
Total 512053 · Leasing / Purchasing (Equip.)	<u>2,135.80</u>
512059 · Payroll Services/Parking/Misc	3,520.58
512067 · Rents / Leases	8,282.60
512070 · Training	100.00
512077 · Photocopy (Office Copier)	833.89
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	21,352.23
4255 · Vacation-PTO	4,935.44
4257 · Workers' Comp	22,954.07
4258 · Other Ins. / Other Benefits	14,762.74
Total 512107 · Emp Benefits/Insurance	<u>64,004.48</u>
512115 · Salaries & Wages	152,255.41
512143 · Contractor Services	171,240.28
512151 · Program Oversight	6,000.00
512157 · Waste Removal (Refuse Disp)	7,305.76
514005 · Telephones	225.25
514010 · Cell Phones/Data Entry	1,545.75
514100 · Electric Services	3,058.39
514104 · Water Services	2,401.37
Total Expense	<u>453,418.50</u>
Net Ordinary Income	23,355.03
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	12,500.00
516014 · City Admin Expenses	10,833.34
6999 · Non City Related	0.00
Total Other Expense	<u>23,333.34</u>
Net Other Income	<u>-23,333.34</u>
Net Income	<u><u>21.69</u></u>

Downtown San Diego Partnership - PBID
Profit & Loss
July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>
Ordinary Income/Expense	
Income	
4020 - Assessments (Reimbursements)	3,882,272.32
4021 - Assessments (Other)	
4030 - Lighting Income - Uncollected	115,000.00
4040 - City Admin Fee - Uncollected	86,666.72
Total 4021 - Assessments (Other)	<u>201,666.72</u>
4025 - City - Park Reimbursement	27,661.78
9000 - Interest Income	178.92
Total Income	<u>4,111,779.74</u>
Gross Profit	4,111,779.74
Expense	
511010 - Office Supplies	6,852.16
511011 - Postage & Mailing	223.85
511019 - District Mailings/ Web Services	3,792.07
511034 - Cleaning & Janitorial Supplies	108,117.21
511041 - Dry Goods/ Wearing Apparel	4,032.91
511095 - Vehicle Repair/Other Maint	
511096 - Vehicle Fuel	39,776.77
511095 - Vehicle Repair/Other Maint - Other	31,912.35
Total 511095 - Vehicle Repair/Other Maint	<u>71,689.12</u>
512037 - Audit Services (Accounting)	20,217.56
512048 - Vehicle Insurance	11,161.80
512053 - Leasing / Purchasing (Equip.)	
512054 - Lightpole/Trash Can Main/Misc	174,874.77
512053 - Leasing / Purchasing (Equip.) - Other	12,820.17
Total 512053 - Leasing / Purchasing (Equip.)	<u>187,694.94</u>
512059 - Payroll Services/Parking/Misc	21,444.76
512067 - Rents / Leases	64,974.07
512070 - Training	700.00
512077 - Photocopy (Office Copier)	4,480.39
512105 - Fidelity & Gen. Liability Ins.	105,110.04
512107 - Emp Benefits/Insurance	
4254 - Payroll Taxes	133,620.51
4255 - Vacation-PTO	52,144.91
4257 - Workers' Comp	186,541.40
4258 - Other Ins. / Other Benefits	145,918.89
Total 512107 - Emp Benefits/Insurance	<u>518,225.71</u>
512115 - Salaries & Wages	1,242,678.27
512143 - Contractor Services	1,361,441.53
512151 - Program Oversight	48,000.00
512157 - Waste Removal (Refuse Disp)	48,132.66
514005 - Telephones	1,912.58
514010 - Cell Phones/Data Entry	9,761.48
514100 - Electric Services	26,384.52
514104 - Water Services	41,006.47
514105 - Legal Expenses	1,900.00
Total Expense	<u>3,909,934.10</u>
Net Ordinary Income	201,845.64
Other Income/Expense	
Other Expense	
514103 - Lighting Expense	115,000.00
516014 - City Admin Expenses	86,666.72
6999 - Non City Related	0.00
Total Other Expense	<u>201,666.72</u>
Net Other Income	<u>-201,666.72</u>
Net Income	<u><u>178.92</u></u>

**Downtown San Diego Partnership - PBID
Profit & Loss by Class
February 2015**

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
511010 • Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	235.80	142.02	251.09	72.71	90.46	792.08	792.08
511011 • Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	0.48	0.29	0.51	0.15	0.18	1.61	1.61
511019 • District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	88.56	53.34	94.30	27.31	33.96	297.47	297.47
511034 • Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	4,632.07	2,789.82	4,932.37	1,428.36	1,776.91	15,559.53	15,559.53
511041 • Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	171.21	103.12	182.31	52.79	65.67	575.10	575.10
511095 • Vehicle Repair/Other Maint													
511096 • Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	1,310.46	789.27	1,395.42	404.10	502.70	4,401.95	4,401.95
511095 • Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	1,965.18	1,183.60	2,092.58	605.99	753.85	6,601.20	6,601.20
Total 511095 • Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	3,275.64	1,972.87	3,488.00	1,010.09	1,256.55	11,003.15	11,003.15
512037 • Audit Services (Accounting)	0.00	0.00	0.00	0.00	0.00	0.00	678.76	408.80	722.76	209.30	260.38	2,280.00	2,280.00
512053 • Leasing / Purchasing (Equip.)													
512054 • Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	501.86	302.26	984.40	154.76	192.52	2,135.80	2,135.80
Total 512053 • Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	501.86	302.26	984.40	154.76	192.52	2,135.80	2,135.80
512059 • Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	1,048.08	631.24	1,116.02	323.19	402.05	3,520.58	3,520.58
512067 • Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	2,465.73	1,485.07	2,625.58	760.34	945.88	8,282.60	8,282.60
512070 • Training	0.00	0.00	0.00	0.00	0.00	0.00	29.77	17.93	31.70	9.18	11.42	100.00	100.00
512077 • Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	248.25	149.52	264.34	76.55	95.23	833.89	833.89
512107 • Emp Benefits/Insurance													
4254 • Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	6,510.29	3,939.49	6,377.91	2,009.24	2,515.30	21,352.23	21,352.23
4255 • Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	1,291.22	1,185.31	1,882.48	349.37	227.06	4,935.44	4,935.44
4257 • Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	6,998.70	4,235.03	6,856.38	2,159.98	2,703.98	22,954.07	22,954.07
4258 • Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	4,501.16	2,723.73	4,409.63	1,389.17	1,739.05	14,762.74	14,762.74
Total 512107 • Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	19,301.37	12,083.56	19,526.40	5,907.76	7,185.39	64,004.48	64,004.48
512115 • Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	45,918.44	30,036.54	42,949.81	19,016.68	14,333.94	152,255.41	152,255.41
512143 • Contractor Services	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	18,553.19	13,643.56	28,042.16	8,047.59	8,325.78	76,612.28	171,240.28
512151 • Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	1,827.00	1,107.60	1,798.20	562.80	704.40	6,000.00	6,000.00
512157 • Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	2,174.92	1,309.92	2,315.93	670.67	834.32	7,305.76	7,305.76
514005 • Telephones	0.00	0.00	0.00	0.00	0.00	0.00	67.06	40.39	71.40	20.68	25.72	225.25	225.25
514010 • Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	460.17	277.15	490.00	141.90	176.53	1,545.75	1,545.75
514100 • Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	1,123.65	424.50	501.88	201.85	806.51	3,058.39	3,058.39
514104 • Water Services	0.00	0.00	0.00	0.00	0.00	0.00	921.89	243.74	535.27	114.79	585.68	2,401.37	2,401.37
	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	103,723.90	67,223.24	110,924.43	38,809.45	38,109.48	358,790.50	453,418.50
Parks Deduction:							(452.04)	(119.52)	(262.46)	(56.28)	(287.20)	(1,177.50)	
Total Reimbursement Due:	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	103,271.86	67,103.72	110,661.97	38,753.17	37,822.28	357,613.00	452,241.00

Downtown San Diego Partnership - PBID
Profit & Loss by Class
July 2014 through February 2015

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	2,050.99	1,237.25	2,143.91	632.29	787.72	6,852.16	6,852.16
511011 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	66.99	40.41	70.07	20.66	25.72	223.85	223.85
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	1,136.81	686.08	1,182.01	350.45	436.72	3,792.07	3,792.07
511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	32,340.94	20,080.92	33,448.20	9,904.15	12,343.00	108,117.21	108,117.21
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	1,209.12	729.75	1,256.75	372.73	464.56	4,032.91	4,032.91
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	11,922.52	7,195.04	12,404.28	3,675.33	4,579.60	39,776.77	39,776.77
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	9,558.94	5,767.57	9,967.06	2,946.80	3,671.98	31,912.35	31,912.35
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	21,481.46	12,962.61	22,371.34	6,622.13	8,251.58	71,689.12	71,689.12
512037 · Audit Services (Accounting)	0.00	0.00	0.00	0.00	0.00	0.00	6,018.77	3,625.00	6,408.97	1,855.97	2,308.85	20,217.56	20,217.56
512048 · Vehicle Insurance	0.00	0.00	0.00	0.00	0.00	0.00	3,322.87	2,001.31	3,538.29	1,024.65	1,274.68	11,161.80	11,161.80
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	29,640.29	99,429.13	32,131.94	486.82	13,186.59	174,874.77	174,874.77
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,825.99	2,306.01	4,040.01	1,179.67	1,468.49	12,820.17	12,820.17
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	33,466.28	101,735.14	36,171.95	1,666.49	14,655.08	187,694.94	187,694.94
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	6,419.09	3,872.31	6,709.01	1,978.92	2,465.43	21,444.76	21,444.76
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	19,452.55	11,735.42	20,317.49	5,996.91	7,471.70	64,974.07	64,974.07
512070 · Training	0.00	0.00	0.00	0.00	0.00	0.00	208.39	125.51	221.90	64.26	79.94	700.00	700.00
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	1,339.64	807.88	1,405.45	413.00	514.42	4,480.39	4,480.39
512105 · Fidelity & Gen. Liability Ins.	0.00	0.00	0.00	0.00	0.00	0.00	31,291.26	18,846.23	33,319.88	9,649.10	12,003.57	105,110.04	105,110.04
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	40,740.89	24,652.99	39,912.43	12,573.68	15,740.52	133,620.51	133,620.51
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	15,151.22	10,300.07	15,597.60	5,930.20	5,165.82	52,144.91	52,144.91
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	56,876.48	34,416.89	55,719.92	17,553.54	21,974.57	186,541.40	186,541.40
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	44,484.37	26,917.49	43,601.98	13,728.95	17,186.10	145,918.89	145,918.89
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	157,252.96	96,287.44	154,831.93	49,786.37	60,067.01	518,225.71	518,225.71
512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	358,040.88	256,580.39	360,164.85	150,986.14	116,906.01	1,242,678.27	1,242,678.27
512143 · Contractor Services	62,984.00	21,452.80	242,568.90	128,780.07	219,668.23	675,454.00	166,297.16	116,925.98	243,495.00	75,811.62	83,457.77	685,987.53	1,361,441.53
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	14,616.00	8,860.80	14,385.60	4,502.40	5,635.20	48,000.00	48,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	14,419.52	8,700.67	15,027.97	4,445.19	5,539.31	48,132.66	48,132.66
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	572.83	345.61	597.50	176.59	220.05	1,912.58	1,912.58
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	2,924.22	1,764.44	3,048.02	901.47	1,123.33	9,761.48	9,761.48
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	9,693.68	3,662.17	4,329.69	1,741.38	6,957.60	26,384.52	26,384.52
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	15,742.38	4,162.16	9,140.34	1,960.12	10,001.47	41,006.47	41,006.47
514105 · Legal Expenses	0.00	0.00	0.00	0.00	0.00	0.00	565.63	340.67	602.30	174.42	216.98	1,900.00	1,900.00
	62,984.00	21,452.80	242,568.90	128,780.07	219,668.23	675,454.00	899,930.42	676,116.15	974,188.42	331,037.41	353,207.70	3,234,480.10	3,909,934.10
Parks Deduction:							(10,619.34)	(2,807.68)	(6,165.79)	(1,322.21)	(6,746.76)	(27,661.78)	
Total Reimbursement Due:	62,984.00	21,452.80	242,568.90	128,780.07	219,668.23	675,454.00	889,311.08	673,308.47	968,022.63	329,715.20	346,460.94	3,206,818.32	3,882,272.32

Downtown San Diego Partnership - PBID

Balance Sheet

As of February 28, 2015

Feb 28, 15

ASSETS

Current Assets

Checking/Savings

1014 · Savings 1022 188,633.80

1016 · New Checking 1610 18,967.90

Total Checking/Savings 207,601.70

Accounts Receivable

1200 · Accounts Receivable 1,076,687.62

Total Accounts Receivable 1,076,687.62

Other Current Assets

1210 · Allowance for Doubtful Accts 5,574.84

1450 · Security Deposit 5,304.00

Total Other Current Assets 10,878.84

Total Current Assets 1,295,168.16

Fixed Assets

1600 · Furniture and Fixtures 52,348.41

1610 · Computer Equipment 40,742.94

1620 · Automobiles 343,174.61

1630 · PowerWashers 128,369.98

1640 · Equipment 196,546.64

1690 · Accumulated Depreciation -588,166.89

Total Fixed Assets 173,015.69

TOTAL ASSETS 1,468,183.85

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 154,152.63

Total Accounts Payable 154,152.63

Other Current Liabilities

2060 · Intercompany DSDP 5,500.00

2062 · Uncleared Trans Old Bank Accts. 2,579.70

2161 · Accrued Payroll 27,559.59

2162 · Accrued Vacation & PTO 83,489.62

2163 · Accrued Payroll Taxes 2,353.97

2170 · Other Accrued Expenses 71,071.06

2300 · Advances from City 817,000.00

2320 · Deferred Revenue 12,026.71

2321 · Deferred Rent 7,071.60

Total Other Current Liabilities 1,028,652.25

Total Current Liabilities 1,182,804.88

Total Liabilities 1,182,804.88

Equity

3900 · Net Assets 285,200.05

Net Income 178.92

Total Equity 285,378.97

TOTAL LIABILITIES & EQUITY 1,468,183.85

Downtown BID Profit & Loss

July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>
Income	
BID Income	
40002 · SBEP	22,263.74
40025 · BID Reconciliation	45,039.80
Total BID Income	<u>67,303.54</u>
40003 · Banner Income	5,000.00
Total Income	<u>72,303.54</u>
Gross Profit	72,303.54
Expense	
Operating	
50050 · Rent	15,340.55
50055 · Phone	541.15
50065 · Copier Lease	919.72
50066 · Office Telephone Lease	214.08
50067 · Office Water	128.55
50068 · Office Plant Maintenance	102.72
50069 · Office Internet	253.23
50130 · Annual Dues	500.00
Total Operating	<u>18,000.00</u>
Personnel	
50001 · District Director	13,806.98
50002 · Director of Finance	15,010.08
Total Personnel	<u>28,817.06</u>
Special Events	5,486.48
50500 · Lighting Project	15,000.00
Total Expense	<u>67,303.54</u>
Net Income	<u><u>5,000.00</u></u>

Downtown BID
Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1800 - BID Checking Account	24,403.34
Total Checking/Savings	<u>24,403.34</u>
Total Current Assets	<u>24,403.34</u>
TOTAL ASSETS	<u><u>24,403.34</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	2,500.00
Total Accounts Payable	<u>2,500.00</u>
Other Current Liabilities	
20205 - BID Assessments	1,669.95
20206 - SBEP Income	844.26
Total Other Current Liabilities	<u>2,514.21</u>
Total Current Liabilities	<u>5,014.21</u>
Total Liabilities	5,014.21
Equity	
32000 - Unrestricted Net Assets	14,389.13
Net Income	<u>5,000.00</u>
Total Equity	<u>19,389.13</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,403.34</u></u>