



Board of Directors PBID/ BID Agenda

Tuesday, March 24, 2015, 8:15 a.m.
525 B Street, First Floor Conference Room, San Diego, CA 92101

8:15 a.m. **Call Meeting to Order**
• **Motion:** To Approve February 24, 2015 Minutes (Page 2) Action

Non-Agenda Public Comment

BID Report: Greg Parkington

Motion: to approve the BID Contract agreement with the City of San Diego for Fiscal Year 2016:

- Approve entering into an amendment to the agreement with the City Action
- Approve designating officer of the Corporation (Bill Sauls) Action
 - To sign the amendment
 - To sign disbursement reconciliation report/requests for reimbursement
 - To sign program reports

PBID/Clean & Safe Financial Report: John Hanley

• **Motion:** To Accept January 2015 Monthly Financials Action
(Pages 2 - 10)

BID Financial Report: John Hanley

• **Motion:** To Accept January 2015 Monthly Financials Action
(Pages 11 - 12)

Adjourn

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact the Clean & Safe Program office at least five (5) working days before the meeting at (619) 234-8900 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon advanced request.



PBID/BID Board of Directors Meeting

Minutes February 24, 2015

Call to Order

Chairman Frank Urtasun called the meeting to order at 8:38 a.m. The following Board of Directors were present: Nelson Ackerly, Ruben Andrews, Terry Arnett, Remedios Gómez Arnau, Sam Attisha, Craig Benedetto, Charles Black, Marjorie Burchett, Jeff Cavnac, Nikki Clay, Jennifer Crawford, Ignacio De La Torre, Perry Dealy, Rodger Dougherty, Tom Ferrell, Tod Firoto, Henry Ford, Chris Frahm, Joyce Glazer, Scott Grady, Doug Hecht, Wayne Hickey, Star Hughes, Eric Jones, Keith B. Jones, Dale Kain, Gail King, Jarrod Russell, Rob Lankford, Alvin Mansour, Jack McGrory, Kris Michell, Howard Mills, Neil Mohr, Job Nelson, John Ohanian, Sumeet Parekh, Doug Paul, Mark Payne, Stacey Lankford Pennington, Rana Sampson, Bill Sauls, John Schafer, Tom Seidler, Bill Siegel, Ryan Sisson, Krista Torquato, Frank Urtasun, and Nicholas Wilson.

Non-Voting: Mark Cafferty, Aimee Faucett, Rich Geisler, Rick Gentry, David Hazan, Bob Morris, Mark Navarra, Jimmy Parker, Claudine Scott, Pat Stark and Joyce Summer.

The following DSDP staff members were present: Ian Brazill, Christina Chadwick, Jennifer Davies, Bahija Hamraz, John Hanley, Greg Parkington, Kaitlin Phillips, Daniel Reeves, Lindsay Thomas, and Annie Wilson.

Approval of Minutes

Motion: To approve January 27, 2015 minutes. – Mr. Sauls/Mr. Benedetto– approved unanimously.

Non-Agenda Public Comment

No Public Comment.

PBID/Clean & Safe Financial Report

Mr. Hanley reviewed the December 2014 financials.

Motion: To accept December monthly financials. — Mr. Benedetto/Mr. Jones – approved unanimously.

BID Financial Report

Mr. Hanley reviewed the December 2014 financials.

Motion: To accept December monthly financials. — Mr. Benedetto/Mr. Sauls– approved unanimously.

PBID/Clean & Safe Report

Ms. Hamraz explained the 3hr Abatement program policies and procedures and encouraged board members to call and report unattended property.

Meeting adjourned: 8:58 a.m.

PBID Financial Variance Report

January 2015

Budget vs. Actual:

Income:

- Assessments were budgeted at \$628,237.84 vs. an actual of \$644,196.76.
- Park Reimbursements were budgeted at \$1,177.50 and the actual was \$2,405.86 due to additional repairs on the water feature.
- Interest Income was budgeted at \$11.67 vs. an actual of \$32.36.

Expenses:

- Vehicle Repairs were over \$1,009.06 due to repairs to the trash truck. Year to date we are under \$4,088.85.
- Employee Benefits were over due to a FUTA tax credit charge, year to date we are under budget.
- Salaries and wages was under \$14,724.81 due to staffing.
- Contractors Services was over 24,197.35 due to the timing of trimming palm trees budgeted in December.

January 15 Budget vs. Actual

	Description	Jan-15	Jan-15	Difference
Income		Budget	Actual	
	Assessments (Reimbursements)	628,237.84	644,196.60	15,958.76
	City - Park (Reimbursements)	1,177.50	2,405.86	1,228.36
	Interest Income:	11.67	32.36	20.69
	Total Income:	629,427.01	646,634.82	17,207.81
Expenses				
GL#				
511010	Office Supplies	416.66	1,019.67	603.01
511011	Postage/Mailing	50.00	-	(50.00)
511019	District Mailings/Web Services	500.00	297.47	(202.53)
511034	Cleaning & Janitorial	12,900.00	12,225.92	(674.08)
511041	Dry Goods/Wearing Apparel	700.00	500.30	(199.70)
511095	Vehicle Repairs/Other Maintenance	4,200.00	5,209.06	1,009.06
511096	Vehicle Fuel	5,000.00	3,311.02	(1,688.98)
512037	Audit Services (accounting / bookkeeping)	0.00	-	-
512048	Insurance (Vehicle insurance)	0.00	-	0.00
512045	Lightpole/Trashcan/Misc	143,812.50	145,750.92	1,938.42
512053	Leasing/Purchase	1,000.00	(4,411.00)	(5,411.00)
512059	Payroll Services/Parking/Misc	2,100.00	2,791.21	691.21
512067	Rents/Leases	8,133.33	8,139.82	6.49
512070	Training	500.00	600.00	100.00
512073	Travel	120.00	-	(120.00)
512077	Photocopy (Copy & Printing) (Office Copier)	400.00	363.73	(36.27)
512105	Fidelity & General Insurance	0.00	-	0.00
512107	Workers Comp/Employee Benefits	63,790.84	77,262.35	13,471.51
512115	Salaries & Wages	167,120.69	152,395.88	(14,724.81)
512143	Contractor Services	173,284.65	197,482.00	24,197.35
512151	Program Oversight	6,000.00	6,000.00	0.00
512157	Waste removal (refuse disposal)	5,300.00	5,959.44	659.44
514005	Telephone	220.00	222.21	2.21
514010	Cellular phone/Data Entry	1,500.00	1,577.23	77.23
514100	Electric Services	3,333.33	2,850.70	(482.63)
514104	Water Serv-Incl Hydr Rent	5,200.00	3,721.19	(1,478.81)
514105	Legal Expenses	500.00	-	(500.00)
	Sub-Total (reimbursable)	606,082.00	623,269.12	17,187.12
516014	Transfer (City Admin Charges)	10,833.34	10,833.34	-
514103	Spec Dist Lighting	12,500.00	12,500.00	-
	Sub-Total:	23,333.34	23,333.34	-
	Total Expenses:	\$ 629,415.34	\$ 646,602.46	\$ 17,187.12
	Net Income:	\$ 11.67	\$ 32.36	20.69

July 14 - Jan 15 Budget vs. Actual

	Description	July 14 - Jan -15	July 14 - Jan -15	Difference
Income		Budget	Actual	
	Assessments (Reimbursements)	3,667,868.64	3,611,948.06	(55,920.58)
	City - Park (Reimbursements)	5,887.50	22,900.92	17,013.42
	Interest Income:	58.35	95.76	37.41
	Total Income:	3,673,814.49	3,634,944.74	(38,869.75)
Expenses				
GL#				
511010	Office Supplies	2,916.62	6,060.08	3,143.46
511011	Postage/Mailing	350.00	222.24	(127.76)
511019	District Mailings/Web Services	3,500.00	3,494.60	(5.40)
511034	Cleaning & Janitorial	90,300.00	92,557.68	2,257.68
511041	Dry Goods/Wearing Apparel	4,900.00	3,457.81	(1,442.19)
511095	Vehicle Repairs/Other Maintenance	29,400.00	25,311.15	(4,088.85)
511096	Vehicle Fuel	35,000.00	35,374.82	374.82
512037	Audit Services (accounting / bookkeeping)	18,000.00	17,937.56	(62.44)
512048	Insurance (Vehicle insurance)	17,000.00	11,161.80	(5,838.20)
512045	Lightpole/Trashcan/Misc	171,737.50	172,738.97	1,001.47
512053	Leasing/Purchase	5,000.00	12,820.17	7,820.17
512059	Payroll Services/Parking/Misc	14,700.00	17,924.18	3,224.18
512067	Rents/Leases	56,933.31	56,691.47	(241.84)
512070	Training	2,500.00	600.00	(1,900.00)
512073	Travel	600.00	-	(600.00)
512077	Photocopy (Copy & Printing) (Office Copier)	2,800.00	3,646.50	846.50
512105	Fidelity & General Insurance	105,000.00	105,110.04	110.04
512107	Workers Comp/Employee Benefits	459,211.00	454,221.23	(4,989.77)
512115	Salaries & Wages	1,161,140.97	1,090,422.86	(70,718.11)
512143	Contractor Services	1,171,260.05	1,190,201.25	18,941.20
512151	Program Oversight	42,000.00	42,000.00	0.00
512157	Waste removal (refuse disposal)	37,100.00	40,826.90	3,726.90
514005	Telephone	1,540.00	1,687.33	147.33
514010	Cellular phone/Data Entry	10,500.00	8,215.73	(2,284.27)
514100	Electric Services	23,333.31	23,326.13	(7.18)
514104	Water Serv-Incl Hydr Rent	25,200.00	38,605.10	13,405.10
514105	Legal Expenses	3,500.00	1,900.00	(1,600.00)
	Sub-Total (reimbursable)	3,495,422.76	3,456,515.60	(38,907.16)
516014	Transfer (City Admin Charges)	75,833.38	75,833.38	-
514103	Spec Dist Lighting	102,500.00	102,500.00	-
	Sub-Total:	178,333.38	178,333.38	-
	Total Expenses:	\$ 3,673,756.14	\$ 3,634,848.98	\$ (38,907.16)
	Net Income:	\$ 58.35	\$ 95.76	37.41

**Downtown San Diego Partnership - PBID
Profit & Loss
January 2015**

	<u>Jan 15</u>
Ordinary Income/Expense	
Income	
4020 · Assessments (Reimbursements)	620,863.26
4021 · Assessments (Other)	
4030 · Lighting Income - Uncollected	12,500.00
4040 · City Admin Fee - Uncollected	<u>10,833.34</u>
Total 4021 · Assessments (Other)	23,333.34
4025 · City - Park Reimbursement	2,405.86
9000 · Interest Income	<u>32.36</u>
Total Income	646,634.82
Gross Profit	646,634.82
Expense	
511010 · Office Supplies	1,019.67
511019 · District Mailings/ Web Services	297.47
511034 · Cleaning & Janitorial Supplies	12,225.92
511041 · Dry Goods/ Wearing Apparel	500.30
511095 · Vehicle Repair/Other Maint	
511096 · Vehicle Fuel	3,311.02
511095 · Vehicle Repair/Other Maint - Other	<u>5,209.06</u>
Total 511095 · Vehicle Repair/Other Maint	8,520.08
512053 · Leasing / Purchasing (Equip.)	
512054 · Lightpole/Trash Can Main/Misc	145,750.92
512053 · Leasing / Purchasing (Equip.) - Other	<u>-4,411.00</u>
Total 512053 · Leasing / Purchasing (Equip.)	141,339.92
512059 · Payroll Services/Parking/Misc	2,791.21
512067 · Rents / Leases	8,139.82
512070 · Training	600.00
512077 · Photocopy (Office Copier)	363.73
512107 · Emp Benefits/Insurance	
4254 · Payroll Taxes	30,763.75
4255 · Vacation-PTO	8,513.69
4257 · Workers' Comp	18,903.58
4258 · Other Ins. / Other Benefits	<u>19,081.33</u>
Total 512107 · Emp Benefits/Insurance	77,262.35
512115 · Salaries & Wages	152,395.88
512143 · Contractor Services	197,482.00
512151 · Program Oversight	6,000.00
512157 · Waste Removal (Refuse Disp)	5,959.44
514005 · Telephones	222.21
514010 · Cell Phones/Data Entry	1,577.23
514100 · Electric Services	2,850.70
514104 · Water Services	<u>3,721.19</u>
Total Expense	623,269.12
Net Ordinary Income	23,365.70
Other Income/Expense	
Other Expense	
514103 · Lighting Expense	12,500.00
516014 · City Admin Expenses	10,833.34
6999 · Non City Related	<u>0.00</u>
Total Other Expense	23,333.34
Net Other Income	-23,333.34
Net Income	<u>32.36</u>

**Downtown San Diego Partnership - PBID
Profit & Loss
July 2014 through January 2015**

	<u>Jul '14 - Jan 15</u>
Ordinary Income/Expense	
Income	
4020 - Assessments (Reimbursements)	3,430,031.32
4021 - Assessments (Other)	
4030 - Lighting Income - Uncollected	102,500.00
4040 - City Admin Fee - Uncollected	75,833.38
Total 4021 - Assessments (Other)	<u>178,333.38</u>
4025 - City - Park Reimbursement	26,484.28
9000 - Interest Income	157.23
Total Income	<u>3,635,006.21</u>
Gross Profit	3,635,006.21
Expense	
511010 - Office Supplies	6,060.08
511011 - Postage & Mailing	222.24
511019 - District Mailings/ Web Services	3,494.60
511034 - Cleaning & Janitorial Supplies	92,557.68
511041 - Dry Goods/ Wearing Apparel	3,457.81
511095 - Vehicle Repair/Other Maint	
511096 - Vehicle Fuel	35,374.82
511095 - Vehicle Repair/Other Maint - Other	25,311.15
Total 511095 - Vehicle Repair/Other Maint	<u>60,685.97</u>
512037 - Audit Services (Accounting)	17,937.56
512048 - Vehicle Insurance	11,161.80
512053 - Leasing / Purchasing (Equip.)	
512054 - Lightpole/Trash Can Main/Misc	172,738.97
512053 - Leasing / Purchasing (Equip.) - Other	12,820.17
Total 512053 - Leasing / Purchasing (Equip.)	<u>185,559.14</u>
512059 - Payroll Services/Parking/Misc	17,924.18
512067 - Rents / Leases	56,691.47
512070 - Training	600.00
512077 - Photocopy (Office Copier)	3,646.50
512105 - Fidelity & Gen. Liability Ins.	105,110.04
512107 - Emp Benefits/Insurance	
4254 - Payroll Taxes	112,268.28
4255 - Vacation-PTO	47,209.47
4257 - Workers' Comp	163,587.33
4258 - Other Ins. / Other Benefits	131,156.15
Total 512107 - Emp Benefits/Insurance	<u>454,221.23</u>
512115 - Salaries & Wages	1,090,422.86
512143 - Contractor Services	1,190,201.25
512151 - Program Oversight	42,000.00
512157 - Waste Removal (Refuse Disp)	40,826.90
514005 - Telephones	1,687.33
514010 - Cell Phones/Data Entry	8,215.73
514100 - Electric Services	23,326.13
514104 - Water Services	38,605.10
514105 - Legal Expenses	1,900.00
Total Expense	<u>3,456,515.60</u>
Net Ordinary Income	178,490.61
Other Income/Expense	
Other Expense	
514103 - Lighting Expense	102,500.00
516014 - City Admin Expenses	75,833.38
6999 - Non City Related	0.00
Total Other Expense	<u>178,333.38</u>
Net Other Income	<u>-178,333.38</u>
Net Income	<u><u>157.23</u></u>

**Downtown San Diego Partnership - PBID
Profit & Loss by Class
January 2015**

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Core Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
511010 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	303.56	182.83	323.24	93.61	116.43	1,019.67	1,019.67
511019 · District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	88.56	53.34	94.30	27.31	33.96	297.47	297.47
511034 · Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	3,639.66	2,192.11	3,875.62	1,122.34	1,396.19	12,225.92	12,225.92
511041 · Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	148.94	89.70	158.60	45.93	57.13	500.30	500.30
511095 · Vehicle Repair/Other Maint													
511096 · Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	985.69	593.67	1,049.59	303.95	378.12	3,311.02	3,311.02
511095 · Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	1,550.74	933.98	1,651.27	478.19	594.88	5,209.06	5,209.06
Total 511095 · Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	2,536.43	1,527.65	2,700.86	782.14	973.00	8,520.08	8,520.08
512053 · Leasing / Purchasing (Equip.)													
512054 · Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	13,448.45	90,571.23	28,574.94	292.47	12,863.83	145,750.92	145,750.92
512053 · Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	-1,313.15	-790.89	-1,398.29	-404.93	-503.74	-4,411.00	-4,411.00
Total 512053 · Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	12,135.30	89,780.34	27,176.65	-112.46	12,360.09	141,339.92	141,339.92
512059 · Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	830.94	500.46	884.81	256.23	318.77	2,791.21	2,791.21
512067 · Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	2,423.22	1,459.47	2,580.32	747.24	929.57	8,139.82	8,139.82
512070 · Training	0.00	0.00	0.00	0.00	0.00	0.00	178.62	107.58	190.20	55.08	68.52	600.00	600.00
512077 · Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	108.28	65.22	115.30	33.39	41.54	363.73	363.73
512107 · Emp Benefits/Insurance													
4254 · Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	9,379.87	5,675.91	9,189.13	2,894.87	3,623.97	30,763.75	30,763.75
4255 · Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	2,754.55	1,815.19	2,115.63	894.52	933.80	8,513.69	8,513.69
4257 · Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	5,763.70	3,487.71	5,646.50	1,778.83	2,226.84	18,903.58	18,903.58
4258 · Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	5,817.90	3,520.51	5,699.59	1,795.55	2,247.78	19,081.33	19,081.33
Total 512107 · Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	23,716.02	14,499.32	22,650.85	7,363.77	9,032.39	77,262.35	77,262.35
512115 · Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	44,558.58	30,522.17	44,369.98	17,456.93	15,488.22	152,395.88	152,395.88
512143 · Contractor Services	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	24,438.02	14,959.88	34,828.34	14,941.50	13,686.26	102,854.00	197,482.00
512151 · Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	1,827.00	1,107.60	1,798.20	562.80	704.40	6,000.00	6,000.00
512157 · Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	1,774.13	1,068.53	1,889.14	547.08	680.56	5,959.44	5,959.44
514005 · Telephones	0.00	0.00	0.00	0.00	0.00	0.00	66.15	39.84	70.44	20.40	25.38	222.21	222.21
514010 · Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	469.54	282.80	499.98	144.79	180.12	1,577.23	1,577.23
514100 · Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	1,047.35	395.68	467.80	188.15	751.72	2,850.70	2,850.70
514104 · Water Services	0.00	0.00	0.00	0.00	0.00	0.00	1,428.56	377.70	829.45	177.87	907.61	3,721.19	3,721.19
	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	121,718.86	159,212.22	145,504.08	44,454.10	57,751.86	528,641.12	623,269.12
Parks Deduction:							(923.61)	(244.19)	(536.27)	(115.00)	(586.79)	(2,405.86)	
Total Reimbursement Due:	7,873.00	2,681.60	35,419.40	17,796.94	30,857.06	94,628.00	120,795.25	158,968.03	144,967.81	44,339.10	57,165.07	526,235.26	620,863.26

Downtown San Diego Partnership - PBID
Profit & Loss by Class
July 2014 through January 2015

	Marina Zone 10	Cortez Zone 9	E Village Zone 8	Gaslamp Zone 7	Core Zone 6	Total Safety	Core Zone 1	Gaslamp Zone 2	E Village Zone 3	Cortez Zone 4	Marina Zone 5	Total Maint	TOTAL
511010 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	1,815.19	1,095.23	1,892.82	559.58	697.26	6,060.08	6,060.08
511011 - Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	66.51	40.12	69.56	20.51	25.54	222.24	222.24
511019 - District Mailings/ Web Services	0.00	0.00	0.00	0.00	0.00	0.00	1,048.25	632.74	1,087.71	323.14	402.76	3,494.60	3,494.60
511034 - Cleaning & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	27,708.87	17,291.10	28,515.83	8,475.79	10,566.09	92,557.68	92,557.68
511041 - Dry Goods/ Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00	1,037.91	626.63	1,074.44	319.94	398.89	3,457.81	3,457.81
511095 - Vehicle Repair/Other Maint													
511096 - Vehicle Fuel	0.00	0.00	0.00	0.00	0.00	0.00	10,612.06	6,405.77	11,008.86	3,271.23	4,076.90	35,374.82	35,374.82
511095 - Vehicle Repair/Other Maint - Other	0.00	0.00	0.00	0.00	0.00	0.00	7,593.76	4,583.97	7,874.48	2,340.81	2,918.13	25,311.15	25,311.15
Total 511095 - Vehicle Repair/Other Maint	0.00	0.00	0.00	0.00	0.00	0.00	18,205.82	10,989.74	18,883.34	5,612.04	6,995.03	60,685.97	60,685.97
512037 - Audit Services (Accounting)	0.00	0.00	0.00	0.00	0.00	0.00	5,340.01	3,216.20	5,686.21	1,646.67	2,048.47	17,937.56	17,937.56
512048 - Vehicle Insurance	0.00	0.00	0.00	0.00	0.00	0.00	3,322.87	2,001.31	3,538.29	1,024.65	1,274.68	11,161.80	11,161.80
512053 - Leasing / Purchasing (Equip.)													
512054 - Lightpole/Trash Can Main/Misc	0.00	0.00	0.00	0.00	0.00	0.00	29,138.43	99,126.87	31,147.54	332.06	12,994.07	172,738.97	172,738.97
512053 - Leasing / Purchasing (Equip.) - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,825.99	2,306.01	4,040.01	1,179.67	1,468.49	12,820.17	12,820.17
Total 512053 - Leasing / Purchasing (Equip.)	0.00	0.00	0.00	0.00	0.00	0.00	32,964.42	101,432.88	35,187.55	1,511.73	14,462.56	185,559.14	185,559.14
512059 - Payroll Services/Parking/Misc	0.00	0.00	0.00	0.00	0.00	0.00	5,371.01	3,241.07	5,592.99	1,655.73	2,063.38	17,924.18	17,924.18
512067 - Rents / Leases	0.00	0.00	0.00	0.00	0.00	0.00	16,986.82	10,250.35	17,691.91	5,236.57	6,525.82	56,691.47	56,691.47
512070 - Training	0.00	0.00	0.00	0.00	0.00	0.00	178.62	107.58	190.20	55.08	68.52	600.00	600.00
512077 - Photocopy (Office Copier)	0.00	0.00	0.00	0.00	0.00	0.00	1,091.39	658.36	1,141.11	336.45	419.19	3,646.50	3,646.50
512105 - Fidelity & Gen. Liability Ins.	0.00	0.00	0.00	0.00	0.00	0.00	31,291.26	18,846.23	33,319.88	9,649.10	12,003.57	105,110.04	105,110.04
512107 - Emp Benefits/Insurance													
4254 - Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00	34,230.60	20,713.50	33,534.52	10,564.44	13,225.22	112,268.28	112,268.28
4255 - Vacation-PTO	0.00	0.00	0.00	0.00	0.00	0.00	13,860.00	9,114.76	13,715.12	5,580.83	4,938.76	47,209.47	47,209.47
4257 - Workers' Comp	0.00	0.00	0.00	0.00	0.00	0.00	49,877.78	30,181.86	48,863.54	15,393.56	19,270.59	163,587.33	163,587.33
4258 - Other Ins. / Other Benefits	0.00	0.00	0.00	0.00	0.00	0.00	39,983.21	24,193.76	39,192.35	12,339.78	15,447.05	131,156.15	131,156.15
Total 512107 - Emp Benefits/Insurance	0.00	0.00	0.00	0.00	0.00	0.00	137,951.59	84,203.88	135,305.53	43,878.61	52,881.62	454,221.23	454,221.23
512115 - Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	312,122.44	226,543.85	317,215.04	131,969.46	102,572.07	1,090,422.86	1,090,422.86
512143 - Contractor Services	55,111.00	18,771.20	207,149.50	110,983.13	188,811.17	580,826.00	147,743.97	103,282.42	215,452.84	67,764.03	75,131.99	609,375.25	1,190,201.25
512151 - Program Oversight	0.00	0.00	0.00	0.00	0.00	0.00	12,789.00	7,753.20	12,587.40	3,939.60	4,930.80	42,000.00	42,000.00
512157 - Waste Removal (Refuse Disp)	0.00	0.00	0.00	0.00	0.00	0.00	12,244.60	7,390.75	12,712.04	3,774.52	4,704.99	40,826.90	40,826.90
514005 - Telephones	0.00	0.00	0.00	0.00	0.00	0.00	505.77	305.22	526.10	155.91	194.33	1,687.33	1,687.33
514010 - Cell Phones/Data Entry	0.00	0.00	0.00	0.00	0.00	0.00	2,464.05	1,487.29	2,558.02	759.57	946.80	8,215.73	8,215.73
514100 - Electric Services	0.00	0.00	0.00	0.00	0.00	0.00	8,570.03	3,237.67	3,827.81	1,539.53	6,151.09	23,326.13	23,326.13
514104 - Water Services	0.00	0.00	0.00	0.00	0.00	0.00	14,820.49	3,918.42	8,605.07	1,845.33	9,415.79	38,605.10	38,605.10
514105 - Legal Expenses	0.00	0.00	0.00	0.00	0.00	0.00	565.63	340.67	602.30	174.42	216.98	1,900.00	1,900.00
	55,111.00	18,771.20	207,149.50	110,983.13	188,811.17	580,826.00	796,206.52	608,892.91	863,263.99	292,227.96	315,098.22	2,875,689.60	3,456,515.60
Parks Deduction:							(10,167.30)	(2,688.16)	(5,903.33)	(1,265.93)	(6,459.56)	(26,484.28)	
Total Reimbursement Due:	55,111.00	18,771.20	207,149.50	110,983.13	188,811.17	580,826.00	786,039.22	606,204.75	857,360.66	290,962.03	308,638.66	2,849,205.32	3,430,031.32

Parks Deduction:

Downtown San Diego Partnership - PBID

Balance Sheet

As of January 31, 2015

Jan 31, 15

ASSETS

Current Assets

Checking/Savings

1014 - Savings 1022 228,612.11
1016 - New Checking 1610 19,620.24

Total Checking/Savings 248,232.35

Accounts Receivable

1200 - Accounts Receivable 1,069,270.37

Total Accounts Receivable 1,069,270.37

Other Current Assets

1210 - Allowance for Doubtful Accts 5,574.84

1450 - Security Deposit 5,304.00

Total Other Current Assets 10,878.84

Total Current Assets 1,328,381.56

Fixed Assets

1600 - Furniture and Fixtures 52,348.41

1610 - Computer Equipment 40,742.94

1620 - Automobiles 343,174.61

1630 - PowerWashers 128,369.98

1640 - Equipment 196,546.64

1690 - Accumulated Depreciation -588,166.89

Total Fixed Assets 173,015.69

TOTAL ASSETS 1,501,397.25

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - Accounts Payable 185,879.34

Total Accounts Payable 185,879.34

Other Current Liabilities

2062 - Uncleared Trans Old Bank Accts. 2,579.70

2101 - Payroll Suspense 68.40

2161 - Accrued Payroll 27,559.59

2162 - Accrued Vacation & PTO 83,489.62

2163 - Accrued Payroll Taxes 2,353.97

2170 - Other Accrued Expenses 71,125.00

2300 - Advances from City 817,000.00

2320 - Deferred Revenue 18,912.75

2321 - Deferred Rent 7,071.60

Total Other Current Liabilities 1,030,160.63

Total Current Liabilities 1,216,039.97

Total Liabilities 1,216,039.97

Equity

3900 - Net Assets 285,200.05

Net Income 157.23

Total Equity 285,357.28

TOTAL LIABILITIES & EQUITY 1,501,397.25

Downtown BID
Profit & Loss
July 2014 through January 2015

	<u>Jul '14 - Jan 15</u>
Income	
BID Income	
40002 · SBEP	18,713.32
40025 · BID Reconciliation	42,539.80
Total BID Income	<u>61,253.12</u>
40003 · Banner Income	5,000.00
Total Income	<u>66,253.12</u>
Gross Profit	66,253.12
Expense	
Operating	
50050 · Rent	13,170.83
50055 · Phone	445.47
50065 · Copier Lease	792.19
50066 · Office Telephone Lease	178.44
50067 · Office Water	110.52
50068 · Office Plant Maintenance	87.72
50069 · Office Internet	214.83
50130 · Annual Dues	500.00
Total Operating	<u>15,500.00</u>
Personnel	
50001 · District Director	12,160.36
50002 · Director of Finance	13,106.28
Total Personnel	<u>25,266.64</u>
Special Events	5,486.48
50500 · Lighting Project	15,000.00
Total Expense	<u>61,253.12</u>
Net Income	<u><u>5,000.00</u></u>

**Downtown BID
Balance Sheet
As of January 31, 2015**

	<u>Jan 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1800 · BID Checking Account	25,074.54
Total Checking/Savings	<u>25,074.54</u>
Total Current Assets	<u>25,074.54</u>
TOTAL ASSETS	<u><u>25,074.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,500.00
Total Accounts Payable	<u>2,500.00</u>
Other Current Liabilities	
20205 · BID Assessments	-1,209.27
20206 · SBEP Income	4,394.68
Total Other Current Liabilities	<u>3,185.41</u>
Total Current Liabilities	<u>5,685.41</u>
Total Liabilities	5,685.41
Equity	
32000 · Unrestricted Net Assets	14,389.13
Net Income	5,000.00
Total Equity	<u>19,389.13</u>
TOTAL LIABILITIES & EQUITY	<u><u>25,074.54</u></u>